

Attn: Mr. Peter Simms
Washtenaw County Clerk's Office
simmsp@ewashtenaw.org

September 24, 2013

Dear Mr. Simms:

I am writing to express my interest in serving as a board member for the Washtenaw County Road Commission (WCRC). Both on a personal and professional level, I am excited by this opportunity and believe that I will serve the public and county extremely well in this capacity, while adding age and gender diversity to the board.

My professional qualifications include a master's degree in urban and regional planning from the University of Michigan, and over ten years of experience in the field of transportation planning. I believe that my varied work background in the transportation field will be a valuable asset to the position. As a consultant, my work primarily focused on roadway, traffic and transit projects, providing what I envision to be a solid base for understanding the projects, issues and opportunities encountered by the Road Commission on a daily basis. My current employment at the University of Michigan is focused in a transportation and customer-service oriented environment, in which I have gained valuable experience in customer service, operations analysis and a deep respect for my many co-workers who are labor union members.

As a former collegiate soccer player, the art of working as a team and serving in a leadership capacity are things that come naturally to me and will help me as a future member of your board. I am positive, energetic and as a county resident, with two children in the public school system, care deeply about the success of our county road system and pro-actively positioning the WCRC for success in years to come. Please find enclosed a copy of my resume and feel free to contact me with any questions regarding my interest in the position. Thank you for your time and consideration.

Sincerely,



Lisa Solomon, AICP, LEED AP
1346 Wines Drive
Ann Arbor, MI 48103
lsolomn@umich.edu (UM), lisapsolomon@gmail.com (personal)
cell: 734.678.4583



Additional Information:

- Have resided in Washtenaw County from 1998-2001 and from 2005-Present
- D.O.B.: 9/18/1976 and grew up in Pittsburgh, PA until attending college at the U. of Chicago
- Married to Gabriel Solomon (Internal Medicine/Geriatrics Physician at the Ann Arbor VA Hospital) with two children ages 6 and 9 who attend the Ann Arbor Public Schools
- My employer is supportive of this opportunity and would enable time for meetings

experience

Business Analyst, University of Michigan Parking & Transportation Services, 1/2011-Present

- A member of the department's Leadership Team and facilitates the Operations and Management Group consisting of mid-level unit managers across PTS.
- Responsible for managing a variety of operations-based and sustainability-focused initiatives for the department. PTS encompasses the University's Parking Customer and Attendant Services, Parking Operations and Maintenance and Transit services. Varied projects have involved Operations Improvements, fleet analysis, EV infrastructure installations and development of Bike rental and Bike Sharing programs.
- Serves as department's point of contact on a variety of internal and community-related projects.
- Develops RFP requirements for major department technology and infrastructure purchases.

Senior Transportation Planner, Parsons Brinckerhoff Michigan, Inc. (Detroit, MI), 2009-2010, Contract

- Prepared environmental documentation for transit projects and federal grant applications for transit and roadway projects.
- Created marketing materials, maps, cross-sections, graphics, presentations and display boards.

Community Planner, Carlisle/Wortman Associates, Inc. (Ann Arbor, MI), 2005-2009, Part-time

- Prepared master plans, corridor plans, design guidelines and planning studies.
- Reviewed site plans for commercial and industrial developments.
- Designed marketing materials, presentations, boards and reports with Adobe Creative Suite.

Transportation Planner, Parsons Brinckerhoff Michigan, Inc. (Detroit, MI), 2001-2005

- Assisted in managing multi-million dollar Environmental Impact Statement for major Michigan highway project. Role included preparing documentation, organizing public involvement, project costing, scheduling and managing sub-consultants.
- Planner and GIS lead responsible for writing and reviewing transportation master plans, corridor studies, parking demand and traffic studies.
- Prepared cost proposals, marketing materials, project graphics, presentations and mapping.

Planning Intern, City of Ann Arbor Planning Department (Ann Arbor, MI), 2001

Special Projects Analyst, Thompson Associates (Ann Arbor, MI), 1999-2000

- Conducted statistical analyses and managed databases for retail marketing and operational studies.

technical skills

Microsoft Office (Word, PowerPoint, Excel, Access)

Adobe Creative Suite (Photoshop, Illustrator, InDesign)

ArcGIS (Maplex, DS MapBook, Spatial Analyst)

TransCAD/AutoCAD/Microstation

SPSS

Qualtrics

education & honors

M.U.P., Master of Urban & Regional Planning, 2001, University of Michigan

Regents Fellowship for Graduate Study, Michigan Society of Planning Best Student Project for "Springwells Village Housing Plan"

B.A., Anthropology & Latin American Studies, 1997, University of Chicago

Phi Beta Kappa, Student Marshall, Mulvaney Scholar-Athlete Award

membership

American Institute of Certified Planners (AICP), American Planning Association (APA), U.S. Green Building Council LEED Accredited Professional (LEED AP)

other

City of Ann Arbor Alternative Transportation Committee, Clean Energy Coalition Strategic Advisory Board, University of Chicago Varsity Women's Soccer (1994-1997)