



County Mandated/ Discretionary Services

Board Working Session: March 5, 2009

Washtenaw County Mandated/Discretionary Services

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OFFICE OF CORPORATION COUNSEL

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To: Washtenaw County Board of Commissioners

From: Curtis Hedger, Corporation Counsel

Scott Patton, Assistant to the County Administrator

Date: 2/27/2009

Re: March 5, 2009 Working Session: Mandated and Discretionary
Services

As part of the 2010/ 2011 Planning Process, the Board of Commissioners requested that departments identify the services that they provide and whether they are mandated or discretionary. This document is the compilation of those services. Other counties have conducted similar reports and work completed at Kent County and Kalamazoo County has been used as a resource to complete this report. It is anticipated that this will become an active part of budget deliberations.

This report is organized by department and includes information supplied by the department as well as Corporation Counsel. The process to develop this report began with the 2008-2009 Planning Process when departments documented their mission and mandates. This information was included in the Budget Summary (Section F). In January and February of 2009, departments revisited this information with their business analysts. They were then asked to provide the following information and answer the following questions.

- **Service:** Description of the service
- **Outcome:** Describe the impact to the community. Who are your internal and external customers?
- **Type of Service:** State if the services are mandated or discretionary
- **Reason for Service Provision:** List federal laws, Federal Register Rules, Court decisions, Public Acts, State Codes, Attorney General Opinions, BOC Resolutions, County Ordinances, Plans, Community Assessments, Millages, etc.

Corporation Counsel was then asked to review the information provided by departments and research the various statutes, court rules, etc. to determine whether he agreed with the department's determination. This information appears in the report in the following two headings:

- **Agree/ Disagree with Department:** Does Corporation Counsel agree with the department's assessment of mandated services?
- **Comments:** Explanation if Corporation Counsel does not agree with the Department's assessment of mandated services; or clarification, if applicable.

When determining whether a mandate exists, it must come from an appropriate authority level and the language generally needs to include the language "must" or "shall" or other similarly worded phrase. Appropriate authorities include:

- US Constitution
- Michigan Constitution
- Michigan Compiled Law
- Michigan Court Rule
- Michigan Supreme Court Administrative Order
- Administrative Code (State Code)
- United States Code (Federal Statute)
- Code of Federal Regulations

It is important to note that for all services, both mandated and discretionary, the Board of Commissioners has some discretion over the level of funding. The Court of Appeals has held that mandated services must be funded at a "serviceable level." This compilation does not address whether a serviceable level is met, nor does it seek to define what a serviceable level might be for any mandate.

We are happy to address any questions that commissioners have on this topic.

Administration

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------|--------------------------|----------|
| County Administrator/ Controller | Acts as chief administrative officer for the County; responsible for overall management and operations of County Departments; develops and implements all appropriate procedures to carry out BOC approved policies; prepares and recommends County budget | Discretionary | MCLA 46.11(o); MCLA 46.13b | Agree | None |
| External Representation | Actively engaging public and private partners to advance community initiatives | Discretionary | | Agree | None |
| Internal Leadership | A passionate, well-trained, committed workforce | Discretionary | | Agree | None |
| Support to Board of Commissioners | Administration staff have a positive relationship with every commissioner | Discretionary | | Agree | None |

Budget Office

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|---------|--------------------------------------------------|-----------------|------------------------------|-----------------------------|-----------------------------------------|
| Budget | Departments make best use of county resources | Mandated | MCLA 141.434; MCLA 141.412 | Agree | Having a balanced budget is mandated |

Building Inspection

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|---------------------|-----------------------------------------------------------------------------------------|-----------------|---------------------------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Building Inspection | Structures are constructed in compliance with building codes assuring safe construction | Discretionary | PA 230 BOC Resolution of August 12, 1947 | Agree | Under Michigan law, a County is not mandated to provide building inspections within that County. If, however, the County is providing such services and wishes to give it back to the State, it must give the State at least 12 months notice |

Children's Services

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------|--------------------------|----------|
| Juvenile Detention | <i>Impact:</i> Safe community <i>Customers:</i> Maximum security for youth awaiting trial or in transition | Placement of youth in accordance with orders fo Family Court is mandatory; service is discretionary | BOC#06-0247 (Child Care Fund) Service has exsited in Washtenaw County since the 1960's | Agree with Department | None |
| Juvenile Daybreak | <i>Impact:</i> Substance abuse treatment and delinquency prevention for juveniles. <i>Customers:</i> Court involved youth. | Discretionary | BOC #06-0247 (Chid Care Fund) Service has existed in Washtenaw County in various forms since the 1970's | Agree with Department | None |
| Education Program | <i>Impact:</i> Accredited education, school credits earned, grade level improvement. <i>Customers:</i> All youth ordered into Youth Center programs | Discretionary | | Agree with Department | None |
| Washtenaw Area Teens for Tomorrow (WATT) | <i>Impact:</i> Develop citizens of tomorrow. <i>Customers:</i> Youth of Washtenaw County | Discretionary | BOC priority | Agree with Department | None |
| CWB & HS Funding | <i>Impact:</i> Fulfill BOC priorities <i>Customers:</i> Citizens of Washtenaw County | Discretionary | BOC priority | Agree with Department | None |

Clerk/Register of Deeds

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|-------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------|--------------------------|----------|
| Administration | All documents relating to Board proceedings and the County's contracts are processed files and made available to the public in a timely and accurate fashion. All CCW permit applications are processed in a timely and accurate fashion. | Mandated | MCL 28.245a. MCL 74.6. MCL 125, 1629, 487.358, 124.281. MCL 46.4. MCL 124.21. MCL 46.11. MCL 224.9. MCL 168.209. | Agree | None |
| Elections | Candidacies, ballot issues and elections are appropriately managed, executed, validated and recorded. We serve all 273,670 registered voters in Washtenaw County and all of our elected officials. | Mandated. | MCL 169.215(11). MCL 168.544f. MCL 168.963. MCL 168.821. MCL 168.23. MCL 168.509r. MCL 168.33. | Agree | None |
| Register of Deeds | Accurate and timely recording of records relating to real property allows for the perfection of land titles and the establishment of current real property market values. | Mandated. | The Register of Deeds is a County officer, required in Article VII, section 4 of the Michigan Constitution of 1963. | Agree | None |

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|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|------|
| Vital Records | In calendar 2006 the Vital records office recorded 8,124 births, 1,867 marriages, 3,480 deaths, 2,167 assumed names, 126 co-partnerships, and 754 new or renewed notaries. Applications for 1,969 U. S. passports were received. Update to 2008. | Mandated. | <p>Birth and death records: MCL 333.2315.</p> <p>Marriage licenses and records: MCL 555.01.</p> <p>Assumed names / DBA: MCL 445.3.</p> <p>Notaries: MCL 55.261 - 315.</p> | Agree | None |
|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|------|

Clerk-Court Services

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|-------------------------------------------------------------------------------------------------|-------------------------------------------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------|
| Accepting, Proofing, New Cases and Pleadings. File Stamp | Only statutory location for Circuit Court Cases | Mandated | MCR 2.113 , 5.113, 8;117, 3.201, 3.903, 8.119, 2.107, 2.602, 1.109, MCLA 600.1427, 780.651, MI SUP Ct AO 1985-5 | Agree | None |
| Collect Fees- New Cases, Motions, Jury, Writs, Lit. Search, Appeals | | Mandated | MCL 600.2529, 1027, 2529, 2538, 769.1, 771.3, 712A.18, 791.236 | Agree | None |
| Collect Fees - Criminal: Fines Costs, restitution, Victims Rights | | Mandated | MCL 600.2529, 1027, 2529, 2538, 769.1, 771.3, 712A.18, 791.237 | Agree | None |
| Collect and Disburse Fees - Bonds | | Mandated | MCL 765.6, 780.582, MCR 6.102, 6.106, 6.610, 18 USC 922 | Agree | None |
| Create and Maintain Paper Case Binder | | Mandated | MCR 8.119, 2.101, 2.107, 2.113, 2.602, 2.603, 2.620, 6.101, 6.104, 6.615, 6.901,3.211, 3.302, 3.303, 3.310, 3.703, MCLA 600.8635 | Agree | None |
| Maintain and Protect Suppressed, HYTA and 7411 files | | Mandated | MCR 8.119, MCL 600.1070, 600,1064, 762.14, 762.11-15, 780.621, 780.623333.7411, 333.7403 | Agree | None |
| PPO - Provide all instructions and forms for both types of PPO's plus additional pleading forms | | Mandated | MCL 600.2950, 600.2950a, 712A, MCR 3.703, 3.705, 3.706, 18 USC 922, | Agree | None |
| Create, Certify and transfer Record of Divorce and Annulment to State | | Mandated | Dept. of Community Health 0838; Div. for Vital Records & Health Statute, MCLA 333.2864 | Agree | None |
| Create, file, and withdraw Abstracts with Secretary of State | | Mandated | MCR 6.427 | Agree | None |

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| Create, File and Withdraw Liens from Law Enforcement Agencies, Create Judgement of Sentence | | Mandated | MCR 6.427, 3.606, MCL 765.15, 769.1, 769.16, 755.22, 780.766, 780.826, | Agree | None |
| Create and Mail required notifications to Parties of judicial activities | | Mandated | MCR 2.107, 8.105, 8.119 | Agree | None |
| Create, Mail and Process the No Service docket | | Mandated | MCR 2.504 | Agree | None |
| Create, Mail and Process the No Progress Docket | | Mandated | MCR 2.502 | Agree | None |
| Create certified and regular copies, Create and burn CD's from courtroom hearings | | Mandated | MCL 600.878, 2543, 8631, 2507, 2106, MCR 6.433, 8.119, 2.119, 6.433, 7.210 Records Media Act | Agree | None |
| Create and Maintain an Electronic Register of Actions: Enter all courtroom and pleading activity on ROA | | Mandated | MCL 551.7, 600.8344, 774.2, 774.3, MCR 8.119, 7.210 | Agree | None |
| Review, Process and Create Discharge of Construction Lien Documents w/wo a bond | | Mandated | MCL 570.1116 MCR 3.412 | Agree | None |
| Test, pass and maintain certified Electronic Operator license - Official Recorder in courtroom | | Mandated | MCR 8.108, State of MI Manual for Court Recorders | Agree | None |
| Court Seal Use and Maintenance - Issue Summons, certified copies, writs | | Mandated | Const 19, Art 6,}19, MCL 600.832, 600. 1416, 565.232, 600.1416, 600.1905, 2129, 768.22, ETC | Agree | None |

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| Transferring and Receiving Case Files | | Mandated | MCL 600.6421, 600.1653, 600.8423, 766.14, 600.6421 MCR 2.222, 2.223, 2.225, 2.226, 5.128, 3.926, 2.227, 3.212, 4.002, 3.926, 3.939, 6.911 etc | Agree | None |
| Appeal Cases | | Mandated | MCR 7.210, 7.311, 7.101, 6.507, 7.101, 7.210, 7.311 | Agree | None |
| Records Retention and Destruction | | Mandated | MCR 2.316, General Retention Schedule 16 | Agree | None |
| Maintain Jury Database | | Mandated | MCR 2.510, 8.112, MCL600.1315 | Agree | None |
| Send Questionnaires to potential jurors in County for Circuit, Probate, Juvenile and District Court | | Mandated | MCR 2.511, MCL 600.1315, | Agree | None |
| Qualify all jurors for Circuit, Probate, Juvenile and District courts in County | | Mandated | MCR 2.512 2.510 | Agree | None |
| Send Summons to Circuit, Probate and 14A District Court jurors. Lists to 15th and 14B courts | | Mandated | MCR 2.513, 2.510 | Agree | None |
| Responsible for coordinating jurors and the jury selection for the Circuit, Juvenile and Probate Courts | | Mandated | MCR 2.514, MCR 2.510, 2.511 | Agree | None |
| Responsible for Juror Attendance and the payment of jurors in the Circuit, Probate and Juvenile courts | | Mandated | MCLA 600.1344 | Agree | None |

