

Ann Arbor District Library Financial Summary for March 2014

Cash:

The unrestricted cash balance as of March 31, 2014 was \$11,038,330 down from \$11,944,204 in February.

Tax Receipts:

The Library has received tax receipts totaling \$11,212,352, 98.0% of the budgeted amount, as of March 31st.

Budget vs. Actual:

The Library showed an operating surplus of \$380,491 through March 31st. This gives the Library a positive fund balance of \$8,415,087 at the end of March, down from \$8,441,100 in February.

Year-to-Date Revenue (Budget vs. Actual):

Tax, penal fine and state aid revenues are being recognized monthly at the monthly budgeted amount. These line items will be reconciled with actual receipts at the end of the year.

Year-to-Date Expenditures (Budget vs. Actual):

The following operating expense line items are over budget through March:

Purchased Services – The final payment for the survey was made in March.

Software – A large payment of approximately \$66,000 was made in July putting this line item over budget.

Copier Expense – A semi annual payment for copier and printer maintenance was paid in September.

ANN ARBOR DISTRICT LIBRARY
Operating
For the Nine Months Ending March 31, 2014

	<u>Actual</u>	<u>March Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Tax Collections - Operating	\$947,333	\$947,333		\$8,525,998	\$8,526,000	(\$2)
State Aid	6,667	6,667		152,731	60,000	92,731
Penal Fines	16,250	16,250		146,250	146,250	
Interest	9,320	8,333	987	76,198	75,000	1,198
Copiers	2,651	2,500	151	22,450	22,500	(50)
Grants/Memorials	50	7,500	(7,450)	107,185	67,500	39,685
Library Fines & Fees	33,261	35,417	(2,156)	288,415	318,750	(30,335)
Non-Resident Fees	1,650	1,250	400	12,132	11,250	882
Fund Bal./Restricted Funds		25,250	(25,250)		227,250	(227,250)
Total Revenue	\$1,017,182	\$1,050,500	(\$33,318)	\$9,331,359	\$9,454,500	(\$123,141)
Expenditures						
Salaries & Wages	489,835	497,083	(7,248)	4,413,325	4,473,750	(60,425)
Employee Benefits	118,825	131,167	(12,342)	1,208,741	1,180,500	28,241
Employment Taxes	36,491	38,000	(1,509)	329,672	342,000	(12,328)
Total Employment Cost	\$645,151	\$666,250	(\$21,099)	\$5,951,738	\$5,996,250	(\$44,512)
Custodial and Electrical	\$19,216	\$15,833	\$3,383	\$133,440	\$142,500	(\$9,060)
Accounting/Audit	833	833		7,497	7,500	(3)
Legal	4,031	4,167	(136)	20,579	37,500	(16,921)
Purchased Services	28,338	13,167	15,171	134,954	118,500	16,454
Utilities	35,471	36,667	(1,196)	321,503	330,000	(8,497)
Property Insurance	6,881	7,500	(619)	61,927	67,500	(5,573)
Communications	2,258	25,000	(22,742)	137,072	225,000	(87,928)
Materials	148,112	145,833	2,279	1,199,428	1,312,500	(113,072)
Software Licenses/Maintenanc	5,453	12,500	(7,047)	137,349	112,500	24,849
Building Rental	19,974	12,917	7,057	113,922	116,250	(2,328)
Seminars/Conferences/Travel	2,093	2,333	(240)	8,596	21,000	(12,404)
Copier Expense	4,491	3,750	741	41,577	33,750	7,827
Library Programming	18,433	22,750	(4,317)	161,497	204,750	(43,253)
Grants/Memorials	9,289	9,583	(294)	47,442	86,250	(38,808)
Supplies	21,118	15,333	5,785	138,316	138,000	316
Repairs and Maintenance	36,368	28,500	7,868	226,374	256,500	(30,126)
Postage	248	2,917	(2,669)	11,716	26,250	(14,534)
Lcards/Circ Cards	376	6,000	(5,624)	43,338	54,000	(10,662)
Other Operating Expenditures	2,329	2,000	329	13,323	18,000	(4,677)
Total Operating Expense	\$365,312	\$367,583	(\$2,271)	\$2,959,850	\$3,308,250	(\$348,400)
Capital Outlays		\$16,667	(\$16,667)	\$39,280	\$150,000	(\$110,720)
Total Expenditures	\$1,010,463	\$1,050,500	(\$40,037)	\$8,950,868	\$9,454,500	(\$503,632)
Net	\$6,719		\$6,719	\$380,491		\$380,491

ANN ARBOR DISTRICT LIBRARY
Grant Administration
For the Nine Months Ending March 31, 2014

