

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

FY 11 AMENDED BUDGET from Ongoing Operations*
\$ 26,066,215

FY 12	FY 13
PROJECTED EXPENDITURES *	PROJECTED EXPENDITURES*
\$ 26,641,952	\$ 26,498,115

SERVICE AREA: Safety Services  
SERVICE UNIT: Police Services

SERVICE ACTIVITY	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 12	Cap. Invest X	FY 13
Dispatch Operations	0010	Eliminate 2 Dispatcher FTEs in FY 2012 and 1 FTE in FY 2013 resulting in layoffs	(162,659)		(97,810)
	0010	Eliminate Vacated Telecommunicator Position	(78,374)		
Patrol Operations	0010	Eliminate 1 Vacated Police Officer Position (Effective 2-13-11)	(115,521)		
Patrol Operations	0010	Eliminate 2 Police Officer FTEs resulting in layoffs in FY 12 and 4 in FY 2013 This would result in reorganization of the department and reassignment of staff because laid off personnel are all assigned to patrol operations, traffic services, or another role that is required to be filled because of external service contractual obligations.	(221,332)		(470,272)
Patrol Operations	0010	Eliminate 1 Police Service Specialist FTE resulting in 1 layoff in FY 12	(90,246)		
Support Services	0010	Eliminate 1 Vacated Police Professional Assistant Position (TBD FY 11)	(79,144)		
Materials & Supplies	0010	Material, supplies, PPE Budget Reduction			(31,723)
Police Command	0010	Eliminate 1 Lieutenant FTE and 2 Sergeant FTEs. Laid off employees have bumping rights into next rank below This would require reconfiguration of supervision roles			(24,274)
Patrol Operations	0010	Additional savings from FY12 Position Cuts			(22,981)
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>			<b>\$ (747,276)</b>		<b>\$ (647,060)</b>
<b>TOTAL DOLLARS REQUIRED TO ACHIEVE TARGET REDUCTION *</b>			<b>\$ (666,049)</b>		<b>\$ (638,802)</b>
<b>Over/ (Under) Required</b>			<b>\$ 81,227</b>		<b>\$ 8,258</b>
<b><u>ADDITIONAL REDUCTIONS TO REACH FULL 4% SCENARIO</u></b>					
Various Patrol Operations	0010	Eliminate 3 Police Officer FTEs resulting in layoffs in FY 12 and 4 in FY 2013 This would result in reorganization of the department and reassignment of staff because laid off personnel are all assigned to patrol operations, traffic services, or another role that is required to be filled because of external service contractual obligations.	(339,365)		(479,235)
Various Patrol Operations	0010	Additional savings from FY12 Position Cuts			(14,334)
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>			<b>(\$1,086,641)</b>		<b>(\$1,140,629)</b>
<b>TOTAL DOLLARS REQUIRED TO ACHIEVE TARGET REDUCTION *</b>			<b>(\$1,049,330)</b>		<b>(\$1,091,071)</b>
<b>Over/ (Under) Required</b>			<b>\$37,311</b>		<b>\$49,558</b>

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<b>FY 11 BUDGET from Ongoing Operations*</b>
<b>\$ 3,626,979</b>

<b>FY 12 PROJECTED EXPENDITURES *</b>	<b>FY 13 PROJECTED EXPENDITURES *</b>
<b>\$ 3,530,396</b>	<b>\$ 3,536,575</b>

**SERVICE AREA:**  
**SERVICE UNIT:**

**Finance**  
**All**

SERVICE ACTIVITY	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 12	Cap. Invest X	FY 13
<b>Fiscal Year 2012</b>					
IT Costs-All service units	0010	Reduction in licenses and costs for financial system	(60,458)		
Reduce 1.0 FTE in Accounting	0010	Reduce position in payroll-this position will fill a vacancy	(81,401)		
Change allocation for Accounting Manager	0010	With the completion of the new Finance and Budget system, this position is now fully allocated back to Accounting/Procurement.	78,859		
Travel-All service units	0010		(7,000)		
Assessing-change in staffing	0010	Replace retiring staff with lower level position	(29,000)		
Other Miscellaneous items	0010		(3,316)		-
<b>Fiscal Year 2013</b>					
Eliminate 1.0 FTE	0010				(95,000)
Other Miscellaneous items	0010				(9,173)
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>			<b>\$ (102,316)</b>		<b>\$ (104,173)</b>
<b>TOTAL DOLLARS REQUIRED TO ACHIEVE TARGET REDUCTION *</b>			<b>\$ (102,316)</b>		<b>\$ (104,173)</b>
<b>Over/ (Under) Required</b>			<b>\$ -</b>		<b>\$ -</b>