Community Development

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| CDBG: Administration & Rehab Service Delivery for the CDBG/HOME Programs | Provide administrative support for the management of the CDBG grant activities | Discretionary | CDBG Title I: Housing and Community Development Act of 1974 & Department of Housing and Urban Development Act; HOME Investment Partnership Program: Title II of the Cranston-Gonzalez National Affordable Housing Act | Agree | Although this service is discretionary, the County has voluntarily entered into the Urban County agreement with a number of other local governmental entities. Pursuant to HUD regulations, these entities must agree to remain in the Urban County for 3 year periods. Last year, the BOC agreed to remain in the Urban County for 2009-2011. As such, the County is committed to stay in the Urban County for this time period. |
| NSP: Administration of HUD-CDBG Neighborhood Stabilization Grant & MSHDA NSP Grant for City of Ann Arbor Properties | Provide administrative support for the management of the NSP & MSHDA-NSP grant activities | Discretionary | Title III of the Housing & Economic Recovery Act of 2008 - Sec 2301 emergency Assistance for the Redevelopment of Abandoned & Foreclosed Homes | Agree | See above note on Urban County |
| HMIS: Homeless Management Information System (HMIS) - HUD Grant through SOS | Data collection to ascertain number of homeless persons in Washtenaw County receiving services in County homeless shelters | Discretionary | Title IV McKinney-Vento Homeless Assistance Grant of 1987 | Agree | Federal law only mandates that a "community" provide this information; there is nothing which specifically mandates that a County fulfill this requirement |
| City of Ann Arbor Human Services General Fund Program: Administration of City of Ann Arbor General Fund Human Service Grants | Provide Administrative Support under the Washtenaw County City of Ann Arbor Partnership Agreement for approximately \$1.3 million dollars in human service grants to local non-profit agencies | Discretionary | Commitment of the Ann Arbor City Council to provide support for non-profit agencies serving populations most in need in the community & the Partnership Agreement between Washtenaw County & the City of Ann Arbor creating a joint City/County Office of Community Development | Agree | None |

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| City of Ann Arbor Affordable Housing Trust Fund: Management & Administration of City of Ann Arbor Affordable Housing Trust Fund | Provide Administrative Support under the Washtenaw County City of Ann Arbor Partnership Agreement for affordable housing projects in the City of Ann Arbor | Discretionary | Commitment of the Ann Arbor City Council to develop Affordable Housing Units in the City of Ann Arbor & the Partnership Agreement between Washtenaw County & the City of Ann Arbor creating a joint City/County Office of Community Development | Agree | None |
| Barrier Busters: Administration of the Barrier busters Program | Provide administrative support for emergency assistance program for the local community to prevent homelessness, eviction and other needs "unmet" by other agencies. Staff support to Barrier Buster chairs, liaison to numerous non-profit agencies | Discretionary | Board of Commissioners Priority | Agree | None |
| Housing Contingency Fund: Administration of Housing Contingency Fund Project Applications & contracts | Administration of Housing Contingency Fund & "Outside Agency" Contracts | Discretionary | Board of Commissioners Priority | Agree | None |
| HOME CHDO Operating: Administrative Support for certified Community Housing Development Organizations (CHDOs) | Administrative and operational support for non-profit housing development organizations. | HOME Program Mandate See Ü | Department of Housing and Urban Development Act; HOME Investment Partnership Program: Title II of the Cranston-Gonzalez National Affordable Housing Act | Agree | See above note on Urban County |

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| CDBG/HOME: Single Family Owner-Occupied Housing Rehabilitation | Increased safety and quality of affordable owner occupied dwellings for residents of the Washtenaw County Urban Consortium | Discretionary | CDBG Title I: Housing and Community Development Act of 1974 & Department of Housing and Urban Development Act; HOME Investment Partnership Program: Title II of the Cranston-Gonzalez National Affordable Housing Act | Agree | See above note on Urban County |
| HOME - County NSP MSHDA (City) NSP: Multi-Family Rental Housing Rehabilitation | Assistance to non-profit housing providers with acquisition and rehabilitation of rental units for very low income residents of the Washtenaw County Urban Consortium & for acquisition, redevelopment of vacant foreclosed multi-family properties | Discretionary | Department of Housing and Urban Development Act; HOME Investment Partnership Program: Title II of the Cranston-Gonzalez National Affordable Housing Act & Title III of the Housing & Economic Recovery Act of 2008 - Sec 2301 emergency Assistance for the Redevelopment of Abandoned & Foreclosed Homes | Agree | See above note on Urban County |
| Homeownership Assistance - HPR (Includes CHDO Reserve Funds): Non-Profit Housing Developers Provide Assistance to New Homebuyers with Acquisition and Rehabilitation of Single Family Dwellings | Wealth of individual low-income households increased through homeownership; Maintain community wealth by balancing long-term affordability with individual ownership equity. | Discretionary | Department of Housing and Urban Development Act; HOME Investment Partnership Program: Title II of the Cranston-Gonzalez National Affordable Housing Act & Title III of the Housing & Economic Recovery Act of 2008 - Sec 2301 emergency Assistance for the Redevelopment of Abandoned & Foreclosed Homes | Agree | Although this service is discretionary, this activity is mandated if the County accepts HOME funding, which the County currently does. |

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| <p>Housing Contingency Fund: Assist local non-profit agency with funds for supportive housing projects, matching funds and mini-grants for staff development</p> | <p>Promote housing stability, a healthy community and economic stability by addressing identified gaps in public or human services, typically related to housing services for residents and non-profit agencies in Washtenaw County - May also be needed to provide match for HOME Grant</p> | <p>Discretionary</p> | <p>Board of Commissioners Priority</p> | <p>Agree</p> | <p>None</p> |
| <p>CDBG: Code Enforcement</p> | <p>Increase safety and quality of affordable rental homes.</p> | <p>Discretionary</p> | <p>CDBG Title I: Housing and Community Development Act of 1974</p> | <p>Agree</p> | <p>See above note on Urban County</p> |
| <p>CDBG, HOME & NSP: Down payment Assistance</p> | <p>Provide Homebuyer education and assistance with acquisitions costs for new homebuyers. Improves the wealth of individual low-income households increased through homeownership; Maintain community wealth by balancing long-term affordability with individual ownership equity. Assists returning vacant, abandoned, foreclosed homes to viable owner occupied properties</p> | <p>Discretionary</p> | <p>CDBG Title I: Housing and Community Development Act of 1974 & Department of Housing and Urban Development Act; HOME Investment Partnership Program: Title II of the Cranston-Gonzalez National Affordable Housing Act & Title III of the Housing & Economic Recovery Act of 2008 - Sec 2301 Emergency Assistance for the Redevelopment of Abandoned & Foreclosed Homes</p> | <p>Agree</p> | <p>See above note on Urban County</p> |

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|-------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|-------|--------------------------------|
| CDBG: Public Infrastructure | Improved functionality and appearance of public infrastructure in lower-income neighborhoods & increase and/or improve safe and attractive community facilities and green spaces | Discretionary | CDBG Title I: Housing and Community Development Act of 1974 | Agree | See above note on Urban County |
| NSP: Demolition | Demolition of vacant, abandoned, foreclosed properties allowing for redevelopment | Discretionary | Title III of the Housing & Economic Recovery Act of 2008 - Sec 2301 emergency Assistance for the Redevelopment of Abandoned & Foreclosed Homes | Agree | See above note on Urban County |
| CDBG: Human Services | Promote housing stability, a healthy community and economic stability by addressing identified gaps in public/human services | Discretionary | CDBG Title I: Housing and Community Development Act of 1974 | Agree | See above note on Urban County |
| HOME Investment Partnership Program: HOME Match | In-kind and cash match for eligible HOME construction projects | HOME Program Mandate See Ü | Department of Housing and Urban Development Act; HOME Investment Partnership Program: Title II of the Cranston-Gonzalez National Affordable Housing Act | Agree | See above note on Urban County |
| NSP & MSHDA NSP: Land Bank Administration | Administrative and operational support for Washtenaw County Land Bank | Discretionary | Title III of the Housing & Economic Recovery Act of 2008 - Sec 2301 emergency Assistance for the Redevelopment of Abandoned & Foreclosed Homes | Agree | See above note on Urban County |
| County General Fund Operating Expenses: Ineligible Expenses | Provide administrative support to OCD staff for activities not eligible for grant reimbursement | Discretionary | Prevent Violation of Grant Regulations | Agree | See above note on Urban County |
| Outside Agencies | Support Fair Housing activities & support Washtenaw County residents in need of Legal Services related to housing needs | Discretionary | Board of Commissioners Priority | Agree | None |

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| Barrier Busters | Provide emergency funding for low income Washtenaw County residents, who are in danger of becoming homeless, or suffering from an unresolved crisis that presents a danger to their health & welfare | Discretionary | Board of Commissioners & local Community Priority | Agree | None |
|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|---------------------------------------------------|-------|------|

Corporation Counsel

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|----------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------------|------------------------------------------------------------------------------|----------|
| Provide legal representation to the Board of Commissioners, County Administration and County Departments | Providing these services assists the Board, Administration and County Departments to more effectively complete their duties in compliance with existing law | Mandated | MCLA 49.71; MCLA 49.72; MCLA 49.73 | Agree that civil legal advice must be provided to the Board of Commissioners | None |

Community Support and Treatment Services

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------|--------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Case Management and Clinical Services | Adults and children with developmental disabilities, Children with developmental disabilities, adults with serious and persistent mental illness. Impact/Individuals and families receive coordinated, medically necessary services to assure stabilization, community inclusion and recovery. | Mandated | Michigan Mental Health Code;Medicaid Guidelines and Regulation | Agree | The Washtenaw Community Health Organization, not the County's CSTS Department, is the mandated Community Mental Health Service Program for Washtenaw County. The WCHO contracts with the County to have the County's CSTS Department provide these mental health services. The WCHO, however, is not obligated to contract with the County for these services. In fact, the contract provides that if either party wishes to not renew the contract, it may do so upon giving the other party six months written notice of its intention to end the contract. The County, however, is contractually obligated to provide these services while the contract is in effect. |
| Habilitation Services | Adults with developmental disabilities or serious and persistent mental illness Impact/Individuals are involved in meaningful work and community participation. | Mandated | Michigan Mental Health Code;Medicaid Guidelines and Regulation | Agree | See Above |

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|----------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|-------|-----------|
| Jail Diversion - Sequential Intercept Team (JPORT) | Adults with developmental disabilities or mental illness who are involved with the criminal justice system. Impact-reduction in incarceration, increase in access to appropriate treatment. | Minimal services are mandated, currently planned service includes discretionary level of service. | Michigan Mental Health Code; MDCH Jail Diversion Guidelines, BOC Resolution | Agree | See Above |
| Jail Diversion - Jail Services | Adults with developmental disabilities or mental illness who are involved with the criminal justice system. Impact-reduction in incarceration, increase in access to appropriate treatment. | Minimal services are mandated, currently planned service includes discretionary level of service. | Michigan Mental Health Code; MDCH Jail Diversion Guidelines, BOC Resolution | Agree | See Above |
| Jail Diversion - Jail Diversion | Adults with developmental disabilities or mental illness who are involved with the criminal justice system. Impact-reduction in incarceration, increase in access to appropriate treatment. | Minimal services are mandated, currently planned service includes discretionary level of service. | Michigan Mental Health Code; MDCH Jail Diversion Guidelines, BOC Resolution | Agree | See Above |
| Nursing Home screening, monitoring and treatment. | Individuals with mental illness or developmental disability referred for nursing home admission. Impact/Reduction of inappropriate nursing home admissions | Mandated | Federal OBRA Legislation | Agree | See Above |

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| Homeless Services | Homeless adults with mental illness and/or co-occurring disorders Impact/Reduction of homelessness and treatment engagement | Discretionary way of serving a mandatory population | Mental Health Code, Community of Interest priority | Agree | None |
|-------------------|--------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|----------------------------------------------------|-------|------|

District Court

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|------------------------------|--------------------------|----------|
| Administrative Services | Planning, management and support services. | Mandated | MCL 600.8120 | Agree | None |
| Case/Claim Resolution | Adjudicate, conduct hearings and provide judicial oversight. | Mandated | MCL 600.8120 | Agree | None |
| Pretrial & Post Adjudication Services | Assessments, reports and recommendations provided in a timely manner. Offender oversight, education & victim support. | Neither discretionary nor mandated; necessary to adjudicative services and supported by case law. | MCL 600.8120 | Agree | None |

Emergency Management Division

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------|
| Emergency Management Program | A coordinated and highly effective emergency planning and disaster response system through strong collaboration with local units of government and non-profit organizations. Program consists of one director (35% federal grant reimbursement) and one general-fund support staff. All citizens, local governments and businesses are customers. | Mandated | Michigan Emergency Management Act (PA390 of 1976 as amended), Emergency Management Resolution #92-0072, Washtenaw County Emergency Action Guidelines, Emergency Management Performance Grant agreement (Annual board resolutions) Washtenaw County Hazard Mitigation Plan (resolution #04-0180), response plans for Dam failure response, Underground Pipeline failure response and Hazardous Materials facility release response (SARA Title III Emergency Planning and Community Right-to-Know Act). | Agree | None |
| Homeland Security Program | Implementation of numerous Homeland Security and emergency response capability enhancement projects, including preparedness planning and project management staff support. All citizens, local governments and businesses are customers. | Discretionary | Septemeber 11, Anthrax letter scares, county hazard assessment (multiple weak-target critical infrastructures, frequency of natural and technological disasters) Homeland Security Act, Presidential Homeland Security Directives, Board Resolution #07-0045, availability of preparedness and response enhancement grants with a 100% reimbursement rate, Southeast Michigan Regional Planning Board Bylaws and Urban Area Security Initiative Strategic Plan. | Agree | None |