	<u>Actual</u>	<u>March Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials	\$50	\$7,500	(\$7,450)	\$107,185	\$67,500	\$39,685
Total Revenue	<u>\$50</u>	<u>\$7,500</u>	<u>(\$7,450)</u>	<u>\$107,185</u>	<u>\$67,500</u>	<u>\$39,685</u>
Expenditures						
Materials	113	833	(720)	4,283	7,500	(3,217)
Seminars/Conferences/Travel		250	(250)		2,250	(2,250)
Library Programming	7,378	8,500	(1,122)	35,721	76,500	(40,779)
Supplies	414		414	414		414
Other Operating Expenditures	1,385		1,385	7,025		7,025
Total Operating Expense	<u>\$9,290</u>	<u>\$9,583</u>	<u>(\$293)</u>	<u>\$47,443</u>	<u>\$86,250</u>	<u>(\$38,807)</u>
Total Expenditures	<u>\$9,290</u>	<u>\$9,583</u>	<u>(\$293)</u>	<u>\$47,443</u>	<u>\$86,250</u>	<u>(\$38,807)</u>
Net	<u>(\$9,240)</u>	<u>(\$2,083)</u>	<u>(\$7,157)</u>	<u>\$59,742</u>	<u>(\$18,750)</u>	<u>\$78,492</u>

ANN ARBOR DISTRICT LIBRARY
 Friends of the Library
 For the Nine Months Ending March 31, 2014

	<u>Actual</u>	<u>March Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials		\$7,500	(\$7,500)	\$80,000	\$67,500	\$12,500
Total Revenue		<u>\$7,500</u>	<u>(\$7,500)</u>	<u>\$80,000</u>	<u>\$67,500</u>	<u>\$12,500</u>
Expenditures						
Materials				1,180		1,180
Library Programming	1,975	7,500	(5,525)	28,492	67,500	(39,008)
Other Operating Expenditures	<u>1,385</u>		<u>1,385</u>	<u>7,025</u>		<u>7,025</u>
Total Operating Expense	<u>\$3,360</u>	<u>\$7,500</u>	<u>(\$4,140)</u>	<u>\$36,697</u>	<u>\$67,500</u>	<u>(\$30,803)</u>
Total Expenditures	<u>\$3,360</u>	<u>\$7,500</u>	<u>(\$4,140)</u>	<u>\$36,697</u>	<u>\$67,500</u>	<u>(\$30,803)</u>
Net	<u>(\$3,360)</u>		<u>(\$3,360)</u>	<u>\$43,303</u>		<u>\$43,303</u>

Balance Sheet

ASSETS

As of 3/31/2014

Current Assets:

Cash

CASH-COMMERCIAL CHECKING	\$88,459.73
CASH-PAYROLL	7,241.69
HOLTREY FUND	332,121.10
CASH-SAVINGS	939,733.10
KENISTON FUND	30,318.00
SHAFFER FUND	10,476.97
WESTERMAN FUND	49,219.98
PETTY CASH	2,300.00
WLBPD ACCOUNT	37,136.71
CDs - SHORT TERM	4,800,000.00

Total Cash \$6,297,007.28

Investments

BANK OF ANN ARBOR INVESTMENT	\$3,327,118.14
UNITED BANK AND TRUST INVESTMENT	1,873,476.51

Total Investments \$5,200,594.65

Accounts Receivable

ACCOUNTS RECEIVABLE	\$167,132.78
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Total Accounts Receivable \$167,132.78

Property Taxes Receivable

Total Property Taxes Receivable \$0.00

Prepaid Expenses

PRE-PAID INSURANCE	\$91,208.97
PREPAID EXPENSES	1,250.00

Total Prepaid Expenses \$92,458.97

Total Current Assets \$11,757,193.68

Capital Assets:

BUILDINGS	\$26,000,844.00
LAND	2,108,182.82
AUDIO VISUAL EQUIPMENT	492,257.00
COMMUNICATIONS EQUIPMENT	431,035.00
BUSINESS MACHINES	145,532.00
COMPUTER EQUIPMENT	1,336,624.33
MACHINERY & TOOLS	42,068.00
APPLIANCES & ACCESSORIES	40,760.00
FURNITURE & FIXTURES	1,260,109.00
VEHICLES	183,256.00

Total Capital Assets \$32,040,668.15

Amount Provided for Long-Term Debt:

LONG TERM SICK	\$28,025.46
LONG TERM VACATION	211,907.84

Total Provided for Long-Term Debt 239,933.30

TOTAL ASSETS \$44,037,795.13

Ann Arbor District Library

Balance Sheet

LIABILITIES AND FUND EQUITYCurrent Liabilities:

ACCOUNTS PAYABLE	\$67,744.98
ACCRUED ACCOUNTS PAYABLE	53,743.79
ACCRUED PAYROLL	288,500.00
EMPLOYEE 403(b)/MPSERS DEDUCTIONS	6,155.20
ACCRUED EMPLOYER 403(b) - UNDECIDED	53,091.75
ACCRUED 403B/MPSERS EMPLOYER	22.72
ACCRUED LIABILITY-VACATION S/T	89,969.27
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Total Current Liabilities	\$559,227.71

