

An Ordinance to Amend the Code of the City of Ann Arbor by Adding a New Chapter, which New Chapter shall be designated as Chapter 25, Video Privacy, of Title I of said Code.

The City of Ann Arbor Ordains:

Section 1. That Chapter 25 of Title 1 of the Code of the City of Ann Arbor be adopted to read as follows:

Chapter 25
Video Privacy

1:900. Statement of intent.

- (1) It is the intent of this chapter to protect the privacy and safety of the public by regulating the use of public surveillance cameras. To ensure that public surveillance cameras are not used to inequitably monitor and harass individuals or groups, public surveillance cameras should only be used with the oversight of nearby residents and the general public. To preserve outdoor spaces where members of the public may be free from police monitoring, public surveillance cameras should only be used for limited time periods to address specific crimes.

1:901. Definitions.

For purposes of this ordinance the following definitions are adopted:

- (1) **Public surveillance camera.** The term public surveillance camera means any camera that the City of Ann Arbor uses to monitor human activity without the physical presence of an operator, including cameras on remotely operated aerial vehicles. It does not include cameras used in the physical presence of the operator, such as hand-held police cameras and police cameras in cars when an operator is present. It also does not include cameras necessary for carrying out a lawfully issued search warrant. It does not include cameras that the City operates for a public entertainment or recreation event, so long as those cameras are used only at that event, and only for the purpose of entertainment. It does not include cameras that the City operates to improve traffic design, so long as those cameras do not record the bodies of people in vehicles or gather individualized vehicle information such as license plate numbers. In addition, it does not include cameras operating in jails, prisons, Ann Arbor water treatment facilities, Ann Arbor public housing facilities, or the Ann Arbor Airport and its facilities. It also does not include cameras that monitor only the interior or outside perimeter of City of Ann Arbor governmental buildings, parking structures, or construction sites.
- (2) **City Administrator.** City Administrator means the City of Ann Arbor City Administrator and his or her designees.

- (3) **Outdoor parkland.** Outdoor parkland means land in a park, playground, golf course, cemetery or nature area, whether developed or undeveloped which is owned or otherwise controlled by the City, together with public bodies of water within or adjacent to such land. The interior and immediate exteriors of park buildings and facilities, including entranceways, are not outdoor parkland. Outside areas used for the storage of city-owned rental goods are also not outdoor parkland.
- (4) **Outside perimeter.** Outside perimeter means the city-owned land surrounding a City of Ann Arbor government building or parking structure. The outside perimeter extends to, but does not include, sidewalks, roads, and private properties surrounding the building's grounds. If the area surrounding a government building is outdoor parkland, the outdoor parkland is not part of the outside perimeter. Sidewalks leading to an entrance of a government building or parking structure are part of the outside perimeter.
- (5) **Visual range.** Visual range means the area in space that a camera records. If blocking technology is used to obscure a camera's view of an area in such a way that live-monitoring of the obscured area is impossible and no recording of the obscured area is made, then that area is not part of the camera's visual range.

1:902. Unauthorized Public Surveillance Cameras.

No public surveillance cameras shall be installed except as provided in and pursuant to the procedures set forth in this ordinance. The City Administrator shall remove any public surveillance cameras that do not comply with the provisions of this ordinance.

1:903. Installation and Use of Short-Term Public Surveillance Cameras in Place for 15 Days or Less.

The City Administrator may install and operate a public surveillance camera in any area at any time for up to 15 days under the following conditions:

- (1) The public surveillance camera is targeting a specific criminal problem.
- (2) The public surveillance camera does not have the interior of a residence in its visual range.
- (3) The public surveillance does not have outdoor parkland in its visual range, except under the following circumstances:
 - (a) The public surveillance camera is addressing a criminal problem of aggravated assault, rape, murder, robbery, arson, or burglary, or
 - (b) The public surveillance camera is addressing the destruction or theft of park property, and the visual range of the public surveillance camera is as narrowly limited to monitoring park property as is possible.

(4) The City Administrator complies with the public display requirements for all public surveillance cameras specified in 1:908.

(5) The City Administrator complies with the general requirements for use of all public surveillance cameras specified in 1:909.

(6) The City Administrator complies with the requirements for storage of recordings for all public surveillance cameras specified in 1:910.

1:904. Installation of Public Surveillance Cameras In Place for More Than 15 Days in Residential Areas.