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| <p>Enhanced 9-1-1 Program</p> | <p>Technical and financial management of the County's Enhanced 9-1-1 system including plan maintenance, implementation and distribution of funds to Public Safety Answering Points. Program consists of one senior management analyst fully funded by 9-1-1 administrative fees. All citizens, local governments and businesses are customers.</p> | <p>Discretionary</p> | <p>Emergency 9-1-1 Service Enabling Act (PA32 of 1986, as amended), Corporate Counsel opinion letter dated 4-22-04, resolutions #88-0139, #88-0284, #89-0025, #92-0154, #95-0214, #95-0228, #01-0022, #04-0185, #08-0023, #08-0133, #08-0160, #08-0222, and the Washtenaw County E 9-1-1 Plan.</p> | <p>Agree</p> | <p>Agree</p> |
| <p>Medical Control Board Staff Support Program (EMS)</p> | <p>Administrative support for various Emergency Medical Services regulatory initiatives. Program consists of one management assistant fully funded under a Revenue Contract with local hospitals. All citizens, local governments, hospitals, EMS agencies and businesses are customers.</p> | <p>Discretionary</p> | <p>Revenue Contract dated 7/27/89 (for 100% reimbursement of costs), PA79 of 1981 as amended, PA375 of 2001 as amended, and the Washtenaw/Livingston Medical Control Board Protocols.</p> | <p>Agree</p> | <p>None</p> |

Environmental Health

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|---------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------------------------|
| Bathing Beach Safety and Water Quality | Safe public bathing beaches | Discretionary | PA 368 of 1978 (Public Health Code); PA of 2002, No. 507, Bill 4719, Section 12541 | Agree | None |
| Body Art | Safe & sanitary tattoos, body piercings and permanent makeup | Mandated | PA 368 of 1978 (Public Health Code); Section 333.13105 | Agree | None |
| DHS Inspections | Safe and sanitary Department of Human Services sites | Mandated | PA 368 of 1978 (Public Health Code); PA 116 of 1973, Part 722.113, Sec. 3 PA 218 of 1979, Part 400.709, Sec. 9 | Agree | None |
| Emergency Preparedness (with Public Health) | Protect Health During Emergencies | Mandated | PA 368 of 1978 (Public Health Code); MCLA 30.409, 410 | Agree | None |
| Environmental Health Education & Promotion | West Nile; Radon; Water Quality Report; Web Content | Mandated | PA 368 of 1978 (Public Health Code) | Agree | See also MCLA 333.2237 |
| Food Service Sanitation Program | Safe and sanitary food service establishments | Mandated | PA 368 of 1978 (Public Health Code); Act 92 of 2000 as amended; MCLA 289.3105, 289.3121 | Agree | None |
| General Environmental Health | Investigation of Unsanitary Housing Conditions; Environmental Analysis; Lead & Mercury Investigation; Meth Lab Clean-Ups; Septage Disposal; Coalition for Action & Reduction of Dioxane (CARD); General Complaints; Illegal Dumping; Environmental Investigations; Campgrounds | Mandated / Board Priority | PA 368 of 1978 (Public Health Code); Section 333.2433; Septage Regulation Part 117 P.A. of Act 381, Washtenaw Emergency Response Operation Manual; CARD Resolution 06-0092 passed 4/19/2006; Resolution 05-0139 | Agree | None |

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|------------------------------------------|-----------------------------------------------------------------------------------------|---------------|---------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Long Term Monitoring | Continuous Well Water Sampling around sites of Ground Water Contamination | Discretionary | Part 201, Environmental Remediation, of the Natural Resources & Environmental Protection Act, 1994 PA451 | Agree | Although it is not mandated that the County provide this monitoring, the County currently monitors residential wells near the Gelman contamination plume pursuant to a contract with the State. This is an annual contract which has been renewed for a number of years |
| Onsite Septic Systems | Properly functioning and safe septic systems. Illicit Discharge Elimination Program | Mandated | PA 368 of 1978 (Public Health Code); Ord/Res #79-0149 WC Rules and Regulations for the Disposal of Human Excreta; Ord/Res #08-0240 | Agree | None |
| Onsite Water Supply Systems | Properly functioning and safe water supply systems | Mandated | PA 368 of 1978 (Public Health Code); Ord/Res #04-0029 | Agree | None |
| Pollution Prevention | Eliminate sources of pollutants to rivers, lakes, streams and groundwater | Mandated | PA 368 of 1978 (Public Health Code); Ord/Res #94-0158 WC Pollution Prevention Regulation | Agree | The Phase II Stormwater Permit is a federal mandate and includes a mandate for pollution prevention which the County has been doing since 1986 through its Community Right to Know Ordinance which is now known as the Pollution Prevention Regulation. |
| Privately Owned Community Sewage Systems | Properly constructed and operated privately owned community wastewater disposal systems | Discretionary | Regulation for Privately Owned Community Sewage Systems Ord/Res #07-0107 | Agree | The County BOC, pursuant to the Public Health Code, enacted a Regulation Regulating Privately Owned Community Wastewater Systems. While this Regulation is not mandated, it serves an important function in the community. |
| Public Swimming Pool Program | Safe and sanitary public swimming pools | Mandated | PA 368 of 1978 (Public Health Code), Section 12524 | Agree | None |
| Time of Sale Program | Properly functioning water supply and septic systems at time of property transfer | Mandated | PA 368 of 1978 (Public Health Code); Ord/Red #99-0136 WC Regulation for Onsite Water and Sewage Disposal System Inspection At Time of Property Transfer | Partially Agree | This Regulation was enacted by the BOC in response to the long-standing federal lawsuit involving the clean up of the Rouge River. To rescind the Regulation could possible result in negative action against the County by the presiding federal court |

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| Type II | Safe water at schools, churches, day care facilities and other businesses | Mandated | Federal Safe Drinking Water Act Michigan Act 368; Part 127 Michigan Safe Drinking Water Act | Agree | None |
| County's Solid Waste Plan | Meet Objectives of County's Solid Waste Plan | Mandatory | MCLA 324.11541 | Agree | None |

Equalization

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|--------------------------------------------------|--------------------------------------------------------------------|-----------------|-----------------------------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------|
| Apportionment Report | State, County, Local governments and all taxing units and citizens | Mandated | MCL 211.37, Public Act 35 of 2001 | Agree | None |
| Assessing | State, County, Local governments and all taxing units and citizens | Mandated | MCL 211.2 | Agree | None |
| Base Map for GIS | State, County, Local governments and all taxing units and citizens | Mandated | MCL 211.34 | Disagree | Michigan law requires a graphic depiction of properties throughout the County. Such depictions, however does not have to be in GIS format |
| Equalization Report | State, County, Local governments and all taxing units and citizens | Mandated | MCL 34, Mich Constitution | Agree | None |
| Headlee Report | State, County, Local governments and all taxing units and citizens | Mandated | MCL 211.34d(2) | Agree | None |
| L-4026 Taxable Report | State, County, Local governments and all taxing units and citizens | Mandated | MCL 27 d, PA 476 of 1996 | Agree | None |
| Splits and Combinations of parcels for Assessors | State, County, Local governments and all taxing units and citizens | Mandated | MCL 211.34 | Agree | None |

ETCS

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|------------------------------------|----------------------------------------------------------------------|-----------------|-------------------------------------------------------------------------|--------------------------|----------|
| CSBG | Poverty Alleviation | Discretionary | Economic Opportunity Act | Agree | None |
| EITC tax assistance | Assist low-income residents in filing taxes | Discretionary | CSBG-T grant | Agree | None |
| Emergency Services | Assist low income residents with eviction prevention | Discretionary | | Agree | None |
| Employment Services | Assist current unemployed and underemployed workers find better jobs | Discretionary | Wagner-Peyser Act | Agree | None |
| Energy Assistance | Assist low income residents with utility bill assistance | Discretionary | LIHEAP | Agree | None |
| Food Assistance | Assist food stamp recipients in job search | Discretionary | The Personal Responsibility and Work Opportunity Act of 1996 | Agree | None |
| Foster Grandparent | Provide part time jobs for low-income, older adults | Discretionary | Domestic Volunteer Service Act of 1973 | Agree | None |
| Jobs, Education and Training (JET) | Provide educational & training opportunities | Discretionary | Section 679 of Public Act 147 of 2005 | Agree | None |
| Michigan Enrolls | Assist low-income residents in registering for Medicaid | Discretionary | Title XIX of the Social Security Act in 1965 | Agree | None |
| Migrant Services | Case Management Services to Migrant Workers | Discretionary | CSBG-M grant | Agree | None |
| Senior Nutrition | Meal service and social interaction for older adults | Discretionary | Title III Older Americans Act of 1965 | Agree | None |
| State General Fund | General purpose-poverty alleviation and job assistance | Discretionary | | Agree | None |
| Summer Food Service | Provide meals to youth during summer | Discretionary | Section 13 of Richard B Russell National School Lunch Act 42 (USC) 1761 | Agree | None |

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| TANF emergency services | Provide case management to Emergency Service clients | Discretionary | Personal Responsibility & Work Opportunity Reconciliation Act of 1996 | Agree | None |
| TEFAP | Surplus commodity food distribution | Discretionary | Title II of Public Law 98-8 | Agree | None |
| TRADE/TAA | Assist people who are unemployed due to international trade | Discretionary | Trade Act of 2002 | Agree | None |
| Weatherization | Reduce energy costs for low income families and client education | Discretionary | Energy conservation in existing buildings Act of 1976 | Agree | None |
| WIA Administration | WIA Administration and Capacity Building | Discretionary | WIA Title I | Agree | None |
| WIA Adult | Adult job training and placement | Discretionary | WIA Title I | Agree | None |
| WIA Dislocated Worker | Assist laid off workers in finding employment | Discretionary | WIA Title I | Agree | None |
| WIA Incumbent Worker | Assist employees in finding better jobs | Discretionary | WIA Title I | Agree | None |
| WIA Service Center | Funding for Operation of the Harriet Street Michigan Works! Center | Discretionary | WIA Title I | Agree | None |
| WIA Youth | Assist youth with training and job skills | Discretionary | WIA Title I | Agree | None |

Facilities Management

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
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| <p>Building Maintenance: Ventilation and Temperature Standards Access, Egress & Lighting Infrastructure Safety & Security Building Maintenance Mechanical operation, repair, upgrade Electrical operation, repair, upgrade Boiler operation, repair, upgrade</p> | <p>County Facilities maintained so as to provide a clean, safe and well maintained work environment. Providing a building environment comfortable for both staff and customers</p> | <p>Mandated</p> | <ul style="list-style-type: none"> • State of Michigan Bureau of construction codes• 2003 Michigan uniform Energy Code rules • MIOSHA, • Department of Corrections • Public Act 46 • The Stille-DeRossett-Hale Single State Construction Code Act - 1972 PA 230 • Act of 1965 - 1965 PA 290 • Construction of School Buildings - 1937 PA 306 • Electrical Administrative Act - 1956 PA 217 • Elevator Safety Board - 1967 PA 227 • Elevator Licensing - 1976 PA 333 • Forbes Mechanical Contractors Act - 1984 PA 192 • Land Division Act - 1967 PA 288 • State Plumbing Act - 2002 PA 733 • Utilization of Public Facilities by Physically Limited - 1966 PA 1 | <p>Agree</p> | <p>The cites in Column D do not mandate that County facilities be kept in good repair, however, MCLA 45.16 plainly states at the "County shall, at its own cost and expense, provide...a suitable courthouse, and a suitable and sufficient jail...and all other necessary public buildings, and keep the same in good repair." In addition, MCLA 46.7 states that it is the duty of the Board to repair the courthouse, jail and all other County buildings. These sections plainly imply that the County has the duty to maintain its facilities.</p> |