Long-Term Liabilities:

ACCRUED LIABILITY-SICK PAY	\$28,025.46
ACCRUED LIABILITY-VACATION L/T	211,907.84
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Total Long-Term Liabilities	239,933.30

Fund Equity:

INVESTMENT-GEN FIXED ASSETS	\$32,040,668.15
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Fund Balance:

RESERVE-ENCUMBRANCES	\$156,493.12
DEFERRED REVENUE - PROPERTY TAX	2,626,386.00
FUND BALANCE - UNDESIGNATED	8,034,597.33
EXCESS REVENUE (SPENDING)	380,489.52
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Total Fund Balance	\$11,197,965.97
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Total Fund Equity	\$43,238,634.12
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TOTAL LIABILITIES AND FUND EQUITY	\$44,037,795.13
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Ann Arbor District Library

Rollforward of undesignated fund balance For the Period Ending March 31, 2014

	<u>Month</u>	<u>Year-to-date</u>
Beginning surplus (deficit)	\$ 8,441,100	\$ 8,185,929
Total revenues	1,017,182	9,331,359
Expenditures:		
Operating	(1,010,463)	(8,911,589)
Capital outlays	-	(39,280)
(Increase) decrease in encumbrances	<u>(32,732)</u>	<u>(151,332)</u>
Ending surplus (deficit)	<u>\$ 8,415,087</u>	<u>\$ 8,415,087</u>

Ann Arbor District Library

Monthly and year-to-date cash rollforward
For Period ending March 31, 2014

Source: cash activity as recorded in the Great Plains general ledger system

	Beginning of period balance	Receipts	Disbursements	Transfers	End of period balance
Monthly rollforward					
Commercial checking	\$ 18,326	\$ 12,424	\$ (492,290)	\$ 550,000	\$ 88,460
Payroll	7,587	2	(466,658)	466,311	7,242
Petty cash	2,300	-	-	-	2,300
Savings	1,124,419	117,019	(85,394)	(216,311)	939,733
CDs - Bank of Ann Arbor	5,600,000	-	-	(800,000)	4,800,000
Investments - Bank of Ann Arbor	3,319,239	7,879	-	-	3,327,118
Investments - United Bank and Trust	1,872,333	1,144	-	-	1,873,477
Westerman Fund	49,216	4	-	-	49,220
Shafer Fund	10,476	1	-	-	10,477
Holtrey Fund	332,079	42	-	-	332,121
Keniston Fund	30,315	3	-	-	30,318
WLBPD	37,134	3	-	-	37,137
	<u>\$ 12,403,424</u>	<u>\$ 138,521</u>	<u>\$ (1,044,342)</u>	<u>\$ -</u>	<u>\$ 11,497,603</u>
Year-to-date rollforward					
Commercial checking	\$ 18,370	\$ 122,600	(4,392,510)	\$ 4,340,000	\$ 88,460
Payroll	15,593	14	(4,328,438)	4,320,073	7,242
Petty cash	2,200	-	-	100	2,300
Savings	706,253	12,208,961	(515,308)	(11,460,173)	939,733
CDs - Bank of Ann Arbor	2,000,000	-	-	2,800,000	4,800,000
Investments - Bank of Ann Arbor	3,290,341	36,777	-	-	3,327,118
Investments - United Bank and Trust	1,839,822	33,655	-	-	1,873,477
Westerman Fund	43,080	6,140	-	-	49,220
Shafer Fund	10,468	9	-	-	10,477
Holtrey Fund	331,706	415	-	-	332,121
Keniston Fund	30,293	25	-	-	30,318
WLBPD	37,106	31	-	-	37,137
	<u>\$ 8,325,232</u>	<u>\$ 12,408,627</u>	<u>\$ (9,236,256)</u>	<u>\$ -</u>	<u>\$ 11,497,603</u>

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Ranges: From: To: From: To:
 Check Number First Last Check Date 3/1/2014 3/31/2014
 Vendor ID First Last Checkbook ID First Last
 Vendor Name First Last

