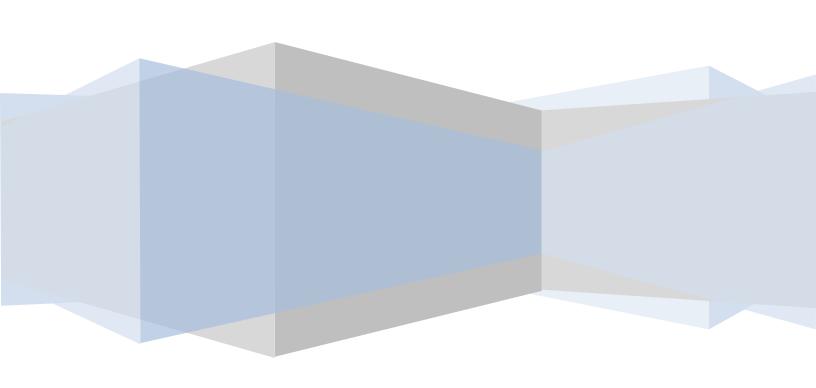
INTERAGENCY AGREEMENT FOR COLLABORATIVE TECHNOLOGY and SERVICES



Interagency Agreement for Collaborative Technology and Services Between

City of Ann Arbor, Washtenaw County & Ann Arbor Transit Authority

Adopted By

City of Ann Arbor Date:

Washtenaw County Date:

Ann Arbor Transit Authority Date:

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Article I - Authority

- 1.1 The undersigned agencies hereby enter into this Agreement as of the dates specified below in accordance with the authority granted by their respective Boards, Commissions and/or Councils and Act 35 of the Public Acts of 1951, as amended.
- 1.2 Upon approval of the respective bodies of the undersigned agencies, this agreement incorporates into and supersedes to the extent stated below the following agreements between the parties as identified below:
 - 1.2.1 Washtenaw County City of Ann Arbor Occupancy License (Information Technology Service Area) except the insurance and indemnification obligations provided therein, which survive indefinitely.

Article II - Purpose

- 2.1 The undersigned have launched an initiative called "Collaborative Technology Services" (the "Initiative"), with the goal of providing a variety of technology services to all the agencies included in the Intergovernmental Agreement (the "Services").
- 2.2 The Services to be provided in connection with the Initiative by and between the undersigned will be more fully described in work statements (the "Schedules") to be appended to and made a part of this Agreement when executed by the respective interested parties.

Article III – Definitions

As used in this Agreement, the following terms shall have the following meanings:

- 3.1 Participant shall mean the undersigned entities.
- 3.2 Provider shall mean a Participant that offers a good or service for use by Participants.
- 3.3 Successor Provider means a Participant who assumes through assignment authorized in writing the provision of a good or service for use by a Participant.
- 3.4 Subscriber shall mean a Participant that receives goods or services provided by a Provider.

- 3.5 License Holder shall mean the participant that has legal right to a service for which they are named in a license agreement
- 3.6 Fiscal Year is a period used for calculating annual ("yearly") financial statements. City of Ann Arbor Fiscal Year is July 1 through June 30, Washtenaw County Fiscal Year is January 1 through December 31 and Ann Arbor Transportation Authority Fiscal Year is October 1 through September 30.
- 3.7 Technology Standards shall mean a set of agreed upon criteria or rules for the operation, documentation and management of technology. The following types of standards to be addressed are:
 - Hardware, Software and Interface
 - Systems Operation standards for security, archiving and maintenance
 - Metadata Standards
- 3.8 Metadata shall mean information that describes the characteristics of the Data.
- 3.9 Third Party shall mean a person or entity other than a party to this Agreement
- 3.10 Transition Services shall mean services provided by a Provider for a specified time beyond the Termination Date of an agreement.
- 3.11 Transition Period shall mean the amount of time Transition Services are to be provided by a Provider beyond the Termination Date of an agreement.
- 3.12 Annual Payment Date shall mean February 14 of the current Calendar Year.
- 3.13 Expiration Date shall mean the last date of the Term or the Renewal Term.
- 3.14. Termination Date shall mean the date specified in any notice of termination given by a Provider to a Subscriber or a Subscriber to a Provider under Article IV.