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| <p>Building Operations: Facility Asset Management Preventive Maintenance Mail Services Internal Moves Capital Replacement Schedule Energy Management Furniture Management Grounds Maintenance</p> | <p>Operational needs of County Departments are met through an efficient internal Mail Service, Energy Initiatives and Recycling program</p> | <p>Discretionary</p> | <p>BOC resolution</p> | <p>Agree</p> | <p>None</p> |
| <p>Vehicle Service & Repair</p> | <p>Vehicle needs of County Departments are met through the acquisition, disposition and managed maintenance of appropriate vehicles in an efficient and cost effective manner.</p> | <p>Discretionary</p> | <p>BOC resolution</p> | <p>Agree</p> | <p>None</p> |
| <p>Vehicle Acquisition & Disposition</p> | <p>Vehicle needs of County Departments are met through the acquisition, disposition and managed maintenance of appropriate vehicles in an efficient and cost effective manner.</p> | <p>Discretionary</p> | <p>BOC resolution</p> | <p>Agree</p> | <p>None</p> |

Finance

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|---------------------------|------------------------------------|-----------------|---------------------------------------------------------------------|--------------------------|----------|
| Accounting/Internal Audit | Both Internal & External customers | Mandated | MCLA 46.13b | Agree | None |
| Payables/Payroll | Both Internal & External customers | Mandated | MCLA 46.13b | Agree | None |
| Purchasing | Both Internal & External customers | Mandated | MCLA 46.13b | Agree | None |
| Risk Management | | | | | |
| Litigation Mgt. | Departments/Citizens | Discretionary | | Agree | None |
| FOIA Response | Citizens | Mandated | MCLA 15.231 et seq | Agree | None |
| Safety | Employees | Mandated | MCLA 408.1011; 29 CFR 1910, 1926 & 1928 | Agree | None |
| Insurance | County Wide | Mandated | MCLA 600.8507; MCR 8.204 MCLA 600.833; MCLA 50.61 MCLA 45.319 | Agree | None |

Head Start

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|----------------------------------------------------------------------------------------|--------------------------|----------|
| Head Start | <p>At least 561 low-income preschool age children and their families receive a quality comprehensive child development program which includes cognitive, dental and health, nutritional, social, emotional, physical and mental health development, and provides literacy, disability numeracy and school readiness experiences that deliver them ready for school in kindergarten. Nearly 600 parents/caregivers participate in decision making, parent education and meaningful involvement. Over 100 community volunteers share their talents with head Start and participate in community building. These include university students, foster grandparents,</p> | Discretionary | Head Start Act, State of Michigan Child Care Licensing, community Assessment 2008-2011 | Agree | None |

Human Resources

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|-------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------|
| Classification & Compensation | To create, classify and determine compensation of all positions towards the purpose of appropriate organizational alignment | Mandated | Fair Labor Standards Act ("FLSA") Department of Labor; BOC policy; Collective Bargaining Agreements; Employment Laws | Agree | None |
| Employee Benefits | To provide a safety net to employees and their families in the form of health and welfare coverage through effective administration of various benefit packages | Mandated | FLSA; COBRA; Michign Workers Compensation Act; Department of Labor; BOC policy; Collective Bargaining Agreements; Employment Laws | Agree | None |
| Employee Relations | To provide a diverse workplace whereby employees' rights are valued and protected | Mandated | EEOC; Department of Labor; BOC policy; Collective Bargaining Agreements; Employment Laws | Agree | None |
| Labor Relations | To support management and employees' rights through effective administration, negotiations and training | Mandated | National Labor Relations Board; Department of Labor; BOC policy, Collective Bargaining Agreements; Employment Laws | Agree | None |
| Professional Development | Support Guiding Principle #4 employee training & development | Discretionary | - | Agree | None |
| Recruitment & Hiring | To recruit qualified individuals on behalf of departments meeting their departmental workforce needs | Mandated | Department of Labor; BOC policy; Collective Bargaining Agreements; Employment Laws | Agree | None |

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| Retirement | To provide County employees the education and tools needed for fiscal responsibility in order to secure their long-term financial stability upon separation from County employment | Mandated | Department of Labor; BOC policy; Collective Bargaining Agreements; Employment Laws | Agree | None |
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Information Technology

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|--------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------|--------------------------|----------|
| Applications Services | The Applications/Web team provides new application development and application support for mainly County Employees, but also develop the Web Applications that face the public. | Discretionary | None | Agree | None |
| Geographic Information Systems (GIS) | Geographic Information System Program staff collaborates with County departments, non-profit agencies and local units of government to determine GIS application, staffing, professional development, software and hardware needs. | Discretionary | None | Agree | None |
| Help Desk & Desktop Operations | The Help Desk team is the central point of contact for help to County employees and County citizens. The Desktop Operations team provides desktop PC and printer support to county employees. | Discretionary | None | Agree | None |

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| Network Services | The Network team supports all back-end infrastructure servers related to the County's computer network, servers, and core network services such as email. The Network team serves county employees, local units of government, and Citizens. | Discretionary | Fiber Network Build Resolution #08-0057 | Agree | None |
| Telecommunications | The telecommunications team serves county employees and the general public by having responsibility for the county's land line phone system and Cellular phones operations and planning. | Discretionary, but with some Life Safety implications | None | Agree | None |

MSU Extension

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|---------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------|
| 4-H Youth and Volunteer Development Program | Positive and community youth development that helps youth succeed throughout life and to expand our outreach. Population served is youth ages 5-19, supported by adult volunteers | Discretionary | Public Mandate, PA 3, Extension Community Assessment/5 year issues identification process | Agree | None |
| Ag Economic Development | Strengthen farm profitability and improve consumer access to local farm goods. Customers are current and potential business owners and local ag producers. | Discretionary | Public Mandate, State PA 3, Washtenaw County Comprehensive Master Plan and Extension Community Assessment/5 year issues identification process | Agree | None |
| Agriculture Education | More sustainable agricultural and horticultural production systems. Customers are agricultural and horticultural producers and businesses. | Discretionary | Public Mandate, State PA 3, Extension Community Assessment/5 year issues identification process | Agree | None |
| Better Kid Care Education | Improve children's quality of care and environment through enhanced care giver training. Population served is any child care provider. | Discretionary | Grant to MSU Extension from Early Childhood Investment Corporation, Extension Community Assessment/5 year issues identification process | Agree | None |
| Breastfeeding Initiative Program | To have WIC mothers breastfeed for up to one year. Customers are all WIC eligible expecting and new mothers. | Discretionary | USDA grant to MSU Extension, Extension Community Assessment/5 year issues identification process | Agree | None |

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| Citizen Planner Education | Volunteer land use decision makers have the tools and knowledge to make decisions. Customers are local elected officials and appointed planning commissioners and zoning board of appeal members | Discretionary | Public Mandate, State PA 3, Extension Community Assessment/5 year issues identification process | Agree | None |
| Family Strengths and Parenting Education | Parents and caregivers will increase knowledge and implement best practices that will create safe and caring environments for 0-18 year olds. Customers are parents and caregivers of children 0 to 18. | Discretionary | Public Mandate, State PA 3, Court Decisions, DHS Referrals, Extension Community Assessment/5 year issues identification process | Agree | None |
| Financial Management Education | Individuals will learn skills to successfully manage personal finances. Population served is everyone. | Discretionary | Public Mandate, State PA 3, Extension Community Assessment/5 year issues identification process | Agree | None |
| ServSafe Food Safety Certification Education | Improved safe food handling for commercial and institutional food establishments. Assisting Washtenaw County food service managers to comply with Michigan Food Code law. Customers are anyone in the food service business. | Discretionary | Collaboration with Env. Health, Extension Community Assessment/5 year issues identification process. As of 2009 Michigan Code requires 1 manager per food service organization to be certified in food safety. | Agree | None |

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| <p>Nutrition and Food Safety Education Program</p> | <p>Increased knowledge of nutrition and healthy food choices. Customers are low-income/food assistance eligible persons.</p> | <p>Discretionary</p> | <p>USDA Farm Bill nutrition education grant to MSU Extension, Extension Community Assessment/5 year issues identification process</p> | <p>Agree</p> | <p>None</p> |
| <p>Homebuyer Education and Foreclosure Prevention Education</p> | <p>Increase home ownership preservation and prepare first-time homebuyers for homeownership. Customers are first-time potential homebuyers, lenders and realtors. Increase foreclosure prevention options and opportunities for homeowners through MSHDA and HUD certified post-purchase delinquency and foreclosure prevention counseling and education. Provide post-foreclosure counseling. Customers are Washtenaw County residents.</p> | <p>Discretionary</p> | <p>Public Mandate, State PA 3, Extension Community Assessment/5 year issues identification process, BOC Resolution</p> | <p>Agree</p> | <p>None</p> |

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| <p>Horticulture Education & Soil Analysis</p> | <p>Utilization of research based information by consumers and commercial growers to help them utilize best management practices in managing landscapes, natural areas and horticultural crops. Recruit, develop and utilize volunteers to expand outreach. Customers are all households</p> | <p>Discretionary</p> | <p>Public Mandate, State PA 3, Extension Community Assessment/5 year issues identification process.</p> | <p>Agree</p> | <p>None</p> |
| <p>Urban/Rural Understanding and Conservation Education</p> | <p>Increase urban and rural understanding and increase residents knowledge of conservation stewardship. Customers are third grade students and their teachers and the general public.</p> | <p>Discretionary</p> | <p>Public Mandate, State PA 3, Extension Community Assessment/5 year issues identification process</p> | <p>Agree</p> | <p>None</p> |
| <p>Ypsilanti Urban Collaborator</p> | <p>Building capacity and enhancing community and economic development efforts. Customers include city, county and DDA staff, their respective boards, councils and commissioners, as well as neighborhood groups, business associations and the community at large</p> | <p>Discretionary</p> | <p>Grant from MSU to place urban collaborators in distressed cities</p> | <p>Agree</p> | <p>None</p> |

Office of Strategic Planning

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|----------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------|--------------------------|----------|
| Regional Services-Agriculture Economic Development | County partner to new agri-food businesses that strengthen farm profitability and improve consumer access to local farm goods | Discretionary | BOC priority | Agree | None |
| Regional Services-Brownfield Redevelopment* | Economic redevelopment and remediation of environmentally impacted properties | Discretionary | BOC priority (Resolution #99-0072)/Brownfield Redevelopment Financing Act (PA 381 of 1996, as amended & PA 228 of 1975, as amended) | Agree | None |
| Regional Services-Energy | Research, analysis and implementation of alternative energy options for the County | Discretionary | BOC priority (Resolution#06-0072) | Agree | None |
| Regional Services-Historic Preservation* | Preservation of County's Significant Historic Resources | Discretionary | BOC priority (Resolution #00-0124 & County Ordinance #115)/Local Historic Districts Act (PA 169 of 1970) | Agree | None |
| Regional Services-Local Government Support | Assist and guide the County and local governments in long term community land-use design and sustainability | Discretionary | BOC priority (Resolution #02-0175)/Michigan Planning Enabling Act (PA 33 of 2008) | Agree | None |
| Regional Services-PDR Program | Ensuring farmland preservation county-wide by assisting Townships to qualify for State & Federal funding opportunities | Discretionary | BOC priority (Resolution #98-0126/County Ordinance) | Agree | None |
| Strategic Planning | Assisting the county and community organizations in determining their goals and identifying the best approach for achieving those goals. | Discretionary | BOC Policy - Necessary tools to meet county objectives and mandates | Agree | None |

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| Knowledge Management | Build individual and organizational ability to share information through websites and other tools | Discretionary | BOC Policy - Necessary tools to meet county objectives and mandates | Agree | None |
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Parks & Rec

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
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| Acquisition, Development and Operation of County Park System | Countywide system of parks providing a wide range of active and passive recreational opportunities | Discretionary/Obligated | PA 261 of 1965 | Agree | The Parks system is currently supported, in part, by operating millages voted in by the citizens. Michigan law, however, doesn't obligate a County to levy all or any of the permitted extra voted millage |
| Natural Areas Preservation | Preservation and protection of significant natural areas and habitats | Discretionary/Obligated | BOC Natural Areas ordinance 126; Natural Areas millage, approved 2000 | Agree | The voters of Washtenaw County approve the Natural Areas millage. However, Michigan law does not obligate the County to levy all or any of this extra voted millage. |
| Acquisition, Development and Operation of County Park System | Countywide system of parks providing a wide range of active and passive recreational opportunities | Obligated | PA 261 of 1965 | Agree | The Parks system is currently supported, in part, by operating millages voted in by the citizens. Michigan law doesn't obligate a County to create a separate Parks and Recreation Commission, however, if the Parks and Recreation Commission were abolished, the BOC would ultimately be responsible to see that the millage was expended for its intended use |
| Natural Areas Preservation | Preservation and protection of significant natural areas and habitats | Obligated | BOC Natural Areas ordinance 126; Natural Areas millage, approved 2000 | Agree | See above |