Sorted By: Vendor Name

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
047628	CITOF	CITY OF ANN ARBOR	3/12/2014	CHECK	PMCHK00001618	\$82.00
047629	CITOF	CITY OF ANN ARBOR	3/12/2014	CHECK	PMCHK00001618	\$369.00
047664	3PLAYMED	3PLAY MEDIA	3/19/2014	CHECK	PMCHK00001621	\$4,809.00
047665	AGRSER	A GROWING SERVICE LLC	3/19/2014	CHECK	PMCHK00001621	\$340.00
047696	AFSMITH	A.F. SMITH ELECTRIC, INC.	3/25/2014	CHECK	PMCHK00001624	\$2,678.09
047649	AFTDEL	AFTERNOON DELIGHT	3/17/2014	CHECK	PMCHK00001619	\$146.65
047544	ALLENT	ALLIANCE ENTERTAINMENT	3/4/2014	CHECK	PMCHK00001616	\$2,662.61
047598	SFSTRO	ALLIED-EAGLE SUPPLY, INC.	3/5/2014	CHECK	PMCHK00001617	\$901.60
047545	AMACOM	AMAZON.COM CREDIT PLAN	3/4/2014	CHECK	PMCHK00001616	\$6,028.58
047697	AMACOM	AMAZON.COM CREDIT PLAN	3/25/2014	CHECK	PMCHK00001624	\$3,428.72
047698	AMBCON	AMBER CONVILLE	3/25/2014	CHECK	PMCHK00001624	\$300.00
047650	AMEX	AMERICAN EXPRESS	3/17/2014	CHECK	PMCHK00001619	\$55,023.83
047620	AMPRHO	AMERICAN PRINTING HOUSE FOR TH	3/12/2014	CHECK	PMCHK00001618	\$3,750.00
047546	AMSPRI	AMSERDAM PRINTING	3/4/2014	CHECK	PMCHK00001616	\$2,994.45
047566	CITOF2	ANN ARBOR LESLIE SCIENCE & NAT	3/5/2014	CHECK	PMCHK00001617	\$37.00
047621	ANNARB	ANN ARBOR OBSERVER	3/12/2014	CHECK	PMCHK00001618	\$2,695.00
047692	ANNHRA	ANNA HRACHOVEC	3/21/2014	CHECK	PMCHK00001623	\$1,250.00
047699	AROKAU	ARON KAUFMAN	3/25/2014	CHECK	PMCHK00001624	\$100.00
047547	BANMED	BANG MEDIA	3/4/2014	CHECK	PMCHK00001616	\$250.00
047562	BARNOB1	BARNES & NOBLE INC.	3/5/2014	CHECK	PMCHK00001617	\$156.71
047700	BARNOB1	BARNES & NOBLE INC.	3/25/2014	CHECK	PMCHK00001624	\$185.53
047622	BEADEL	BEAU DELOACH	3/12/2014	CHECK	PMCHK00001618	\$175.00
047666	BETAND	BETH ANDERSEN	3/19/2014	CHECK	PMCHK00001621	\$11.20
047623	BETBAT	BETH BATTEY	3/12/2014	CHECK	PMCHK00001618	\$150.00
047563	BLAAUD	BLACKSTONE AUDIO BOOKS	3/5/2014	CHECK	PMCHK00001617	\$930.95
047701	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	3/25/2014	CHECK	PMCHK00001624	\$51,312.49
047702	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	3/25/2014	CHECK	PMCHK00001624	\$10,170.34
047564	BOOIND	BOOK INDUSTRY STUDY GROUP, INC	3/5/2014	CHECK	PMCHK00001617	\$625.00
047667	BP	BP	3/19/2014	CHECK	PMCHK00001621	\$250.37
047624	BREWER	BREWER'S	3/12/2014	CHECK	PMCHK00001618	\$588.20
047625	BRIAUD	BRILLIANCE AUDIO, INC.	3/12/2014	CHECK	PMCHK00001618	\$649.71
047548	BRODCO	BRODART CO.	3/4/2014	CHECK	PMCHK00001616	\$360.95
047703	BRODCO	BRODART CO.	3/25/2014	CHECK	PMCHK00001624	\$230.62
047693	BRUROB	BRUCE ROBINSON	3/21/2014	CHECK	PMCHK00001623	\$61.90
047626	BUSCAR	BUSINESS CARD	3/12/2014	CHECK	PMCHK00001618	\$4,911.44
047704	CADWEX	CADILLAC-WEXFORD PUBLIC LIBRAR	3/25/2014	CHECK	PMCHK00001624	\$22.95
047705	CAPDIS	CAPITAL AREA DISTRICT LIBRARY	3/25/2014	CHECK	PMCHK00001624	\$21.00
047549	CAPPRE	CAPSTONE PRESS	3/4/2014	CHECK	PMCHK00001616	\$2,572.62
047668	CARVAN	CARLEEN VANDERBOK	3/19/2014	CHECK	PMCHK00001621	\$79.00
047706	CARBRO	CARPENTER BROS.	3/25/2014	CHECK	PMCHK00001624	\$168.85
047550	CATARA	CATALINA ARANGO	3/4/2014	CHECK	PMCHK00001616	\$100.00
047551	CDW-G	CDW GOVERNMENT, INC.	3/4/2014	CHECK	PMCHK00001616	\$4,884.54
047669	CERRITO	CERRITOS LIBRARY	3/19/2014	CHECK	PMCHK00001621	\$29.00
047565	CHELAK	CHERRY LAKE PUBLISHING	3/5/2014	CHECK	PMCHK00001617	\$2,405.70
047627	CINCOR	CINTAS CORPORATION	3/12/2014	CHECK	PMCHK00001618	\$1,710.92
047707	CITOF1	CITY OF ANN ARBOR TREASURER	3/25/2014	CHECK	PMCHK00001624	\$3,395.09
047651	CLABEL	CLASSICAL BELLS	3/17/2014	CHECK	PMCHK00001619	\$200.00
047568	COMCAS	COMCAST	3/5/2014	CHECK	PMCHK00001617	\$250.39
047709	COMCAS	COMCAST	3/25/2014	CHECK	PMCHK00001624	\$35.25
047552	COMALLW	COMPUTER ALLEY WEST	3/4/2014	CHECK	PMCHK00001616	\$217.80
047567	COMALLW	COMPUTER ALLEY WEST	3/5/2014	CHECK	PMCHK00001617	\$193.00
047708	COMALLW	COMPUTER ALLEY WEST	3/25/2014	CHECK	PMCHK00001624	\$416.77
047710	CONBOC	CONTINENTAL BOOK COMPANY	3/25/2014	CHECK	PMCHK00001624	\$370.06
047569	CRAPUB	CRABTREE PUBLISHING	3/5/2014	CHECK	PMCHK00001617	\$2,034.00
047570	DEMCO	DEMCO	3/5/2014	CHECK	PMCHK00001617	\$2,570.76
047571	DINLIN	DINO LINGO	3/5/2014	CHECK	PMCHK00001617	\$192.82