Article IV - Term and Termination

- 4.2 The undersigned may extend the Term for one (1) additional Five (5) year period (the "Renewal Term") on the same terms and conditions as set forth herein. This Agreement shall automatically be extended for the Renewal Term unless one of the parties notifies the other of its intention not to renew prior to commencement of the succeeding Renewal Term through an advanced written notification to the other parties, to be sent no later than One Hundred and Eighty (180) days prior to the expiration of the Term.
- 4.3 In addition to the termination rights set forth elsewhere in this Agreement, this Agreement may be terminated in accordance with the following provisions: (a) each Participant may terminate this Agreement if the other Participant commits a material breach of this Agreement and fails to correct such breach within Ninety (90) days of its

receipt of written notice of the breach from the non-breaching party; (b) a Participant may, subject to the notice provisions of provision 4.7 terminate this Agreement if it decides to withdraw from the Initiative, provided that if Participant is a Provider or Subscriber of any Services and it decides to terminate provision of or receipt of any services for reasons other than breach of the Agreement, the respective terminating Participant shall be responsible to compensate the non-terminating Participant for work performed and authorized pursuant to agreement as provided in provision 4.7 together with any additional costs incurred by the non-terminating Participant in order to have provided the Services as defined in r provision 4.6; and (c) either Participant may terminate this Agreement upon written notice to the other Participant in the event the Initiative and/or the Services for the Initiative is rendered illegal by any federal and/or State of Michigan law or regulation

- 4.4 The Parties acknowledges that, if this Agreement extends for several fiscal years, continuation of this Agreement is subject to appropriation of funds for the provision of Services identified in the various Schedules. If funds to enable a Subscriber to effect continued payment under this Agreement are not appropriated or otherwise made available, that Subscriber shall have the right to terminate this Agreement at the end of the last period for which funds have been appropriated or otherwise made available by giving written notice of termination to the respective Provider. A Subscriber shall give a Provider written notice of such non-appropriation within thirty (30) days after it receives notice of such non-appropriation. Notice of non-appropriation does not relieve a Subscriber of its obligation under provision 4.3(b) for Services performed and accepted prior to the Termination Date.
- 4.5 At the Expiration Date of the Agreement, a Provider may agree to continue existing services, or a portion thereof for a period of time and/or otherwise provide parallel services for testing as part of the transition process to a new 3rd party provider for a Subscriber (hereafter "Transition Services") provided that termination was not the result of a Subscriber's breach of the agreement between the Provider and the Subscriber. Any Transition Services to be provided shall be by separate written agreement between the Provider and Subscriber and shall at minimum include provisions identifying the transition services and scheduled costs for same. It is acknowledged that Transition Services for Providers and Subscribers will not be the same.
- 4.6 It is acknowledged that should service(s) be terminated prior to the Expiration Date, a Provider and/or a Subscriber may have budgeted committed scheduled costs in connection a Scheduled Service for which the Provider and/or Subscriber will continue to be contractually obligated beyond the Termination Date. In the event of termination under Article IV for other than expiration of the term of service, it is understood and agreed that terminating Participant shall make the non-terminating Participant whole up to the original Expiration Date for the Scheduled Service for the terminating parties contractual costs in connection with any lease payment, license fee, system maintenance costs or other contractual obligations identified in the Scheduled Service documentation.
- 4.7 Except when termination occurs as a result of a Subscriber's breach, if a Provider terminates a Scheduled Service, the notice of termination to a Subscriber shall provide for a 12 month Transition Period ("Transition Period"), in addition to the 180 day notice requirement specified in provision 4.2 . This twelve month Transition Period is intended to provide Subscriber with adequate time to budget, procure and establish a

replacement service for the Scheduled Service being terminated by Provider. Unless otherwise mutually agreed to in writing by the parties, Provider and Subscriber respective obligations under the Scheduled Service documentations, including but not limited to payment for service obligations, shall continue in full force and effect from the date of notice of termination until the expiration of the Transition Period.