Project Management

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
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| Project Management | Provide safe and productive workspace by managing the improvements and/or adding/deleting to the county real estate portfolio. | Discretionary | BOC Resolution 06-0246, 06-0252 and 06-0253 | Agree | None |

Prosecuting Attorney

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
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| <p>Criminal Division</p> <ul style="list-style-type: none"> •Provide legal advice to police agencies within Washtenaw County regarding ongoing criminal investigations •Review applications for search warrants(24/7) •Obtain investigative subpoenas; depose witnesses •Review requests for prosecution (approximately 9,000 felonies and misdemeanors/year; 365 days/year) •Handle all court appearances of criminal misdemeanor and felony prosecutions •File motions and answers to motions in criminal prosecutions, including associated legal research and writing •Examine and | <p>The criminal division reviews approximately 9,000 warrant requests each year. We authorize approximately 4,200 misdemeanors and 2,200 felonies. The remaining 2,600 warrant requests are returned to the police agency for further investigation or denied. In-custody felony warrant requests and all domestic violence warrant requests must be reviewed 7 days a week, 365 days a year. We currently have approximately 11,700 open adult cases.</p> <p>Internal customers Sheriff's Office; Public Defender; Courts; Probation Departments; CSTS; Equalization; Water Resources Commissioner; Child Death Review Team</p> | <p>Mandated</p> | <p>Michigan Constitution of 1963, Article 7, Section 4</p> <p>MCL 49.153</p> <ul style="list-style-type: none"> •Mental Health Proceedings: MCL 330.1457 •Conflict Cases from other counties MCL 49.160 Assigned by Attorney General •Extraditions MCL 780.1, <i>et seq.</i> | <p>Agree</p> | <p>None</p> |

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| <p>Appellate Division</p> | <p>Handles all appeals, provides legal training for law enforcement officers, prosecutes all asset forfeiture cases, handles all Freedom of Information Act requests, prosecutes all violations of the Platt Act, and publishes a monthly Law Enforcement Information bulletin.</p> <p>Internal and External Customers-see Criminal Division above</p> | <p>Mandated</p> | <p>Michigan Constitution of 1963, Article 7, Section 4</p> <p>MCL 49.154</p> | <p>Agree</p> | <p>None</p> |
| <p>Domestic Violence Unit</p> | <p>One APA, bound by the terms of a federal grant, is assigned to exclusively handle domestic violence cases and is supervised by the Domestic Violence Unit FAPA supervisor.</p> <p>Internal and External Customers-see Criminal Division above;</p> | <p>Mandated</p> | <p>Michigan Constitution of 1963, Article 7, Section 4</p> <p>MCL 49.155</p> | <p>Agree</p> | <p>None</p> |

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| <p>Juvenile Division</p> <ul style="list-style-type: none"> •Review requests for petitions in juvenile delinquency and abuse and neglect cases •Handle all court appearances on juvenile delinquency and abuse and neglect cases •File motions and answers to motions in delinquency and abuse and neglect cases, including associated legal research and writing •Examine and prepare all evidence for presentation in court •Prepare witnesses to give testimony in court •Conduct | <p>Authorizes approximately 925 juvenile cases, and the remaining juvenile petitions are furthered for more information, denied or enter the juvenile diversion; v program. In-custody petitions must be reviewed 7 days a week, 365 days a year. We currently have approximately 400 open juvenile cases that are being handled by our office.</p> <p>Internal and External Customers-see Criminal Division above; Washtenaw County schools; MI Family Independence Agency</p> | <p>Mandated</p> | <ul style="list-style-type: none"> • MCL 49.153 •MCL 712A.2, <i>et seq.</i> | <p>Agree</p> | <p>None</p> |
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| <p>Victim/Witness Services</p> | <p>Victim Advocates assist crime victims and witnesses at all stages of the court process. Over 3000 crime victims are served through the Victims Services yearly.</p> <p>Internal and External Customers</p> <p>Victims; victims' families & survivors; businesses that have been victimized; witnesses; all police agencies operating within Washtenaw County; the courts; Public Defender and the defense bar;</p> | <p>Mandated</p> | <ul style="list-style-type: none"> •Michigan Constitution of 1963, Article 1, Section 23 •William Van Regenmorter Crime Victim's Rights Act P.A. 87 of 1985 M.C.L. 780.751...780.775 M.C.L. 780.781...780.802 M.C.L. 780.811...780.834 | <p>Agree</p> | <p>None</p> |
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| <p>Cooperative Reimbursement/Child Support</p> | <p>The Child Support division serves residents of Washtenaw County by establishing paternity and/or obtaining child support. The Prosecutor's Office represents county residents in over 90% of the paternity cases filed here each year. We also file cases for child support alone when legal parents are separated. We establish child support obligations totaling approximately 2 million dollars each year for hundreds of families.</p> <p>Internal and External Customers Children entitled to support and their parents; the courts; Friend of the Court</p> | <p>Mandated</p> | <p>MCL 722.714 (4) & MCL 552.454 (1)</p> | <p>Agree</p> | <p>None</p> |
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Public Defender

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
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| <p>Overview Appears for County to provide State mandated public defense as needed to include serving as guardian ad litem for abused and neglected juveniles.</p> | <p>Provides for a safe and just community where rights are protected, due process is received fairly and equally, crime is prevented, rehabilitation is effective, victims are made whole, recidivism in reduced and re-entry into society as law abiding and productive residents is realized through quality legal representation that partners with the community.</p> | <p>Mandated by State Law, Federal Law and the 11 Principles of a Public Defense System adopted by the State Bar of Michigan</p> | <p>Michigan Constitution, Article 1, Sec. 20; MCLA 775.16; MCL 7722.621 et seq, MCL 7722.902, MCL 333.2640, MCL333.16281, MCL333.16648, MCL333.18117, MCL333.6113, MCL600.2165, MCR 3.218(D), MCL 712A.1 et seq, MCR 3.901-3.928, MCR 3.961-5.978, MCR 3.980, MCR3.991-3.993, MCL722.711 et seq, MCL 722.1001 et seq, MCL 400.1 et seq, MCL 400.201 et seq, MCL700.5201 et seq, MCL 722.131 et seq, MCL722.951 et seq, MCL 722.111 et seq, mcl 722.124A(1) Board Resoulution of September 1971. The 11 Principles of a Public Defense System adopted by the State Bar of Michigan and the same standard adopted by the national American Bar Assocation.</p> | | |
| <p>FELONY DIVISION</p> | <p>Effective, economical and efficient disposition of all felony charges through quality legal representation that achieves justice prevents crime, protects the innocent and restores to productive citizenship for adults</p> | <p>Mandated by State Law, Federal Law and the 11 Principles of a Public Defense System- adopted by the State Bar of Michigan</p> | <p>See above</p> | <p>Agree that legal representation in some cases is mandated, i.e. indigent criminal defendants, some child proceedings, etc.</p> | <p>None</p> |

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| JUVENILE DIVISION | Effective, economical and efficient disposition of all abuse/ neglect cases, delinquency charges and appellate representation through quality legal representation that achieves justice prevents crime, protects the innocent and restores to productive citizenship for Juveniles | Mandated by State Law, Federal Law and the 11 Principles of a Public Defense System- adopted by the State Bar of Michigan | See Above | See Above | None |
| MISDEMEANOR DIVISION | Effective, economical and efficient disposition of all misdemeanor charges through quality legal representation that achieves justice prevents crime, protects the innocent and restores to productive citizenship for adults | Mandated by State Law, Federal Law and the 11 Principles of a Public Defense System- adopted by the State Bar of Michigan | See Above | See Above | None |
| CIVIL DIVISION | Effective, economical and efficient disposition of select civil cases through quality legal representation that achieves justice prevents crime, protects the innocent and restores to productive citizenship for adults | Mandated by State Law, Federal Law and the 11 Principles of a Public Defense System- adopted by the State Bar of Michigan | See Above | See Above | None |

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| <p>STAFF SUPPORT/ STUDENT- INTERN VOLUNTEER DIVISION</p> | <p>Enhancement of capacity to provide continuous top quality legal representation through use of volunteer student lawyers and investigators at minimal or no cost to county government. As well as provide a valuable educational experience for the volunteer student</p> | <p>Discretionary</p> | <p>Law school students provide professional legal services to the Office to help maintain workload.</p> | <p>Agree</p> | <p>None</p> |
| <p>COMMUNITY OUTREACH PROGRAM</p> | <p>Extended intensive and continuous coordinated advocacy with all internal and external stakeholders in communities of interest. To combine resources and abilities in preventing crime and recidivism by effective rehabilitation programs that provide quality job training, placement and the inculcation of moral values that lead to productive citizenship</p> | <p>Discretionary</p> | <p>To increase effective crime prevention and to help reduce recidivism. These activities are done above and beyond the Public Defender's caseload.</p> | <p>Agree</p> | <p>None</p> |

Public Health

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
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| Building Healthy Communities: | Decrease chronic disease among residents of all ages in Ypsilanti and Saline | Discretionary | Comprehensive Plan and Budget Contract with Department of Community Health | Agree | None |
| Children's Special Health Care: Case management and care coordination for children with serious health conditions | Improve care for children with serious medical conditions. | Mandated | PA 368 or 1978 Part 58--Public Health Code; MCLA 333.2433; Title V of the Social Security Act of 1935 42 USC 701 to 706; Comprehensive Plan and Budget Contract with Department of Community Health; required for departments receiving MCH block grant funding | Agree | None |
| Communicable Disease Control: Epidemiology, Reportable Diseases, TB, outbreak investigation, lead exposure | Prevent and control the spread of infectious diseases | Mandated | PA 368 of 1978 part 53--Public Health Code; MCLA 333.2433; Rule 325.171 Rule 325.177; Annual Appropriations Act for Department of Community Health | Agree | None |
| Community Health Assessment and Improvement: HIP | Monitor and improve community health status | Mandated | Comprehensive Plan and Budget Contract with Department of Community Health; MCLA 333.2433(2)(b)(d) | Agree | None |
| Emergency Preparedness | Protect health during emergencies | Mandated | PA 368 of 1978--Public Health Code; Emergency Management Act 310 of 1978 MCL 30.410 | Agree | None |
| Environmental Health: See Public Health - Environmental Health for detail | Protect health by mitigating environmental exposures | Mandated | PA 368 of 1978--Public Health Code; Food Law of 2000 Act 92 of 2000 MCL 289.3105 Rules 285.553.1 et.seq.; Rules 299.4101, 325.2291, 323.19691, 325.11391, 325.2111 et. seq.; Annual Appropriations Act for Department of Community Health | Agree | None |

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| Food Stamp Nutrition Education (FSNE) | To implement policy and environmental approaches to cardiovascular risk reduction | Discretionary | Grant | Agree | None |
| Health Education and Health Promotion | Promote health through education and community based services | Mandated | PA 368 of 1978 MCL 33.2433-- Public Health Code | Agree | None |
| Hearing and Vision Screenings | Promote development and learning by identifying and correcting hearing and vision problems in children | Mandated | PA 368 of 1978--Public Health Code;MCLA 333.9301;Rule 325.3271-3276; Rule 325.13091-13096; Annual Appropriations Act for Department of Community Health | Agree | None |
| Infant Mortality Reduction: Interconceptual Care | Reduce infant mortality | Discretionary | Comprehensive Plan and Budget Contract with Department of Community Health | Agree | None |
| Immunizations: Vaccine Replacement, Immunization Services, Provider Outreach and Training | Vaccine provision to control the spread of preventable disease | Mandated | PA 368 of 1978--Public Health Code; MCLA 333.9203; P.L. 99-660 revised by P.L. 103-183, The Preventive Health Law of 1993, section 1928, Part IV and section 13631; P.L. 99-660 The National Childhood Vaccine Injury Act of 1986; P.A. 540 of 1996; Act 491 of 1988; Rules 325.176; Annual Appropriations Act for Department of Community Health; PH Code Part 92; Section 317 of the Public Health Service Act (42 USC 247b) as amended | Agree | None |
| Maternal Infant Health Program:Medicaid, Early On, SIDS | Reduce infant mortality and improve birth and infant health outcomes through multidisciplinary home and office visits | Discretionary | Comprehensive Omnibus Reconciliation Act of 1985; 1987 and 1989; OBRA 89 P.L. 101-239 (Amendment to Title V) | Agree | None |
| Medicaid Outreach Activities | Increase the number of children and families enrolled in Medicaid | Discretionary | Comprehensive Plan and Budget Contract with Department of Community Health | Agree | None |