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
047553	DTEENE	DTE ENERGY	3/4/2014	CHECK	PMCHK00001616	\$18,485.58
047652	DTEENE	DTE ENERGY	3/17/2014	CHECK	PMCHK00001619	\$422.37
047711	DTEENE	DTE ENERGY	3/25/2014	CHECK	PMCHK00001624	\$5,019.79
047572	DYKGOS	DYKEMA GOSSETT	3/5/2014	CHECK	PMCHK00001617	\$475.20
047630	DYKGOS	DYKEMA GOSSETT	3/12/2014	CHECK	PMCHK00001618	\$2,015.55
047712	ELILAW	ELITE LAWN & LANDSCAPE, INC.	3/25/2014	CHECK	PMCHK00001624	\$25,053.90
047653	EPICMRA	EPIC - MRA	3/17/2014	CHECK	PMCHK00001619	\$13,750.00
047670	FARCOM	FARMINGTON COMMUNITY LIBRARY	3/19/2014	CHECK	PMCHK00001621	\$13.70
047554	FASTSI	FASTSIGNS	3/4/2014	CHECK	PMCHK00001616	\$2,920.00
047575	GRACUT	FOYLES INC. GRANT & CUTLER	3/5/2014	CHECK	PMCHK00001617	\$5,132.87
047631	FRIOF	FRIENDS OF THE ANN ARBOR	3/12/2014	CHECK	PMCHK00001618	\$488.50
047605	THOGAL	GALE/CENGAGE LEARNING, INC	3/5/2014	CHECK	PMCHK00001617	\$689.16
047726	THOGAL	GALE/CENGAGE LEARNING, INC	3/25/2014	CHECK	PMCHK00001624	\$393.52
047573	GENBIN	GENERAL BINDING CORPORATION	3/5/2014	CHECK	PMCHK00001617	\$90.70
047671	GENDIS	GENESEE DISTRICT LIBRARY	3/19/2014	CHECK	PMCHK00001621	\$44.00
047574	GLOEQU	GLOBAL EQUIPMENT CO.	3/5/2014	CHECK	PMCHK00001617	\$66.63
047617	WWGRAI	GRAINGER	3/5/2014	CHECK	PMCHK00001617	\$1,827.57
047713	FIRMAR	GREEN ROAD ASSOCIATES, LP	3/25/2014	CHECK	PMCHK00001624	\$3,208.33
047672	HENNEPIN	HENNEPIN COUNTY TREASURER	3/19/2014	CHECK	PMCHK00001621	\$15.00
047576	HOOHAT	HOOPER, HATHAWAY, PRICE, BEUCH	3/5/2014	CHECK	PMCHK00001617	\$975.00
047632	HOOHAT	HOOPER, HATHAWAY, PRICE, BEUCH	3/12/2014	CHECK	PMCHK00001618	\$2,015.00
047633	HUTPLU	HUTZEL PLUMBING AND HEATING	3/12/2014	CHECK	PMCHK00001618	\$265.50
047654	HUTPLU	HUTZEL PLUMBING AND HEATING	3/17/2014	CHECK	PMCHK00001619	\$2,443.10
047647	VANTIGU	INFORM STUDIO	3/12/2014	CHECK	PMCHK00001618	\$8,134.50
047578	INGLIB	INGRAM LIBRARY SERVICES INC.	3/5/2014	CHECK	PMCHK00001617	\$76.64
047715	INTBAT	INTERSTATE ALL BATTERY CENTER	3/25/2014	CHECK	PMCHK00001624	\$6.33
047655	JACSAY	JACOB W. SAYRAF	3/17/2014	CHECK	PMCHK00001619	\$25.00
047634	JIMLEO	JAMES LEONARD	3/12/2014	CHECK	PMCHK00001618	\$200.00
047673	JASZEL	JASON ZELDES	3/19/2014	CHECK	PMCHK00001621	\$500.00
047555	JERDRO	JERZY DROZD	3/4/2014	CHECK	PMCHK00001616	\$100.00