If a public surveillance camera will be within 300 feet of a residence, or have a residence in its visual range, The City Administrator may not install or operate that public surveillance camera for more than 15 days, unless the following conditions have been met:

(1) (a) The City Administrator obtains the written permission of two thirds of all adult residents who reside within 300 feet of the proposed public surveillance camera or within the visual range of the public surveillance camera. If the City Administrator obtains the necessary written permission, the camera may be installed for up to six months. After every subsequent six month period, the City Administrator must either remove the camera or again obtain written permission from two thirds of all adult residents who reside within 300 feet of the proposed public surveillance camera or within the visual range of the public surveillance camera in order to renew the public surveillance camera for up to an additional six months. Additionally, if the public surveillance camera is to be positioned in such a way that a private residence is in its visual range, the City Administrator must first obtain written permission from the adult residents of that property, or

(b) The City Administrator receives a request in the form of a written petition signed by two thirds of all adult residents who reside within 300 feet of the proposed public surveillance camera or within the visual range of the public surveillance camera. The petition shall state the specific criminal problem the public surveillance camera is intended to address. If the City Administrator receives such a petition, the camera may be installed for up to six months. After the initial six month period, all additional six month periods require a written petition signed by two thirds of all adult residents who reside within 300 feet of the proposed public surveillance camera or within the visual range of the public surveillance camera. If no subsequent petitions are made to the City Administrator the camera will be removed. Additionally, if the public surveillance camera is installed in such a way that a private residence is in its visual range, notice will be given to the adult residents of that property, and written permission from them will be obtained.

(2) The public surveillance camera's visual range does not include outdoor parkland.

1:905. Notification for Public Surveillance Cameras in Place for More Than 15 Days in Residential Areas.

(1) Notification. Before obtaining written permission under Section 1:904(1)(a) from residents who live within 300 feet of the public surveillance camera or within its visual range, the City Administrator must publish a report to a publicly available website. A separate report must be filed for each public surveillance camera. This subsection shall not apply to public surveillance cameras installed pursuant to Section 1:904(1)(b).

(2) Contents of Report. The report required under subsection (1) shall contain the following:

- (a) the expected cost of the proposed public surveillance camera and monitoring system,
- (b) a description of the technical specifications and capabilities of the proposed public surveillance camera and the monitoring system to be used,
- (c) a description, including a drawing, diagram, or other pictorial representation, of the location and position of the proposed public surveillance camera and its visual range,
- (d) a description of the specific criminal problem that the public surveillance camera is addressing, and an evidence-based argument describing how the proposed public surveillance camera could be effective in solving the criminal problem.

(3) Advance Notice of Public Surveillance Cameras

(a) Before obtaining written permission under Section 1:904(1)(a) from residents who live within 300 feet of the public surveillance camera or within its visual range or before installation of such cameras pursuant to Section 1:904(1)(b) the City Administrator must mail notices:

(i) To the owners of each property within the visual range of the camera and to the owners of each property within 300 feet of the proposed public surveillance camera location as reflected on the latest records of the City Assessor.

(ii) To the residents of each property within the visual range of the camera and to the residents of each property within 300 feet of the proposed public surveillance camera.

(b) If a report is required under subsection (1), the notice required under this subsection shall include a copy of the report.

1:906. Installation of Public Surveillance Cameras in Place for More Than 15 Days in All Other Areas

If a public surveillance camera will not be within 300 feet of a residence and will not have a residence in its visual range, the City Administrator may install and operate that public surveillance camera for more than 15 days if the public surveillance camera's visual range does not include outdoor parkland.

1:907. Notification for Public Surveillance Cameras in Place for More Than 15 Days in All Other Areas.

- (1) Notification. Before installation of a public surveillance camera that will not have a residence in its visual range, will not be within 300 feet of a residence, and will be in place for more than 15 days, the City Administrator must publish a report to a publicly available website. A separate report must be filed for each public surveillance camera.
- (2) Contents of Report. The report required under subsection (1) shall contain the following:
 - (a) the expected cost of the proposed public surveillance camera and monitoring system,
 - (b) a description of the technical specifications and capabilities of the public surveillance camera proposed to be installed and the monitoring system to be used,
 - (c) a description, including a drawing, diagram, or other pictorial representation, of the location and position of the public surveillance camera, its visual range,
 - (d) a description of the specific criminal problem that the public surveillance camera is addressing, and an evidence-based argument describing how the proposed public surveillance camera could be effective in solving the criminal problem.

(3) Advance Notice of Public Surveillance Cameras. At least 15 days before the installation of a public surveillance camera that will not have a residence in its visual range, will not be within 300 feet of a residence, and will be in place for more than 15 days, the City Administrator shall post a sign within 25 feet of the location for which the public surveillance camera is proposed. The signs shall state that a public surveillance camera will be installed on a date that is 15 or more days after the date of the notice.

1:908. Public Display of All Public Surveillance Cameras.

(1) Upon installation of a new public surveillance camera in all areas, the City Administrator shall post a conspicuous sign or marker within 25 feet of the location of the public surveillance camera. The sign or marker shall state that a public surveillance camera is monitoring the area. The sign or marker may be on a police vehicle, so long as the sign or marker is clearly visible and is not displayed when a public surveillance camera is not present.

(2) The City Administrator shall publish on a publicly available website the location and purpose of each public surveillance camera installed in the City. The website shall list the specific criminal problems that each such public surveillance camera was installed to address. The website shall be updated within seven days of the installation or removal of a public surveillance camera.