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| Medical Examiner: autopsies, death investigations, cremation permits | Establish the cause and manner of death for unexpected and violent deaths or those without medical attendance | Mandated | MCLA 52.201 et seq; PA 181 of 1953 and PA 368 of 1978--Public Health Code Section 333.2844 | Agree | None |
| Public Health Quality Improvement Grant MLC-3 | Collaborative with Muskegon County to reduce preventable risk factors that predispose to chronic disease | Discretionary | Grant | Agree | None |
| Prevention & Community Response: Trauma and Grief Support, Mental Health Emergency Preparedness | Promote mental health through crisis/emergency response and provider training | Discretionary | Delegated from WCHO, contractual obligation | Agree | None |
| Safe Routes To School | Partnership between MDCH and MDOT to provide grants to local health departments to encourage today' children to walk and bike to school | Discretionary | Comprehensive Plan and Budget Contract with Department of Community Health Grant requirements | Agree | None |
| Sexually Transmitted Disease Services: HIV, chlamydia, gonorrhea, syphilis, pregnancy tests | Prevent and treat sexually transmitted diseases | Mandated | PA 368 of 1978--Public Health Code; Annual Appropriations Act for Department of Community Health | Agree | None |
| SPIF / SIG | Substance abuse education and prevention for school aged youth. | Discretionary | Grant | Agree | None |
| Substance Abuse Coordination | Monitor and improve contractual substance abuse prevention services | Discretionary | Delegated from WCHO, contractual obligation | Agree | None |

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| Women and Infant children (WIC) | Improve nutrition status of pregnant women, infants and young children | Discretionary | Federal Public Law 95-627 (Reauthorized through P.L. 101-147 pursuant to the Child Nutrition Act); Section 17 of the Child Nutrition Act of 1966 as amended; Following Public Laws: 95-627,96-499,97-35,99-500,990591,100-237,101-147,102-518,107-249; (Reauthorized through P.L. 109-85 and P.L. 108-265)Comprehensive Plan and Budget Contract with Department of Community Health | Agree | None |
| Worksite Health Promotion | Promote the health of County employees | Discretionary | County Budget Resolution | Agree | None |

Office of the Sheriff

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
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| County Wide Law Enforcement | <p>Provide a safe and secure environment for residence and commerce; build strong communities.</p> <p>Prevention, patrol, enforcement, investigation, traffic enforcement, community problem solving, human service liaison.</p> | Mandated | <p>MCLA 51.76(2)(a) MCLA 51.76(2)(b) MCLA 51.76(2)(c) MCLA 51.76(2)(d)</p> | Partially Agree | <p>The general law enforcement services described in MCLA 51.76 only have to be provided to the extent the County accepts secondary road patrol funding from the State, see MCLA 51.77(3). Case law on this subject has held that the County Sheriff is not mandated to provide any level of full time road patrol. It should be noted, however, that the County has contractually committed to provide law enforcement to contracting local entities through 2010.</p> |
| Contract Road Patrol | <p>Provide a safe and secure environment for residence and commerce; build strong communities.</p> <p>Prevention, patrol, enforcement, investigation, traffic enforcement, community problem solving, human service liaison.</p> | Discretionary | <p>BOC Priority; Contracts until 12/31/2010</p> | Agree | <p>While the provision of contract road patrol is discretionary, the County is bound by contract with the contracting local entities through the end of 2010.</p> |

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| <p>Correctional Services and Inmate Services</p> | <p>Provides a safe and humane environment for incarcerated individuals. Inmate services provides counseling and human services to inmates housed in the correctional facility, which helps them successfully transition back into the community; Assures appropriate clinical interventions for high risk mentally ill individuals within the jail</p> <p>Operate a facility providing care and custody for offenders accused and convicted of violations of state law.</p> | <p>Mandated</p> | <p>MCLA 45.16 MCLA 51.282 MCLA 801.83</p> | <p>Agree</p> | <p>None</p> |
| <p>Detective Bureau</p> | <p>Investigative and resolution of crimes</p> <p>Criminal Investigation, investigative & technical support for serious and patterned crimes.</p> | <p>Mandated</p> | <p>MCLA 11.12</p> | <p>Agree</p> | <p>While no Michigan statute specifically mandates that a County Sheriff operate a detective bureau, MCLA 28.251 and MCLA 28.254 strongly infer that such a bureau must be maintained. Each of these sections mandate the Sheriff to make monthly crime reports to the State on those crimes which the Sheriff is the primary investigator. Moreover, the County has contractually agreed to provide a Detective Bureau and Major Crimes Investigation to the contracting local jurisdictions through 2010.</p> |

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| LAWNET | Regional & local drug enforcement services Monitor and engage in community based, regional drug enforcement and interdiction. | Necessary, Discretionary | Regional Collaboration to meet a community need | Agree that service is discretionary | While this service is discretionary, the County has contractually agreed to provide LAWNET services to the contracting local governmental entities as part of "County-Wide Services" through 2010 |
| Secondary Road Patrol/Traffic Crash Investigation | Utilizes law enforcement providing a safe environment on secondary roads Patrol and monitor traffic violations on County secondary roads, provide emergency assistance, and investigates crashes. Enforces criminal laws of the State. | Mandated | MCLA 51.77 | Partially Agree | By statute, secondary road patrol is only mandated to the extent the governmental entity accepts state money for the service. No additional road patrol is mandated beyond that level. |
| Marine/Dive Team | Provides for the safety and security of public lakes and waterways; recovers drowning victims Conduct patrols on inland lakes; provides boating safety and livery inspections; enforce marine safety laws; rescue stranded boaters; recovers drowning victims. | Mandated | MCLA 324.44517 MCLA 51.301 | Agree | None |
| TEAM Officer | A school based law related education program to teach children about the laws and consequences that frequently affect students. (Formerly called DARE) | Discretionary | BOC Priority | Agree | While this service is discretionary, the County has contractually agreed to provide TEAM services to the contracting local governmental entities as part of "County-Wide Services" through 2010 |

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| Central Dispatch | <p>Provides an answering point for all emergency calls</p> <p>A full service 911 Dispatch Center serving the Sheriff's Office, State Police and Northfield Township. Provides service linkages for medical and fire response.</p> | Necessary, Discretionary | BOC Priority | Agree that service is discretionary | None |
| SWAT/HNT | <p>Provides specially trained officers to handle special threat situations beyond the capacity of general patrol.</p> <p>Response to and resolution of barricaded perpetrators; high-risk search warrants; civil disturbances; hostage takings; vital installation protection; other acts with high potential for violence.</p> | Necessary, Discretionary | BOC Priority | Agree that service is discretionary | While this service is discretionary, the County has contractually agreed to provide SWAT/HNT services to contracting local governmental entities through 2010. |
| Court Security | <p>Keeps Court buildings safe and secure environment for the community and county employees</p> <p>Provide Security for Court Facilities</p> | Mandated | MCLA 600.581 | Agree | None |

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| Animal Control | Provide animal control response and prevention services Stray animals; animal bites; animal nuisance; other. | Mandated | State Mandate | Agree | The Dog Law of 1919 (MCLA 287.261 et seq) mandates that the Sheriff take certain action concerning stray dogs. |
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Office of the Washtenaw County Treasurer

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
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| Describe the service | Describe the impact to the community? Who are your internal and external customers? | State if service is Mandated or Discretionary | List federal laws, Federal Register Rules, Court decisions, Public Acts, State Codes, Attorney General Opinions, BOC Resolutions, County Ordinances, Plans, Community Assessments, Millages, etc. | Does Corporation Counsel Agree with the Department's Assessment of Mandated Services? | Explanation if Corporation Counsel does not agree with the Department's Assessment of Mandated Services |

Note that the Office of the County Treasurer is proscribed by the Constitution of the State of Michigan, 1963, Article 7, Chapter 4

Program: Account for Revenue

Ensure that County revenue is properly deposited and recorded in the general ledger; maintain property tax records; prepare annual and periodic reports

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| Bank Reconciliations | Mandated | MCL 48.40 Attorney General Opinion | Agree | None |
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Service: All County bank accounts opened under the County Treasurer's statutory authority are reconciled monthly by the County Treasurer's staff; these include the Accounts Payable checking account, Payroll checking account, and the main depository

Impact: Prompt reconciliations not only detect and correct errors and omissions but also serves to detect and deter fraud and misfeasance

√ Over \$500 million flows through the County's bank accounts each year

√ The State now requires the County's auditors to affirm that bank reconciliations have been performed timely (generally defined as within 30 days of month-end) (Dept of Treasury Form 496)

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| Annual Audit | Mandated | Uniform Budgeting & Accounting Act (MCL 141.424-425) | Agree | None |
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Service: The County Treasurer has responsibility for a number of components of the annual audit, notably a complex reporting of cash and investments and an accounting of all revenue received

Impact: Without the Treasurer's accurate records throughout the year, the audit would take longer, cost more, and delay the issuance of the annual CAFR

√ Annual financial statements and audit could not be produced without the Treasurer's Office's careful work throughout the year and efforts at year-end as the CAFR is completed

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| Trust & Agency Reconciliations | Mandated | e.g. Judge's retirement, PA71 of 1919 e.g. Library Penal Fines, PA59 of 1964 (e.g. Probate Escheats) | Agree | None |
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Service: Various state statutes require that the County Treasurer collect, segregate, reconcile, and distribute funds received on behalf of various units of government, including the State

Impact: The County Treasurer collects funds (for example, Library Penal Fines) on behalf of other units of government; failure to properly account for and distribute these funds can lead to legal and financial sanctions

√ The County Treasurer currently collects, reconciles, and distributes 30 Trust and Agency accounts

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| Escheats | Mandated | Uniform Unclaimed Property Act - Act 29 of 1995 (MCL 567.221-.265) | Agree | None |
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Service: Uncashed checks to County vendors and employees are declared abandoned after 1 year (MCL 567.234) and must be remitted annually to the State by November 1 (MCL 567.238)

Impact: Complying with this State law ensures that County expenses and payables liabilities are properly stated

√ Prior to escheating funds to the State or reissuing checks to payees, the County Treasurer diligently researches each paid item to ensure that no improper or duplicate payments are made

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| Accommodation Taxes | Mandated | authorized by MCL 141.861-867 Accommodations Ordinance of 1974 | Partially Agree | It is discretionary for the BOC to adopt an Accommodation Ordinance. However, since the BOC has adopted the Ordinance, the Treasurer's duties are mandated. If the BOC were to rescind this Ordinance, however, the Treasurer's duties would also end. |
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Service: The County assesses a 5% excise tax on hotel room charges to fund tourism efforts performed by the Ann Arbor and Ypsilanti

Convention and Visitors Bureaus; the County Treasurer receipts, reconciles, and distributes to the visitors bureaus, reports to the

Impact: The activities of the two visitors bureaus attract both individual tourists to Washtenaw County and large groups for conventions; these visitors support individual local business and economic development

√ The County allocated 5% of the total excise tax collections to cover the County Treasurer's costs of collecting, receipting, and distributing accommodation taxes

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| Property Taxes Current Tax | Mandated | Gen'l Property Tax Act 206 of 1893 (MCL 211.1 - 211.156) | Agree | None |
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Service: 28 local units collect the County's millages for operations, Parks, EECS, HCMA, and Veterans Relief as well as drains special assessments and remit payments to the County Treasurer

