

Creating a Policy Act 88 Funding Decisions

Roles & Duties

Board of Commissioners

Appoints Advisory Committee*
Sets the Act 88 millage level
Establishes priorities, goals and metrics
Approves grants and OCED budget

Advisory Committee

Recommends grants application and scoring process
Reviews applications and recommends funding to BOC
Oversees and evaluates grantees
Reviews and reports to the BOC on Act 88

Office of Community and Economic Development

Provides staff support to the Advisory Committee
Receives and oversees the expenditure of Act 88 funds
Conducts BOC-approved activities related to Act 88

**The Advisory Committee consists of three commissioners and two residents. One resident must have expertise in agriculture or tourism. No members may be recipients of Act 88 funds. The committee is subject to the Open Meetings Act.*

Sample Schedule

January	BOC Adopts/Affirms Long-Term Goals and Metrics BOC Appoints Advisory Committee
March	Advisory Committee Recommends Annual Priorities Board Adopts Annual Priorities Advisory Committee Recommends Grant Process BOC Approves Grant Process Community Groups Apply for Funding
August	Advisory Committee Reviews Applications and Recommends Grants
October	BOC Approves Grants BOC Sets Annual Act 88 Millage
December	OCED Issues Grant Contracts and Funding Advisory Committee Reviews/Evaluates Act 88 Program and Reports to the Board

Advisory Committee Makes Discretionary Expenditures (Year-Round)

Act 88 Distribution

60% Grants

Grants to community groups related annual and long-term board priorities.

30% OCED

To administer Act 88 Funds and conduct activities related to the Act. Subject to approval as part of the budget process.

10% Other

Advisory Committee matching grants and event sponsorships. Not subject to BOC approval.