

**ANN ARBOR DOWNTOWN DEVELOPMENT AUTHORITY
OPERATIONS COMMITTEE MEETING MINUTES
Wednesday, December 18, 2013**

Place: DDA Office, 150 S. Fifth Avenue, Suite 301, Ann Arbor, 48104

Time: 11:00 a.m.

Present: Cyndi Clark, Robert Guenzel, Roger Hewitt, Joan Lowenstein, Al McWilliams, John Mouat, Rishi Narayan, John Split

Absent: Russ Collins, Keith Orr, Steve Powers, Sandi Smith

Staff Susan Pollay, Executive Director; Joseph Morehouse, Deputy Director; Jada Hahlbrock, Management Assistant

Public: Nancy Shore, getDowntown; Art Low, Republic Parking; Ryan Stanton, Ann Arbor News; Brad Moore, Opus; Dennis Tice, Opus; Sean Spellman, Opus

1. Old Business
 - a) 624 Church Street- Discussion of the request for an extension of the duration of the Parking in Lieu agreement. Committee resolved to recommend 3 5-year term extensions.
 - b) NHL Update- Art Low provided information regarding New Years Day and New Years Eve.
 - c) Ambassadors- Sgt Hickey and Police Chief Seto were asked for input about a possible program.
 - d) 1st & Washington - Deck is now open to both monthly and flat rate parking. Construction on the apartment units continues. Staff will investigate arranging a tour of the apartments.
2. Transportation
 - a. goPass- Nancy Shore reported that November data showed very high usage. She will have survey data to present at the January Operations Committee meeting.
3. Parking Operations
 - a. DDA accounting procedure changes- Auditor recommended changes were put forward. The Committee moved to support these changes.
4. New Business
 - a. Meter removal policy – A fee would be assessed for permanent meter removals and City Council asked for DDA guidance on how to segregate these funds. Committee resolve is to show these dollars in the Parking Maintenance Fund, but as restricted funds.
5. Construction.
 - a. Ms. Pollay requested Committee support to put forward a resolution at the January board meeting to allocate \$40,000 for a schematic design to as the first step toward upgrading outdated elevators at the 4th & William parking structure.
6. Audience Participation- none

The meeting adjourned at 1:18 pm.
Susan Pollay, Executive Director