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| Impact: Current property taxes comprise approximately 70% of the County's General Fund revenue | | | | |
| √ Each local unit transmits collections semi-monthly to the County Treasurer; the County Treasurer then reconciles and distributes collections to the General Fund, Parks, HCMA, Drains, and Veterans Relief | | | | |
| <u>State Education Tax</u> | Mandated | Public Act 331 of 1993 (MCL 211.901-211.906) | Agree | None |
| Service: 28 local units collect State Education Tax and Mobile Home Tax on non-homestead property | | | | |
| Impact: All collections are reported and remitted to the State of Michigan to fund the Foundation Allowance to public schools | | | | |
| √ Each local unit transmits collections semi-monthly to the County Treasurer; the County Treasurer then reconciles and distributes collections to the State on the 1st and 15th of every month | | | | |
| √ The County is compensated for this collection and remittance activity by earning interest on the remittances; in 2008 the County earned approximately \$70,000 in interest while holding SET until its due date | | | | |
| <u>Insurance</u> | Mandated | Gen'l Property Tax Act 206 of 1893 (MCL 211.43(2)) | Agree | None |
| Service: County Treasurer obtains a surety bond on behalf of all local units to insure the delinquent property tax levy | | | | |
| Impact: This bond insures against the failure of a local unit to properly collect and distribute the property tax levy | | | | |
| √ The County Treasurer rebills 95% of the cost of the bond back to the local units so there is minimal net cost | | | | |
| <u>Settlement</u> | Mandated | Gen'l Property Tax Act 206 of 1893 (MCL 211.54 - 55 and 211.87b(3)) | Agree | None |
| Service: Accepting the delinquent tax roll from each of 28 local units by reconciling the actual collections to the original levy; pay 80 taxing entities for the delinquencies | | | | |
| Impact: Settlement ensures that all local units (County, townships, schools, etc) receive the full amount of their properly levied taxes to fund their budgeted mandates and other services | | | | |
| √ Must settle individually with 28 local units and distribute payments to 80 taxing entities | | | | |
| √ Settlement is funded through issuance of delinquent tax notes (MCL 211.87c) which are repaid as delinquent taxes are collected | | | | |
| <u>Delinquent Tax Collections</u> | Mandated | Gen'l Property Tax Act 206 of 1893 (MCL 211.58-59) | Agree | None |
| Service: Bill and collect payments from approximately 11,000 property owners in the first year of delinquency | | | | |
| Impact: Good delinquent tax collection rates enhance the County's bond rating and help property owners avoid tax forfeiture and foreclosure | | | | |
| √ Statutory interest and a 4% administrative fee are budgeted at the BOC's discretion; in recent years this revenue has helped fund capital projects | | | | |
| √ Customer payments of base tax are used to repay the delinquent tax notes | | | | |
| √ Delinquent personal property taxes are collected by the local unit treasurer and remitted to the County Treasurer as collected | | | | |
| <u>Boards of Review</u> | Mandated | Gen'l Property Tax Act 206 of 1893 (MCL 211.28 - 33 and MCL 211.53b) | Agree | None |
| Service: Local Boards of Review meet 3 times/year; for decisions affecting a prior tax year, the County Treasurer issues either billings or refunds as ordered | | | | |
| Impact: Property taxes are levied based on the correct property assessment and PRE status | | | | |
| √ Valuation changes, PRE status changes, and clerical corrections are processed within 20 days, as required | | | | |
| <u>MTT/State Tax Commission judgments</u> | Mandated | Gen'l Property Tax Act 206 of 1893 (MCL 211.53c) | Agree | None |
| Service: Property owners may appeal decisions of the local Boards of Review to the Michigan Tax Tribunal or State Tax Commission; The County Treasurer issues either billings or refunds as ordered | | | | |
| Impact: Property taxes are levied based on the correct property assessment and PRE status | | | | |
| √ Valuation changes, PRE status changes, and clerical corrections are processed within 20 days, as required | | | | |
| <u>PRE audit/billing/collection/distribution</u> | Mandated | Gen'l Property Tax Act 206 of 1893 PA105 of 2003 | Agree | None |
| Service: Periodic review of parcels for ineligible PRE designation (impacts 18 mills for School Operating Tax); issue additional tax bills as needed | | | | |
| Impact: Ensures that local school districts receive appropriate revenue | | | | |
| √ County Treasurer and Equalization Director chose to accept task rather than delegate to the State in order to remain more responsive to local property owners | | | | |
| √ Interest charged on rescission bills to property owners covers the cost of this program | | | | |
| <u>Bankruptcies</u> | Non-mandated | | Agree | None |
| Service: The County Treasurer is notified by U.S. Bankruptcy Court when a bankruptcy claim includes property taxes | | | | |
| Impact: Failure to pursue bankruptcy claims would result in loss of property tax revenue; the Treasurer maintains the records needed to file accurate Proofs of Claim | | | | |
| √ \$490,564 (as of 1/30/09) in delinquent taxes would be at risk of write-off if we did not pursue bankruptcy claims | | | | |
| √ Jeopardizing the County's stellar collection rate could also impair the County's solid bond rating | | | | |
| √ The County Treasurer coordinates with local units to ensure that Proofs of Claim are filed accurately and timely to protect property tax revenue for all taxing entities | | | | |
| <u>Treasurer's Statements</u> | Mandated | MCL 211.203(3) | Agree | None |
| Service: The County Treasurer must prepare millage statements for newspaper publication before an election to vote on an increase in any millage rates | | | | |
| Impact: This State law ensures that voters are aware of all existing millages and their effective dates | | | | |
| √ Updated statements are requested for by local clerks before any local millage election | | | | |
| <u>Reporting to the State</u> | Mandated | various | Agree | None |
| Service: The State requires the County Treasurer to prepare and transmit various periodic and ad hoc reports to the Department of Treasury | | | | |
| Impact: Ensures the State Department of Treasury can conduct its oversight functions | | | | |
| √ examples: DS 4410 (MCL 388.1751) - Report to Michigan Department of Education re: taxable value updated 6 times/year | | | | |
| State Education Report (MCL 211.905b) | | | | |
| Community College Report (Public Act 154 of 2005) | | | | |
| Tax Increment Financing Report (Public Act 357 of 2004) | | | | |

Program: Managage Cash & Investments

Manage County's investment portfolio and perform daily banking and cash management for County departments and other governmental entities.

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| Daily Cash Management | Mandated | MCL 48.40 and 48.41 PA99 of 1909 (MCL 129.31) PA738 of 2002 | Agree | None |
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Fund payroll and related deductions (including retirement/VEBA contributions, Friend of the Court garnishments, etc); minimum of 64 payroll runs annually
Fund accounts payable
Transmit all debt service bond payments
Monitor bank accounts for fraud
Rebalance accounts for safety and interest earnings
Project future operating cash flow needs

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| Investment Management | Mandated | Public Act 20 of 1943, as amended MCL 129.91 - 129.96 | Agree | None |
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Forecast County's short- and long-term cash flow needs
Select appropriate investments for safety, liquidity, and yield
Record investments in SymPro (investment management system)
Perform monthly distribution of interest earning to participating investment funds
Manage debt service investments separately
GASB 31 market value calculations and quarterly posting of market value adjustments to the general ledger
GASB 40 investment risk assessment statement prepared annually for CAFR
Prepare quarterly Treasurer's Report to the Board of Commissioners
Manage cash for component units and other related authorities (Road Commission, WCHO, Parks & Recreation, etc)
Facilitate interfund borrowings for delinquent taxes, Department of Public Works, and Office of Water Resources Commissioner

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| Remit Withholding and Other Tax Payments | Mandated | various MCL citations Internal Revenue Service code | Agree | None |
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Federal income tax, social security, and Medicare tax withholding payments (every payroll run); minimum of 64 payroll runs annually
Michigan income tax withholding (monthly)
State Education Tax (semi-monthly)
Real Estate Transfer Tax (monthly)
State Sales Tax (monthly)

Program: Receipt & Record Revenue

Perform statutory duties to collect, receive, record, and distribute taxes and other revenues

MCL 48.40 "It shall be the duty of the County Treasurer to receive all moneys belonging to the county from whatever source they may be derived" This law covers all of the following duties:
See also PA99 of 1909 and Attorney General Opinion #6009

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| Current Property Tax Receipts | Mandated | | Agree | None |
|-------------------------------|----------|--|-------|------|

Service: Each of the 28 local units remits payments monthly to the County Treasurer; payments are receipted into the general ledger ("JDE") and the cash register database
Impact: Prompt and accurate receipting ensures that various County millages are properly collected
√ Includes State Education Tax, County Assessments for Drains & WWRA, County millage
√ \$86,000,000 in current tax and \$91,000,000 in SET came into the County Treasurer's office in 2008

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| Daily Bank Deposits | Mandated | | Agree | None |
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Service: Checks are deposited daily through a remote imaging process; cash deposits are made as needed
Impact: Prompt and accurate bank deposits ensures the safety of County funds and begins interest earnings as soon as possible
√ Over \$500,000,000 in receipts are deposited to the County's main depository bank annually

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| Delinquent Property Tax Receipts | Mandated | | Agree | None |
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Service: Individual delinquent tax payments are received by mail and over the counter; each payment is reviewed, posted in the separate property tax system ("Equalizer"), and entered in the cash register database
Impact: Prompt and accurate delinquent tax receipting generates fee and interest income and funds the repayment of delinquent tax notes
√ Delinquent tax payments are handled with special care to screen for customers in need of tax foreclosure prevention services

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|------------------------------|----------|--|-------|------|
| Accounts Receivable Receipts | Mandated | | Agree | None |
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Service: Payments for invoices generated by the County (for example, police services billings to local units) are processed by the County Treasurer's Office
Impact: Prompt and accurate Accounts Receivable receipts ensure that the County is receiving payment for its services and that revenue in the financial statements is correct
√ The County Treasurer's Office assists the Finance Department in monitoring and collection of delinquent receivables

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| Departmental Receipts (transmittals) | Mandated | | Agree | None |
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Service: Various County departments and customers made deposits/payments to the main depository bank account; departments prepare transmittals which are reviewed and posted by the County Treasurer
 Impact: Careful review of bank records and transmittals before posting ensures that no revenue is recorded without proof of deposit
 √ The County Treasurer also receives many payments directly, codes them for deposit to the appropriate department/programs, and notifies the department/program that funds have been received and recorded

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| Electronic Payments | Mandated | PA738 of 2002 (electronic payments) PA280 of 1995 (credit cards) | Agree | None |
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Service: Many departments accept credit cards for payments; many grants and other federal/state payments are received electronically; many services are now offered on-line; the County Treasurer monitors for, records, receipts, and notifies departments/programs of these
 Impact: Electronic payments get money to the County faster and are often more convenient for customers/funders;
 √ Includes credit cards, wires, ACH, and on-line payments
 √ The lack of a paper trail creates special challenges in identifying and recording electronic payments

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| Daily Reconciliation of Receipts | Mandated | | Agree | None |
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Service: The high volume of daily receipts demands a daily reconciliation process to match the recorded revenue in the financial system against various bank deposits
 Impact: Daily reconciliation ("cashout") with supervisory review ensures that errors are caught and corrected immediately; it also serves to deter fraud
 √ All errors are logged to identify trends; a further reconciliation occurs monthly as the bank accounts are reconciled by accounting staff in the Treasurer's Office

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|----------------------|----------|------------------------|-------|------|
| Dog Licensing | Mandated | Public Act 339 of 1919 | Agree | None |
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Service: The County Treasurer sells dog licenses and enforces rabies registration
 Impact: Public safety is enhanced when dogs have verified rabies vaccinations; dog license records are also used to trace dogs to owners
 √ 4,906 dog licenses sold in 2008

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| Dog Park Licensing | Non-Mandated | | Agree | None |
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Service: The County Treasurer partners with the County Parks Commission and the City of Ann Arbor to sell dog park licenses
 Impact: Community desire for off-leash recreation activities for dogs and their owners met
 √ 230 dog park licenses sold in 2008

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| Deed Certification | Mandated | Gen'l Property Tax Act 206 of 1893 (MCL 211.135) | Agree | None |
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Service: All warranty deeds to transfer ownership must be reviewed by the County Treasurer to assert that no delinquent property taxes are due as of the date of the deed
 Impact: This law protects new owners from the unwitting loss of their property in the tax foreclosure process
 √ A fee of \$1.00 per deed is collected (MCL 48.101(2))

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| Tax Searches | Mandated | Transcripts & Abstract of Records Act, (PA161 of 1895, MCL 48.101) | Agree | None |
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Service: Provide statement of taxes due, if any, upon request to title companies, mortgage lenders, and other customers
 Impact: Tax searches are requested prior to property changing hands to ensure that any delinquencies are uncovered
 √ 34,890 tax searches were performed in 2008
 √ A fee of \$0.25/year, minimum \$0.50/parcel is charged

Program: Prevent Tax Foreclosure

Preserve home ownership; prevent foreclosure and homelessness

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|-----------------------------------------------|----------|----------------------------|-------|------|
| PA123 (forfeiture/foreclosure/auction) | Mandated | PA123 of 1999 (MCL 211.78) | Agree | None |
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Service: after 1 year of delinquency, approximately 2000 properties forfeit to the County Treasurer and face possible foreclosure
 Impact: tax foreclosures can lead directly to homeless for the impacted owner; tax foreclosures impact property values for neighbors and all property owners
 √ There is no General Fund allocation to this activity; program revenues cover program expenses

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|-------------------------------------------|--------------|--|-------|------|
| Community Education & Outreach | Non-mandated | | Agree | None |
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Service: The County Treasurer emphasizes foreclosure prevention through education and outreach to address the root cause of tax delinquency
 Impact: Increasing financial literacy helps divert people from needing more extensive community services and helps families retain affordable, sustainable housing
 √ There is no General Fund allocation to this activity; these efforts are incorporated into PA123 activities with additional support from grants and donations
 √ The County Treasurer has led efforts to develop a model mortgage foreclosure prevention collaborative in partnership with MSU Extension, the Office of Community Development, and other public and non-profit partners