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

<b>FY 11</b> BUDGET from Ongoing Operations*
<b>\$ 13,786,926</b>

<b>FY 12</b> PROJECTED EXPENDITURES *	<b>FY 13</b> PROJECTED EXPENDITURES *
<b>\$ 13,994,810</b>	<b>\$ 13,953,604</b>

**SERVICE AREA:** Safety Services  
**SERVICE UNIT:** Fire Department

SERVICE ACTIVITY	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 12	Cap. Invest X	FY 13
Plan review	0010	Loss of revenue from transfer of review to planning to comply with state law	\$ 52,000		\$ -
Overtime	0010	Prior year estimate to accomplish service was to low, 5 year review estimate requires increase, FY13 increase is based on an estimated 1.5% increase for service requests	43,573		5,406
Emergency power generators	0010	Replacement of Fire Station 1 Generator, install generator at Fire Station 6	62,715	X	62,715
Thermal Imagers	0010	Thermal Imager replacements needed	13,500	X	
Air Pack Replacement bottles	0010	Fire fighter air pack replacement bottles needed	6,900	X	6,900
Fire Operations	0010	Do not fill 2 Vacant FTE positions due to retirements	(216,000)		
Fire Operations	0010	<b>2.5% Reduction of services &amp; staff by 3 Fire Fighters in FY12</b>	(324,000)		
Fire Operations	0010	<b>2.5% Reduction of services &amp; staff by 4 Fire Fighters in FY13</b>			(432,000)
		<b>TOTAL DOLLARS (\$) IDENTIFIED</b>	<b>\$ (361,312)</b>		<b>\$ (356,979)</b>
<b>FY12 84 FTE's</b>		<b>TOTAL DOLLARS REQUIRED TO ACHIEVE TARGET REDUCTION *</b>	<b>\$ (349,870)</b>		<b>\$ (348,840)</b>
<b>FY13 80 FTE's</b>		<b>Over/ (Under) Required</b>	<b>\$ 11,442</b>		<b>\$ 8,139</b>
		<b>ADDITIONAL REDUCTIONS TO REACH FULL 4% SCENARIO</b>			
<b>FY12 82 FTE's</b>		<b>Reduction of services &amp; staff by an additional 2 Fire Fighters in FY12</b>	(216,000)		
<b>FY13 78 FTE's</b>		<b>Reduction of services &amp; staff by an additional 2 Fire Fighters in FY13</b>			(216,000)
		<b>TOTAL DOLLARS (\$) IDENTIFIED</b>	<b>\$ (577,312)</b>		<b>\$ (572,979)</b>
		<b>TOTAL DOLLARS REQUIRED TO ACHIEVE TARGET REDUCTION *</b>	<b>\$ (561,126)</b>		<b>\$ (584,748)</b>
		<b>Over/ (Under) Required</b>	<b>\$ 16,186</b>		<b>\$ (11,769)</b>

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

<b>FY 11</b>
<b>BUDGET from Ongoing Operations*</b>
<b>\$ 533,996</b>

<b>FY 12</b>	<b>FY 13</b>
<b>PROJECTED EXPENDITURE S *</b>	<b>PROJECTED EXPENDITURES *</b>
<b>\$ 550,461</b>	<b>\$ 549,058</b>