047579	JOSPAR	JOSIE PARKER	3/5/2014	CHECK	PMCHK00001617	\$70.10
047656	KATCUR	KATHERINE'S CATERING	3/17/2014	CHECK	PMCHK00001619	\$958.00
047716	KATBRA	KATHY BRADY	3/25/2014	CHECK	PMCHK00001624	\$100.00
047635	KAYPEN	KAYLA PENNOYER	3/12/2014	CHECK	PMCHK00001618	\$75.20
047674	KBKLAN	KBK LANDSCAPING	3/19/2014	CHECK	PMCHK00001621	\$1,620.00
047691	KIPDEG	KIP DEGRAAF	3/19/2014	CHECK	PMCHK00001622	\$99.00
047636	KITMCK	KITO MCKINNEY	3/12/2014	CHECK	PMCHK00001618	\$100.00
047580	KOLOSS	KOLOSSOS	3/5/2014	CHECK	PMCHK00001617	\$46.12
047675	LAPCOU	LAPEER DISTRICT LIBRARY	3/19/2014	CHECK	PMCHK00001621	\$7.99
047676	LARZIE	LARA ZIELIN	3/19/2014	CHECK	PMCHK00001621	\$250.00
047556	LAURAY	LAURA RAYNOR	3/4/2014	CHECK	PMCHK00001616	\$73.76
047677	LIRZHE	LIRONG ZHENG	3/19/2014	CHECK	PMCHK00001621	\$90.21
047585	NEOPOS	MAIL FINANCE, INC/NEOPOST USA	3/5/2014	CHECK	PMCHK00001617	\$152.01
047581	MANPOW	MANPOWER	3/5/2014	CHECK	PMCHK00001617	\$457.60
047637	MANPOW	MANPOWER	3/12/2014	CHECK	PMCHK00001618	\$457.60
047694	MANPOW	MANPOWER	3/21/2014	CHECK	PMCHK00001623	\$316.80
047679	MARYAN	MARGARET YANG	3/19/2014	CHECK	PMCHK00001621	\$250.00
047678	MARBAN	MARTIN BANDYKE	3/19/2014	CHECK	PMCHK00001621	\$900.00
047717	MATDUB	MATT DUBAY	3/25/2014	CHECK	PMCHK00001624	\$41.81
047582	MCMCK	MCNAUGHTON-MCKAY	3/5/2014	CHECK	PMCHK00001617	\$16.63
047583	MELHUD	MELISSA HUDSON	3/5/2014	CHECK	PMCHK00001617	\$100.00
047663	METLIFE	METLIFE SBC	3/17/2014	CHECK	PMCHK00001620	\$7,228.10
047695	MICMUN3	MICHIGAN MUNICIPAL LEAGUE LIAB	3/21/2014	CHECK	PMCHK00001623	\$85,623.00
047657	MICOFF	MICHIGAN OFFICE SOLUTIONS	3/17/2014	CHECK	PMCHK00001619	\$1,723.00
047638	MICPOW	MICHIGAN POWER RODDING	3/12/2014	CHECK	PMCHK00001618	\$213.00
047680	MICSTA2	MICHIGAN STATE UNIVERSITY	3/19/2014	CHECK	PMCHK00001621	\$100.00
047658	MIDTAP	MIDWEST TAPE	3/17/2014	CHECK	PMCHK00001619	\$14,305.95
047681	MILARB	MILLINGTON ARBELA DISTRICT LIB	3/19/2014	CHECK	PMCHK00001621	\$20.00
047619	AANEWS	MLIVE MEDIA GROUP	3/12/2014	CHECK	PMCHK00001618	\$1,392.00
047718	MOTTCC	MOTT COMMUNITY COLLEGE LIBRARY	3/25/2014	CHECK	PMCHK00001624	\$16.00
047584	MUNCOD	MUNICIPAL CODE CORPORATION	3/5/2014	CHECK	PMCHK00001617	\$110.24
047719	NEWDAY	NEW DAY FILMS	3/25/2014	CHECK	PMCHK00001624	\$212.50
047659	NICWIL	NICHOLAS WILCOX	3/17/2014	CHECK	PMCHK00001619	\$1,600.00

