



COUNTY ADMINISTRATOR
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TO: Felicia Brabec, Chair
Ways and Means Committee

THROUGH: Verna J. McDaniel
County Administrator

FROM: Mary Jo Callan, Director
Office of Community & Economic Development

DATE: September 4, 2013

SUBJECT: 2013 Department of Energy Weatherization Assistance Program
Agreement

BOARD ACTION REQUESTED:

The Office of Community and Economic Development (OCED) is requesting the ratification of the County Administrator's signature on the 2013 Department of Energy Weatherization Assistance Program Agreement to the Michigan Department of Human Services (DHS) for a total budget of \$287,860 for the program period of July 1, 2013 to June 30, 2014; approval of the budget; authorizing the County Administrator to sign delegate contracts.

BACKGROUND:

OCED has been the administrator and operator of the Weatherization Assistance Program in Washtenaw County since 1975 and has been serving residents with low to moderate income throughout the county since the program's inception.

DISCUSSION:

For the 2012 program year Weatherization program funding at the federal level was reduced by 65%. The funding level for the 2013 DOE Weatherization restores some funding to the program, however, the funding level is still approximately 30% below historic averages for the program.

The Weatherization services include outreach and application intake, participant homes receive a comprehensive energy audit inspection and follow up inspection of the completed work. Licensed and approved contractors provide installation of weatherization materials which may include attic and wall insulation, caulking, window repairs, furnace tune-ups, furnace replacements and refrigerator installations.

DOE Weatherization funds are integrated with other work supported by the Community Development Block Grant (CDBG) Home Rehabilitation program, LIHEAP (Low Income Home Energy Assistance Program) and the Energy Optimization Program to create a comprehensive program.

Eligibility for the Weatherization Program is income-based. DOE program funds require that residents must have an income at or below two-hundred percent (200%) of the federal poverty level. These income guidelines translate to annual incomes of less than \$22,756 for a single person or \$43,732 for a family of four. The Weatherization Program serves homeowners and renters provided that applicants obtain landlord approval for the program.

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

The total program allocation for the 2013 DOE Weatherization Assistance Program is \$287,860 with no County match requested.

IMPACT ON INDIRECT COSTS:

None

IMPACT ON OTHER COUNTY DEPARTMENTS OR OUTSIDE AGENCIES:

None

CONFORMITY TO COUNTY POLICIES:

This matter has been reviewed by the County Administrator's Office, Corporation Counsel, Finance Department, and the Ways and Means Committee. The requested board action is in conformity with County policies.

ATTACHMENTS/APPENDICES:

- Resolution
- FY 2013 DOE Weatherization Program Budget

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE AGREEMENT FOR THE 2013 DEPARTMENT OF ENERGY (DOE) WEATHERIZATION PROGRAM TO THE MICHIGAN DEPARTMENT OF HUMAN SERVICES IN THE AMOUNT OF \$287,860; FOR THE PROGRAM PERIOD JULY 1, 2013 THROUGH JUNE 30, 2014 FOR THE OFFICE OF COMMUNITY AND ECONOMIC DEVELOPMENT; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; APPROVING THE BUDGET; AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 18, 2013

WHEREAS, the Office of Community and Economic Development (OCED) has prepared the 2013 DOE Weatherization Program Plan in accordance with the Michigan Department of Human Services requirements; and

WHEREAS, OCED has been the administrator and operator of the Weatherization Assistance Program since its inception within Washtenaw County in 1975; and

WHEREAS, the Weatherization Assistance Program exists to serve homeowners and renters with low to moderate income with services that improve the energy-efficiency and safety of their homes through the installation of extra insulation, weather-stripping, caulking, furnace inspections, small repairs; and

WHEREAS, the Department of Human Services has awarded Washtenaw County a total budget of \$287,860 for the 2013 program year, and

WHEREAS, OCED intends to weatherize 38 units with the funds; and

WHEREAS, OCED shall provide outreach, pre-inspection of homes, air leakage testing, health and safety furnace assessment, refrigerator efficiency testing, work oversight, post-inspection of homes; and

WHEREAS, this matter has been reviewed by the County Administrator's Office, the offices of Finance, Human Resources, and Corporation Counsel, and the Ways and Means Committee;

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the Administrator's signature on the agreement with the Michigan Department of Human Services for the 2013 DOE Weatherization Assistance Program in the amount of \$287,860 for the period of July 1, 2013 through June 30, 2014 as on file with the County Clerk's Office.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the Administrator to sign the Notice of Grant Award;
2. Approving the budget as attached hereto and made a part thereof
3. Authorizing the Administrator to sign delegate contracts upon the review and approval of Corporation Counsel to be filed with the County Clerk's Office.

Office of Community & Economic Development
Weatherization
Fund #: 2700
Business Unit: 2700139400
07/01/13 – 06/30/14

		<u>Original</u>	<u>Revised</u>	<u>Variance</u>
Revenues				
<u>50000</u>	<u>Federal Revenue</u>	\$ -	\$287,860	\$287,860
Total Revenue		\$ -	\$287,860	\$287,860
 Expenditures				
70050	Personal Services		\$107,994	\$107,994
80000	Other Services and Charges		\$179,008	\$179,008
90000	Internal Service Charges		\$ 29,476	\$ 29,476
<u>99000</u>	<u>Appropriations</u>	\$ -	\$(28,618)	\$(28,618)
Total Expenditure		\$ -	\$287,860	\$287,860