**SERVICE AREA:** City Administrator  
**SERVICE UNIT:** City Administrator

SERVICE ACTIVITY	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 12	Cap. Invest X	FY 13
Fiscal Year 2012					
Reduce printing	010	in house printing	(3,500)		
Reduce materials & supplies	010	reduce amount of supplies purchased	(3,375)		
Reduce contracted svcs	010	units pay for services used	(5,000)		
Other	010	reduced budget to meet required target	(1,887)		
Fiscal Year 2013					
Reduce contracted svcs	010	units pay for services used			(4,000)
Other	010	reduced budget to meet required target			(9,726)
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>			<b>\$ (13,762)</b>		<b>\$ (13,726)</b>
<b>TOTAL DOLLARS REQUIRED TO ACHIEVE TARGET REDUCTION *</b>			<b>\$ (13,762)</b>		<b>\$ (13,726)</b>
<b>Over/ (Under) Required</b>					

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

<b>FY 11</b>
<b>BUDGET from Ongoing Operations*</b>
<b>\$ 987,299</b>

<b>FY 12</b>	<b>FY 13</b>
<b>PROJECTED EXPENDITURE S *</b>	<b>PROJECTED EXPENDITURES *</b>
<b>\$ 910,416</b>	<b>\$ 1,048,741</b>

**SERVICE AREA:**  
**SERVICE UNIT:**

**City Administrator**  
**City Clerk**

SERVICE ACTIVITY	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 12	Cap. Invest X	FY 13
<b>FY2012</b>					
Revenue projections	0010	Annual liquor license renewals and FOIA projections-new revenue not previously	(7,000)		
Reduce staff costs	0010	Due to retirement, new hire paid at entry level	(12,000)		
Reduce budget for primary	0010	Reduce primary elections one-time from three wards to two wards	(7,000)		7,000
Miscellaneous	0010	Overtime and materials	(2,081)		
<b>FY2013</b>					
Revenue projections	0010	New redevelopment liquor licenses based on new development			(20,000)
Reduce Council overtime	0010	Clerical support will leave meetings at 10:00 p.m.			(1,000)
Increase parking revenue	0010	Increase Mary St. polling place parking fees from UofM			(7,000)
Reduce IT charges	0010	4 CRW licenses removed from Clerk's Office			(7,238)
Reduce Election Overtime	0010	Clerk's Office will be closed on Fridays beginning September 9th thru October 21st			(3,100)
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>			<b>\$ (28,081)</b>		<b>\$ (31,338)</b>
<b>TOTAL DOLLARS REQUIRED TO ACHIEVE TARGET REDUCTION *</b>			<b>\$ (28,081)</b>		<b>\$ (31,338)</b>
<b>Over/ (Under) Required</b>			<b>\$ -</b>		<b>\$ -</b>

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

<b>FY 11</b> <b>BUDGET from</b> <b>Ongoing</b> <b>Operations*</b>
<b>\$ 1,607,051</b>

<b>FY 12</b> <b>PROJECTED</b> <b>EXPENDITURES</b> <b>*</b>	<b>FY 13</b> <b>PROJECTED</b> <b>EXPENDITURES</b> <b>*</b>
<b>\$ 1,745,685</b>	<b>\$ 1,736,180</b>

**SERVICE AREA:** City Administrator  
**SERVICE UNIT:** Communications/CTN

SERVICE ACTIVITY	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 12	Cap. Invest X	FY 13
CTN Studio Digital conversion	0016	Use designated fund balance to convert production equipment to digital format which allows CTN to provide content digitally	97,431	X	

<b>TOTAL DOLLARS (\$) IDENTIFIED</b>	<b>\$ 97,431</b>	<b>\$ -</b>
<b>TOTAL BUDGET REQUIRED</b>	<b>\$ 1,843,116</b>	<b>\$ 1,736,180</b>

City of Ann Arbor  
**BUDGET IMPACT ANALYSIS**

<b>FY 11</b> <b>BUDGET from</b> <b>Ongoing</b> <b>Operations*</b>
<b>\$ 1,296,487</b>

<b>FY 12</b> <b>PROJECTED</b> <b>EXPENDITURE</b> <b>S *</b>	<b>FY 13</b> <b>PROJECTED</b> <b>EXPENDITURES</b> <b>*</b>
<b>\$ 1,354,071</b>	<b>\$ 1,358,136</b>