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
047557	NICBOO	NICOLA'S BOOKS	3/4/2014	CHECK	PMCHK00001616	\$334.80
047720	NICBOO	NICOLA'S BOOKS	3/25/2014	CHECK	PMCHK00001624	\$302.40
047558	NUWAVE	NUWAVE AQUARIUMS	3/4/2014	CHECK	PMCHK00001616	\$98.95
047639	NUWAVE	NUWAVE AQUARIUMS	3/12/2014	CHECK	PMCHK00001618	\$308.95
047586	OFFDEP	OFFICE DEPOT, INC.	3/5/2014	CHECK	PMCHK00001617	\$1,242.94
047682	ORITOW	ORION TOWNSHIP PUBLIC LIBRARY	3/19/2014	CHECK	PMCHK00001621	\$14.00
047587	PETGRA	PETER GRAY	3/5/2014	CHECK	PMCHK00001617	\$500.00
047683	PICKPIC	PICKETT PICTURES LLC	3/19/2014	CHECK	PMCHK00001621	\$500.00
047721	PIOHSO	PIONEER OMEGA	3/25/2014	CHECK	PMCHK00001624	\$114.00
047684	PIOJAN	PIONEER JANITORIAL SERVICE	3/19/2014	CHECK	PMCHK00001621	\$10,615.65
047660	PITCHA	PITTSFIELD CHARTER TOWNSHIP	3/17/2014	CHECK	PMCHK00001619	\$106.98
047640	PAUKEL	PKO RECORDS	3/12/2014	CHECK	PMCHK00001618	\$650.00
047588	PRITEC	PRINT TECH INC.	3/5/2014	CHECK	PMCHK00001617	\$3,878.77
047722	PRITEC	PRINT TECH INC.	3/25/2014	CHECK	PMCHK00001624	\$1,935.61
047559	PRIORITY	PRIORITY HEALTH	3/4/2014	CHECK	PMCHK00001616	\$2,524.28
047589	QUANTA	QUANTA, INC.	3/5/2014	CHECK	PMCHK00001617	\$1,958.25
047641	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	3/12/2014	CHECK	PMCHK00001618	\$2,775.00
047590	RACYAN	RACHEL YANIKOGLU	3/5/2014	CHECK	PMCHK00001617	\$39.87
047591	RECBOO	RECORDED BOOKS, INC.	3/5/2014	CHECK	PMCHK00001617	\$2,098.18
047723	RECBOO	RECORDED BOOKS, INC.	3/25/2014	CHECK	PMCHK00001624	\$2,886.82
047592	REPINC	REPROGRAPHICS, INC.	3/5/2014	CHECK	PMCHK00001617	\$83.12
047724	RICBUS	RICOH AMERICAS CORP	3/25/2014	CHECK	PMCHK00001624	\$283.00
047685	ROCHIL	ROCHESTER HILLS PUBLIC LIBRARY	3/19/2014	CHECK	PMCHK00001621	\$31.99
047642	RTI	RTI	3/12/2014	CHECK	PMCHK00001618	\$804.95
047593	RUBSTA	RUBBER STAMPS UNLIMITED	3/5/2014	CHECK	PMCHK00001617	\$45.10
047594	RUSPUB	RUSSIAN PUBLISHING HOUSE LTD.	3/5/2014	CHECK	PMCHK00001617	\$2,289.00
047686	SALDIS	SALINE DISTRICT LIBRARY	3/19/2014	CHECK	PMCHK00001621	\$43.94
047643	SARKEL	SARA MELTON KELLER	3/12/2014	CHECK	PMCHK00001618	\$425.00
047597	SCHSOU	SCHEDULE SOURCE, INC	3/5/2014	CHECK	PMCHK00001617	\$975.50
047644	SCHSEC	SCHILKE SECURITY	3/12/2014	CHECK	PMCHK00001618	\$95.00
047595	SCHELE	SCHINDLER ELEVATOR CORPORATION	3/5/2014	CHECK	PMCHK00001617	\$603.31
047560	SCHLIB	SCHOLASTIC INC.	3/4/2014	CHECK	PMCHK00001616	\$1,132.30
047596	SCHLIB	SCHOLASTIC INC.	3/5/2014	CHECK	PMCHK00001617	\$642.60
047725	SHAKUC	SHANNON KUCHERA	3/25/2014	CHECK	PMCHK00001624	\$750.00
047687	SHAPAT	SHARAD K. PATEL	3/19/2014	CHECK	PMCHK00001621	\$3,000.00
047600	STATOW	STADIUM TOWING	3/5/2014	CHECK	PMCHK00001617	\$65.00