(3) At the time a public surveillance camera is removed or renewed, the City Administrator shall publish a closing report to a publicly available website. The closing report shall state the criminal problem that the public surveillance camera was intended to solve, and whether the public surveillance camera was effective in solving the criminal problem. If the public surveillance camera was used for other purposes than addressing the original criminal problem, then those uses shall also be disclosed. If disclosing such information would violate state or federal law, the report shall be published without disclosing restricted information.

1:909. General Requirements for Use of All Public Surveillance Cameras.

(1) **Live-Monitoring and Sound.** Except for purposes of determining that the public surveillance camera is properly installed and operating, or in temporary emergencies when there is good reason to believe there is an imminent risk of injury or death, live-monitoring is prohibited, and recordings made from public surveillance cameras shall be used only for identification purposes after a crime has occurred. Audio monitoring and recording are prohibited in all cases. In the event of emergency live-monitoring, a notice and explanation of how and why it was used shall be published on a publicly available website and sent to the Ann Arbor Human Rights Commission within 30 days. The Commission may advise the City Council of notices or call hearings, if they have questions or concerns about these emergency actions.

(2) **Visual Range.** If the public surveillance camera is to be positioned in such a way that the inside of a private residence is in its visual range, the City Administrator must first obtain written permission from the adult residents of that property.

(3) **Network of Private Cameras.** The creation of a network of privately owned cameras that are linked together and centrally monitored by a governmental entity is prohibited.

(4) **Time Limits**

- a. A public surveillance camera installed under 1:903 must be removed no more than 15 days after installation and another public surveillance camera authorized under 1:903 may not be installed within 100 feet of that location sooner than three months after the removal. At the end of the time period, a closing report must be published in accordance with 1:908(3).
- b. A public surveillance camera installed under Section 1:904 must either be removed no more than six months after installation or renewed in accordance with Section 1:904. At the end of the time period, a closing report must be published in accordance with 1:908(3).
- c. A public surveillance camera installed under Section 1:906 must either be removed no more than one year after installation or City Council must be notified and requested to hold a public hearing after which City Council must decide whether to allow the use of the camera for another year. In order to renew the public surveillance camera, the City Administrator must hold a public hearing before City Council at least thirty days before the camera is to be renewed. At the public hearing, any person present may speak as permitted by City Council rules applicable to public hearings. Following the public hearing, City Council shall vote on whether to renew the camera for an additional year. Such procedure must be followed every year in order to continue use of the camera. At the end of each time period, a closing report must be published in accordance with 1:908(3).

(5) Fixed Position. Except for purposes of determining that the public surveillance camera is properly installed and operating, the public surveillance camera may not be moved, and its visual range may not be altered. A change to the location or visual range of the public surveillance camera shall be considered a new installation of a public surveillance camera. Cameras on moving remotely operated aerial vehicles may not be used as public surveillance cameras.

1:910. Storage of Recordings from All Public Surveillance Cameras.

- (1) Log of People Who Have Accessed Recordings. The City Administrator shall maintain a log of people who have accessed recordings from public surveillance cameras. The log shall include the names of all those who have accessed the recordings, the times at which they did so, and the reasons for their use.
- (2) Deletion. Recordings of observations made by a public surveillance camera shall not be stored for more than 90 days unless
 - a) The recordings are part of an investigation of a specific crime or a series of related crimes or
 - b) the destruction of recordings would violate state or federal law.Only recordings relevant to an investigation and subsequent legal proceedings may be preserved. When the investigation and subsequent legal proceedings are over,

the relevant recordings must be destroyed, unless doing so would violate state or federal law.

- (3) Access to Recordings. Except as required by law, both recordings of observations made by a public surveillance camera, and information about specific recordings, shall not be made public and may not be reviewed by anyone other than the following persons:
 - (a) An employee of the Ann Arbor Police Department in connection with the investigation of a specific crime or series of related crimes;
 - (b) As pursuant to lawful rules of evidence, a defendant in a criminal proceeding, an attorney engaged in his or her defense, or an investigator or expert engaged by the defendant or the defendant's attorney in connection with the defense against the criminal charge;
 - (c) As pursuant to lawful rules of evidence, an attorney employed in a public prosecutorial function, but only in connection with a specific case in which the attorney is engaged in that function.
- (4) Exposure of Surveillance Recordings. Any person who intentionally makes a public surveillance camera recording public in violation of this section shall be deemed guilty of a misdemeanor and may be punished by fine of up to \$500.00.
- (5) Under no circumstances may recordings from public surveillance cameras be used for personal purposes.

Section 2.

In the event any court of competent jurisdiction shall hold any provision of this ordinance invalid or unenforceable, such holding shall not invalidate or render unenforceable any other provision thereof.

Section 3. This ordinance shall take effect ten days after passage and publication.