**SERVICE AREA:** City Administrator  
**SERVICE UNIT:** Human Resources

SERVICE ACTIVITY	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 12	Cap. Invest X	FY 13
<b>Fiscal Year 2012</b>					
Permanent Time Worked		Reduce one FTE effective 12/31/11	(58,072)		
<b>Fiscal Year 2013</b>					
Permanent Time Worked		Remaining impact of prior year reduction			(58,073)
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>			<b>\$ (58,072)</b>		<b>\$ (58,073)</b>
<b>TOTAL DOLLARS REQUIRED TO ACHIEVE TARGET REDUCTION *</b>			<b>\$ (35,625)</b>		<b>\$ (35,939)</b>
<b>Over/ (Under) Required</b>			<b>\$ 22,447</b>		<b>\$ 22,134</b>

<b>Information Technology Fund Expenditures</b>	Amended FY11	Requested FY 12	Requested FY 13
<b>Personnel Costs</b>	<b>2,654,689</b>	<b>2,828,319</b>	<b>2,848,297</b>
<hr/> <b>OPERATING COSTS</b> <hr/>			
Software Maintenance	1,260,464	1,345,437	1,345,437
Municipal service charge	486,695	446,397	457,557
IT Charge	236,290	259,850	258,369
Telecommunications	80,540	60,800	60,800
Equipment Maintenance	197,400	232,400	232,400
Professional/consulting		196,000	200,160
Rent City Vehicles	8,000	8,000	8,000
Contracted Services	81,000	15,000	15,000
Technical Support	10,000	10,500	10,500
Conference, Training & Travel	17,000	24,600	24,600
Educational Reimbursement	8,000	13,000	13,000
Materials & Supplies	20,000	20,000	20,000
PPE < \$5,000	12,066	20,000	20,000
Insurance Premiums	2,447	2,447	2,447
Misc Other	2,600	2,600	2,600
Building Maintenance	850	850	850
Contingency	29,968	13,760	27,421
<b>Operating Costs</b>	<b>2,453,320</b>	<b>2,671,641</b>	<b>2,699,141</b>
<b>Total Personnel &amp; Operating Costs</b>	<b>5,108,009</b>	<b>5,499,960</b>	<b>5,547,438</b>
<b>Two-Year Replacement Projects</b>	<b>562,111</b>	475,000	400,000
<b>Total IT Operating (Including Two-Yr Replacements)</b>	<b>5,670,120</b>	<b>5,974,960</b>	<b>5,947,438</b>
<b>Multi-Year Projects from Prior Year Fund Balance</b>		-	-
<b>Multi-Year Projects</b>	<b>552,611</b>	235,000	160,000
<b>Total Multi-Year Projects (not including Two-Year Replacements)</b>	<b>552,611</b>	<b>235,000</b>	<b>160,000</b>
<b>Total Requested Expenditures</b>	<b>\$ 6,222,731</b>	<b>\$ 6,209,960</b>	<b>\$ 6,107,438</b>



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<b>FY 11</b>	
<b>BUDGET from</b>	
<b>Ongoing</b>	
<b>Operations*</b>	
<b>\$</b>	<b>354,818</b>

<b>FY 12</b>	<b>FY 13</b>
<b>PROJECTED</b>	<b>PROJECTED</b>
<b>EXPENDITURE</b>	<b>EXPENDITURES</b>
<b>S *</b>	<b>*</b>
<b>\$</b>	<b>\$</b>
<b>363,306</b>	<b>358,272</b>

**SERVICE AREA:**  
**SERVICE UNIT:**

Mayor and Council

SERVICE ACTIVITY	FUND	CHANGES FROM EXISTING SERVICE LEVELS	FY 12	Cap. Invest X	FY 13
<b>FY12</b>					
Reduce miscellaneous items			(810)		
<b>FY13</b>					
Cannot meet FY12 target					8,273
<b>TOTAL DOLLARS (\$) IDENTIFIED</b>			<b>\$</b>	<b>(810)</b>	<b>\$</b>
<b>TOTAL DOLLARS REQUIRED TO ACHIEVE TARGET REDUCTION *</b>			<b>\$</b>	<b>(9,083)</b>	<b>\$</b>
<b>Over/ (Under) Required</b>			<b>\$</b>	<b>(8,273)</b>	<b>\$</b>
					<b>(17,230)</b>