Article V - General Obligations and Relationship of the Parties

- 5.1 Each Provider acknowledges and agrees that all Services are being provided to all Participants in their "as is" physical condition without any representations or warranties of any kind or nature, express or implied, except as expressly and specifically described in provision 5.2.
- 5.2 Each Provider agrees that it shall at all times maintain its Services in good repair so as not to unreasonably prohibit Participant's use of such Services. Except for any damage caused to the Services by the activities of a Provider or the failure of a Provider to engage in reasonable maintenance, a Provider shall not be required to maintain or make any repairs to Services.
- 5.3 Each Provider agrees that is shall not subcontract or assign any portion of any right or obligation to a Subscriber for Services under a duly executed Schedule to another Participant to this Agreement (the "Successor Provider") or a third-party without the prior written consent of Subscriber.
- 5.4 Each Subscriber agrees to provide its Provider with necessary access to Subscriber systems as required to perform Services requested in a duly executed Schedule between them.
- 5.5 Each Provider warrants that it has all the skills, experience, and professional licenses necessary to perform the Services specified in this Agreement.
- The relationship of a Provider and a Subscriber under this Agreement and any applicable Schedule is and will continue to be that of an independent contractor. No liability or benefits, such as workers' compensation, pension rights, or insurance rights, arising out of, or related to a contract for hire or employer/employee relationship accrues to either Participant or either Participant's agent, subcontractor or employee as a result of this Agreement. No relationship, other than that of independent contractor will be implied between the parties, or either Participant's agent, employee, or subcontractor.
- 5.7 Any Participant may contract with other companies providing the same or similar services as could be provided under this Agreement by one Participant to another by Schedule so long as the parties obligations to one another contained in this Agreement will not be affected in any manner.
- 5.8 All Annual payments for service will be due to Participants, from Subscribers, by the Annual Payment Date.
- 5.9 Any new or additional Service subscribed to during the Calendar Year shall have an initial cost prorated to the next Annual Payment Date.

Article VI - Liability

- No Participant shall be liable, accountable or responsible in any way for any acts, omissions and/or breaches of this Agreement by any other Participant, including any other Participant's employees, agents, representatives and contractors, and that each Participant's sole and exclusive remedy in connection therewith will be an action or claim directly against the applicable Participant under this Agreement or any Schedule thereto. However, nothing in this Article VI shall limit Provider's rights to terminate this Agreement as to any Participant in accordance with the provisions of Article IV above. Except as otherwise provided in this Agreement, each Participant shall be responsible for its own acts and the acts of its employees, agents and representatives, the costs associated with those acts, and any defense related thereto under this Agreement or any Schedule thereto.
- No Participant, or its officers or employees makes any warranty, express or implied, including warranties of merchantability and fitness for a particular purpose, or assumes any legal liability or responsibility for the accuracy, functioning, completeness or usefulness of a Schedule Service.
- 6.3 Except as expressly provided herein, in no event shall any Participant be liable to Providers in connection with this Agreement or any Schedule thereto, regardless of the form of action or theory of recovery, for any: (a) direct, indirect, special, exemplary, consequential, incidental or punitive damages, even if a Participant is aware of the possibility of such damages; and/or (b) lost profits, lost revenues, lost business expectancy, business interruption losses and/or benefit of the bargain damages. Provider's sole remedies against any Participant for breach of this Agreement shall be termination of this Agreement in accordance with their terms and/or an action for equitable remedies. Notwithstanding the foregoing, the limitations of this Article VI shall not apply to any Participant's gross negligence, recklessness and/or intentional misconduct.
- Notwithstanding any other provisions of this Agreement, including, without limitation, the provisions of Article VI, nothing in this Agreement constitutes a limitation or waiver of any governmental immunity provided by applicable law. All applicable laws related to governmental immunity shall govern over any conflicting or inconsistent term of this Agreement and any unit of government shall be entitled to the full benefits and protections of such laws.