Notes:

¹Includes Elected County Treasurer and appointed Chief Deputy Treasurer

Trial Court

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
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| <p>Circuit Court 1. Process all felony level criminal matters including pretrials, trials, sentencings, probation hearings and reviews.</p> <p>2. Process all civil matters including pretrials, settlement conferences, motions, trials and reviews.</p> <p>3. Process all domestic matters including pretrials, settlement conferences, motions, trials, post judgment hearings and PPO hearings.</p> <p>4. General Court Administration including docket scheduling, budgeting, judicial support, IT and courthouse security.</p> | <p>1. To provide a fair, impartial, safe and efficient forum for the resolution of criminal cases and protect the community by removing dangerous criminals from the community.</p> <p>2. To provide a fair, impartial, safe and efficient forum for the resolution of civil disputes and fashion remedies that are appropriate and effective.</p> <p>3. To provide a fair, impartial, safe and efficient forum for the resolution of domestic disputes and fashion resolutions that are appropriate and equitable.</p> <p>4. Provide efficient and effective support to the functioning of the justice system.</p> | <p>1. Mandatory 2. Mandatory 3. Mandatory 4. Mandatory/Discretionary</p> | <p>the Michigan Constitution, various court rules and: 1. 257.300 et. seq., 750.1 et. seq. 2. 220.1 et. seq., 259.1 et. seq., 261.1 et. seq., 289.1 et. seq., 311.1 et. seq., 324.8500 et. seq., 338.1 et. seq., 340.1 et. seq., 400.1 et. seq., 400.1 et. seq., 408.1 et. Seq., 433.1 et. seq., 440.1 et. seq., 441.1 et. seq., 450.1101 et. seq., 457.1 et. seq., 482.1 et. et. seq., 500.1 et. seq. 3. 551.1 et. seq., MCR 8.110, MCR 8.111, MCR 2.410, MCR 2.411, MCR 8.123, MCL 600.4901, MCL 750.1671, MCL 801.56, MCL 600.1300, Administrative Orders 1998-5, 1991-4, 2003-7.</p> | <p>Agree</p> | <p>The majority of the duties under #4 such as budget preperation, personnel decisions,etc. are mandated.</p> |

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| <p><i>Juvenile Court:</i> 1. Administration 2. Information Management 3. Judicial Services 4. Probation and Casework Services</p> | <p>1. Provides oversight for all operations and leadership for operational process improvement and evaluation 2. Provides timely, accurate, and accessible records of court activities. 3. Provides fair, equitable, and timely resolution to cases brought before the court 4. Focused, comprehensive assessment, carefully constructed supervision plans, active supervision, and tangible, measurable outcomes. Probation must limit youth's potential wrongdoing and create opportunities for pro-social growth</p> | <p>1. Discretionary and mandated. 2. Discretionary and mandated 3. Mandated 4. Mandated</p> | <p>Michigan Supreme Court Administrative Order 1985-5 MCL 712A.7 MCL 712A.2 MCR 3.912 MCR 3.913 MCL 712A.8 MCL 712A.9 MCR 3.917</p> | <p>Agree</p> | <p>As to the mandated/discretionary nature of #'s 1 and 2, see explanation above.</p> |
| <p><i>Child Care Fund:</i> 1. COPE 2. Wraparound 3. Intensive Probation Court 4. Juvenile Drug Court 5. Community Based Sex Offender Treatment 6. Prevention 7. Night Surveillance 8. Education Advocate 9. CASA</p> | <p>Provides fair, equitable, and timely resolution to cases brought before the court Focused, comprehensive assessment, carefully constructed supervision plans, active supervision, and tangible, measurable outcomes. Probation must limit youth's potential wrongdoing and create opportunities for pro-social growth</p> | <p>Number 3 is Mandated; Number 7 is discretionary; the remainder of the listed services are both mandated and discretionary depending upon grant funds received and contracts executed to provide the service.</p> | <p>MCL 712.A.8, MCL 712A.9, MCR 3.917</p> | <p>Agree</p> | <p>None</p> |

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| <p style="text-align: center;"><i>FOC:</i></p> <ol style="list-style-type: none"> 1. Support. 2. Accounting. 3. Support Enforcement. 4. Case Evaluation and Dispute Resolution. 5. Parenting Time Enforcement. | <ol style="list-style-type: none"> 1. We have about 60,000 citizens who are parties to our cases. Our county is part of a larger system; approximately \$40,000,000 in support is distributed in our cases annually. 2. We have over 60,000 citizens who are parties to our cases, involving about \$55,000,000 in annual current support obligations and \$40,000,000 in annual distributions. 3. Timely support payments put food on the table and a roof over the child's head. 4. Ongoing family conflict is harmful to the children in these families. 5. Parenting time enforcement protects the children's rights to maintain a relationship with both parents. | <ol style="list-style-type: none"> 1. Mandated 2. Mandated 3. Mandated 4. Mandated 5. Mandated | <p style="text-align: center;">MCLA 552.503; MCLA 552.505 MCLA 552.509 MCLA 552.511 MCLA 552.511(b); MCLA 552.513; MCLA 552.601</p> | <p style="text-align: center;">Agree</p> | <p style="text-align: center;">None</p> |
| <p style="text-align: center;"><i>Community Corrections</i></p> | <p>Reduce the likelihood of recidivism; improve the utilization of the county jail</p> | <p style="text-align: center;">Discretionary</p> | | <p style="text-align: center;">Agree</p> | <p style="text-align: center;">None</p> |

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| <p><i>Probate Court</i></p> <p>1. Decedents Estates 2. Guardianships 3. Conservatorships 4. Adoptions 5. Mental Health Proceedings.</p> | <p>1. Heirs and Devisees - Ext. Customer 2. Heirs and Devisees - Ext. Customer 3. Heirs and Devisees - Ext. Customers 4. Children - Ext. Customer 5. Beneficiaries of Trusts and Trustees - Ext. 6. Vulnerable Citizens - Ext. Customers 7. Children and Families - Ext. Customers 8. Children, Adoptees - Ext. Customers 9. Wards - Ext. Customers 10. Wards - Ext. Customer 11. Vulnerable Adults and Children - Ext. 12. Vulnerable Adults -</p> | <p>1. Mandated 2. Mandated 3. Mandated 4. Mandated 5. Mandated 6. Mandated 7. Mandated 8. Mandated 9. Mandated 10. Mandated 11. Mandated 12. Mandated</p> | <p>1. MCL 700.1302 et. seq. 2. MCL 700.2100 et. seq. 3. MCLA 700.2501 et. seq. 4. MCL 700.2100 et. seq. 5. MCLA 700.2501 et. seq. 6. MCL 700.2100 et. seq. 9. MCL 700.5207 10. MCL 5301, 700.5401 et. seq. 11. MCR 5.121 12. MCR 5.117</p> | <p>Agree</p> | <p>None</p> |
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Department of Veteran Affairs

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------|--------------------------|----------|
| Federal Benefits Advocacy | Direct benefits over 20 million dollars are paid annually to veterans, their survivors and dependents by the Department of Veterans Affairs. | Mandated | PA 192 | Agree | None |
| Veterans Relief | Wartime era veterans, their survivors and dependents receive emergency grant assistance, burial allowances, and setting fee reimbursements. | Mandated | PA 192, PA 214, PA 235 | Agree | None |
| Michigan Veterans Trust Fund | Wartime era veterans, their survivors and dependents receive emergency grant assistance. | Mandated | PA 9 | Agree | None |

Washtenaw Health Plan

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|------------|----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|--------------------------|----------|
| WHP Plan A | Expand access to care for the County's very lowest income, uninsured, childless adults | State mandated program, administered locally by the WHP. The state program, known as the "Adult Benefits Waiver" or "ABW" , is authorized through a federal Medicaid waiver | | Agree | None |
| WHP Plan B | Expand access to care for low-income, uninsured County residents | Mandated | Jindo consent judgment mandates the program. BOC resolution 07-0114 mandates how the indigent care program is to be funded. | Agree | None |

Water Resources Commissioner

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|------------------------------------|--------------------------|----------|
| County Stormwater and Lake Level Infrastructure Construction, Operation and Maintenance | Flood prevention, stream & property protection, stable lake levels, statutory compliance, structurally & environmentally sound lake level control & stormwater infrastructure. Customers are general public, local, county & state governments and agencies, railroads, department employees. | Mandated | P.A 40 of 1956 | Agree | None |
| Environment & Surface Water Resources Protection | Environmentally sound stormwater facilities in private developments. Customers are all Citizens of Washtenaw County | Mandated | P.A 40 of 1956 & Land Division Act | Agree | None |

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|------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------|--------------------------------|--------------|-------------|
| <p>Financing and Managing Drainage District Dynamics</p> | <p>Accurate management of drainage district accounts, revised and updated special assessment district descriptions and tax rolls, accurate and equitable special assessment of stormwater management costs. Customers are local, county and state gov'ts & agencies, railroads, Washtenaw County citizens, private developers, financial professionals and</p> | <p>Mandated</p> | <p>P.A 40 of 1956</p> | <p>Agree</p> | <p>None</p> |
| <p>Stormwater Permit & Other Water Quality Protection Programs</p> | <p>Compliance with Permit Certificate of Coverage. Compliance with Stormwater Pollution Prevention Initiative. Customers are: local residents and property owners, downstream communities, local governments and agencies.</p> | <p>Mandated</p> | <p>Federal Clean Water Act</p> | <p>Agree</p> | <p>None</p> |

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|--------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------|-------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Geographic Information Systems | Accurate management of drainage district accounts, revised and updated special assessment district descriptions and tax rolls, accurate and equitable special assessment of stormwater management costs. Customers are: local, county and state gov'ts & agencies; railroads; W. C. citizens, private developers; financial professionals and institutions | Mandated & Discretionary | P.A 40 of 1956 & Federal Clean Water Act | Agree | The Drain Code does not require that GIS mapping be used when mapping is required under the Code; the Federal Clean Water Act, however, does state that Stormwater Permits must use GIS mapping if available. Since the County has GIS capabilities, it must use them in connection with Stormwater Permits. |
| Soil Erosion Control | Reduce erosion and siltation of waterways | Mandated | Michigan PA 451, Part 91 Res # 03-0249 | Agree | None |
| DPW | | | | | |
| Lake Management | Lake aquatic weed control to improve water quality and recreation | Discretionary by BOC Resolution | Assist local communities in managing water resources | Agree | None |
| Infrastructure Planning - Finance - Construction | Water and Sewer Facilities for local municipalities | New projects not mandated Debt service for existing projects mandated | Provide project management and financing expertise to local communities and access to lower interest financing for infrastructure | Agree | None |

WCHO

| Service | Outcome | Type of Service | Reason for Service Provision | Agree/Disagree with Dept | Comments |
|-------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------|--------------------------|----------------------------------------------------------------------------------------------------------------------|
| Community Living Supports; Residential Supports; Adult Foster Care Facilities | Consumers able to live as independently as possible | State mandate | State Mental Health Code; Medicaid Waiver | Agree | None |
| Supported Employment | Develop work skills and provide employment opportunities | Alternative Service/Mandated | State Mental Health Code; Medicaid Waiver | Agree | These services are an addition to the Medicaid waiver to provide a broader continuum of services for WCHO consumers. |
| Psychiatric Emergency Services | Medically necessary psychiatric hospitalizations and alternative services where appropriate | State mandate | State Mental Health Code; Medicaid Waiver | Agree | None |
| Community Inpatient | Medically necessary psychiatric services | State mandate | State Mental Health Code; Medicaid Waiver | Agree | None |
| State Inpatient | Medically necessary psychiatric services | State mandate | State Mental Health Code; Medicaid Waiver | Agree | None |
| Mental Health Prevention and Community Response | Crisis prevention for vulnerable groups and individuals | Discretionary | State Mental Health Code; Medicaid Waiver | Agree | None |
| Integrated Health Clinics and Initiatives | Medical Home that provides integrated mental health, substance abuse and physical health services | Discretionary | Local Priority | Agree | None |
| Substance Abuse Prevention | Decrease substance abuse and provide recovery-oriented treatment | State Mandate | State Public Health Code; PA2 Funding | Agree | None |
| Child Waiver Services | Services for DD Children with very high medical necessity | State Mandate | State Waiver Program | Agree | None |

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|--------|--------------------------------------------------------------------|---------------|----------------------------------------------|-------|------|
| Grants | Federal Block Grants, State Earned Contracts, Private Grants | Discretionary | Grants | Agree | None |
| Other | Improve and enhance services to and for consumers | Discretionary | State Mental Health Code; Medicaid Waiver | Agree | None |