047599	STAPLE	STAPLES ADVANTAGE	3/5/2014	CHECK	PMCHK00001617	\$60.36
047645	STEOSB	STEVE OSBURN	3/12/2014	CHECK	PMCHK00001618	\$50.00
047688	SURPUB	SURREY TOWNSHIP PUBLIC LIBRARY	3/19/2014	CHECK	PMCHK00001621	\$13.99
047601	SWESOU	SWEETWATER SOUND INC.	3/5/2014	CHECK	PMCHK00001617	\$4,028.13
047602	TANMED	TANTOR MEDIA	3/5/2014	CHECK	PMCHK00001617	\$348.55
047603	TDSMET	TDS METROCOM	3/5/2014	CHECK	PMCHK00001617	\$6,998.31
047561	AAINDEP	THE ANN ARBOR INDEPENDENT NEWS	3/5/2014	CHECK	PMCHK00001617	\$575.00
047604	TEACOM	THE GREAT COURSES	3/5/2014	CHECK	PMCHK00001617	\$1,863.55
047577	IMAGRO	THE IMAGE GROUP	3/5/2014	CHECK	PMCHK00001617	\$4,453.57
047714	IMAGRO	THE IMAGE GROUP	3/25/2014	CHECK	PMCHK00001624	\$413.64
047606	THOWES	THOMSON REUTERS-WEST	3/5/2014	CHECK	PMCHK00001617	\$179.00
047689	THRRIV	THREE RIVERS PUBLIC LIBRARY	3/19/2014	CHECK	PMCHK00001621	\$24.95
047607	TNTEXP	TNT EXPRESS	3/5/2014	CHECK	PMCHK00001617	\$55.00
047608	TOMSMI	TOM SMITH	3/5/2014	CHECK	PMCHK00001617	\$23.58
047609	TOTVEN	TOTAL VENDING & COFFEE SERVICE	3/5/2014	CHECK	PMCHK00001617	\$115.80
047610	UOLINE	ULINE, INC.	3/5/2014	CHECK	PMCHK00001617	\$86.41
047690	UMICH10	UM EXHIBIT MUSEUM OF NATURAL H	3/19/2014	CHECK	PMCHK00001621	\$270.00
047727	UNIQMA	UNIQUE MANAGEMENT SERVICES, IN	3/25/2014	CHECK	PMCHK00001624	\$1,228.80
047611	UNIPAR	UNITED PARCEL SERVICE	3/5/2014	CHECK	PMCHK00001617	\$32.83
047646	UNIPAR	UNITED PARCEL SERVICE	3/12/2014	CHECK	PMCHK00001618	\$112.31
047661	UNIPAR	UNITED PARCEL SERVICE	3/17/2014	CHECK	PMCHK00001619	\$51.74
047662	VERWIRC	VERIZON WIRELESS	3/17/2014	CHECK	PMCHK00001619	\$1,826.29
047728	VICDUR	VICTORIA FORMAN DURANONA	3/25/2014	CHECK	PMCHK00001624	\$50.00
047612	VOSLIG	VOSS LIGHTING	3/5/2014	CHECK	PMCHK00001617	\$51.60
047729	VOSLIG	VOSS LIGHTING	3/25/2014	CHECK	PMCHK00001624	\$1,698.88
047613	WARNAT	WARDS SCIENCE	3/5/2014	CHECK	PMCHK00001617	\$1,130.84
047730	WARNAT	WARDS SCIENCE	3/25/2014	CHECK	PMCHK00001624	\$404.59

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
047614	WASENG	WASHTENAW ENGINEERING COMPANY	3/5/2014	CHECK	PMCHK00001617	\$1,700.00
047731	WASHNE	WASHTENAW NEWS COMPANY, INC.	3/25/2014	CHECK	PMCHK00001624	\$4,578.00
047648	WASMAN	WASTE MANAGEMENT OF MICHIGAN	3/12/2014	CHECK	PMCHK00001618	\$226.25
047732	WESENT	WESTGATE ENTERPRISES, LLC	3/25/2014	CHECK	PMCHK00001624	\$6,855.00
047615	WESWOO	WESTON WOODS STUDIOS	3/5/2014	CHECK	PMCHK00001617	\$299.75
047616	WORCHA	WORLD CHAMBER OF COMMERCE DIR	3/5/2014	CHECK	PMCHK00001617	\$60.00
047733	XEROX	XEROX CORPORATION	3/25/2014	CHECK	PMCHK00001624	\$10.69
047618	YPSCOU	YPSILANTI COURIER	3/5/2014	CHECK	PMCHK00001617	\$140.00
Total Checks: 190						Total Amount of Checks: \$478,184.68