

Fuller Road Station (FRS)
AAPAC Task Force

August 4, 2011 Synopsis and Notes

Attendance: Dave Dykman - A2city proj mgr
Doug Koepsell - Project design mgr (U of M)
Connie Pulcifer - A2city representative
Angela Pierro - Public representative
Aaron Seagraves - Public Art Administrator
Cathy Gendron - AAPAC representative

Missing: Connie Rizzolo-Brown - AAPAC representative
Larry Cressman - U of M representative

The meeting ran from 1:00pm – 3:00pm and was held at the 3rd floor meeting room of City Hall.

Seeking clarification on several issues affecting the FRS project, Cathy reported that she attended the AAPAC planning committee meeting with Sue McCormick on Wednesday, August 3. The following key points were discussed.

- The City policy regarding project maintenance was reiterated. There will be no set-aside for long-term project maintenance on any percent for art projects. Routine maintenance will be performed and funded by the city department under which the project was developed. Additional maintenance and preservation needs will come before AAPAC as a new project and paid for with either percent for art funds taken from the originally designated city department or from percent for art pooled funds. There remains a conflict between AAPAC's ordinance and the guidelines. The guidelines state "Every public art project funded with Public Art Funds will reserve (10%) of the proposed budget for long term maintenance and conservation of the work(s) of art unless a different amount is required for a particular work of art." The planning committee will work to revise the guidelines.
- Project management of the FRS was discussed. Dave Dykman, in his role as overall FRS Project Manager, will manage the FRS art project. Reflecting the percent for art funding stipulation, Dave will allot 1% of his project time for art project management. Cathy presented the task force's concern that in order to develop a durable and low maintenance public artwork, additional project management expertise or oversight may become necessary. Sue supported the task force's proposal for a 10% set-aside for possible additional project management costs.
- Concerns about delays in the FRS project development process were expressed. The SOQ (Statement of Qualifications) has been in the City's legal department since early May and it was thought that the delay may have been due to a lack of a project operating agreement between the City and UM. Sue felt that it would be at least September before an agreement would be reached. However, she felt that we should press forward regardless, and saw no hurdles for approval of the SOQ by the end of August.

There was a discussion regarding the stipend to be paid to art project finalists (3-5 possible candidates). There was confusion as to whether the amount was \$500 or \$1000 per artist finalist. The Justice Center project is paying finalists \$1000 and in order to be consistent, the amount for FRS finalists was left at \$1000.

The task force recommends the following budget:

Project Management (8%)	\$ 20,000.00
Contingency (10% escalation, design & construction)	25,000.00
Stipend for up to 5 final artist candidates (\$1000 per artist)	5,000.00
Total available to selected artist	<u>200,000.00</u>

Total Project Budget:..... \$250,000.00

The remainder of the meeting was spent drafting the project RFP. There was some confusion regarding the correct draft version of the SOQ. Cathy and Connie confirmed the wording in the latest draft and forwarded it to Aaron and Dave.

Actions required by next meeting:

- Cathy to clean up the drafted RFP and send to the task force members for review. Aaron has volunteered to assist in revising the draft.
- Doug will provide site plan for art site area and building elevations.

Next meeting date to come. City Hall 3rd floor conference room

Thank-you

Cathy Gendron