Article VII - General Terms

7.1 Unless otherwise stated in this Agreement, any intellectual property owned by a Participant prior to the effective date of this Agreement (i.e., Preexisting Information) shall remain the exclusive property of that Participant even if such Preexisting

Information is embedded or otherwise incorporated in materials or products first produced as a result of this Agreement or used in the delivery of Services. A Subscriber's right under this provision shall not apply to any Preexisting Information or any component thereof regardless of form or media.

- 7.2 No Participant shall be responsible or liable for any delay or failure in performing its obligations under this Agreement if such delay or failure is the direct result of causes outside of that Participant's reasonable control, including, without limitation, power outages, accidents, strikes, fires, war or acts of God; provided that such Participant uses best efforts to resume performance of its obligations as soon as practically possible.
- 7.3 This Agreement will be governed and controlled in all respects by the laws of the State of Michigan, including interpretation, enforceability, validity and construction, excepting the principles of conflicts of law and the federal laws of the United States. The parties submit to the jurisdiction and venue of the Circuit Court for Washtenaw County, State of Michigan, or, if original jurisdiction can be established, the United States District Court for the Eastern District of Michigan, Southern Division, with respect to any action arising, directly or indirectly, out of this Agreement or the performance or breach of this Agreement. The parties stipulate that the venues referenced in this Agreement are convenient and waive any claim of non-convenience.
- 7.4 Whenever possible, each provision of this Agreement will be interpreted in a manner as to be effective and valid under applicable law. However, if any provision of this Agreement or the application of any provision to any Participant or circumstance will be prohibited by or invalid under applicable law, that provision will be ineffective to the extent of the prohibition or invalidity without invalidating the remainder of the provisions of this Agreement or the application of the provision to other parties and circumstances.
- 7.5 Whenever a Participant's consent is required, same shall not be unreasonably withheld or delayed. Any waiver of a Participant's right or remedy related to this Agreement must be in writing, signed by that Participant to be effective. No waiver shall be implied from a failure of either Participant to exercise a right or remedy. In addition, no waiver of a Participant's right or remedy will affect the other provisions of this Agreement. Absent a written waiver, no act, failure, or delay by a Participant to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Participant shall subsequently affect its right to require strict performance of this Agreement.
- 7.6 All notices must be in writing and sent to the individual who executed this Agreement on the other Participant's behalf, unless another individual has been identified in the specific Schedule for the Services to which the notice pertains, either by hand delivery; messenger; certified mail, return receipt requested; overnight courier; or by facsimile or by e-mail (with a confirming copy by regular mail) and shall be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent next day express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail at the address listed herein or other address provided by prior written notice to other Participant.

- 7.7 The remedies provided in this Agreement will be cumulative, and the assertion by a Participant of any right or remedy will not preclude the assertion by such Participant of any other rights or the seeking of any other remedies.
- 7.8 This Agreement does not, and is not intended to, impair, divest, delegate or contravene any constitutional, statutory and/or other legal right, privilege, power, obligation, duty or immunity of the Parties.
- 7.9 The parties agree that each shall comply with the United States Constitution and all federal and Michigan laws and regulations governing fair employment practices and equal employment opportunity and prohibition of discrimination.
- 7.10 This Agreement, together with any affixed exhibits, schedules or other documentation, constitutes the entire understanding between the Parties with respect to the subject matter of the Agreement and it supersedes, unless otherwise incorporated by reference herein, all prior representations, negotiations, agreements or understandings whether written or oral. Neither Participant has relied on any prior representations, of any kind or nature, in entering into this Agreement. This Agreement may be altered, amended or modified only by written amendment signed by the Parties. Except as expressly provided herein, the remedies accorded the parties under this Agreement are cumulative and in addition to those provided by law, in equity or elsewhere in this Agreement.
- 7.11 This Agreement and any amendments hereto may be executed in any number of counterparts, all of which taken together shall constitute one and the same instrument.

This Agreement has been negotiated on behalf of the Parties by their respective officers pursuant to authority delegated to them and by their respective governing bodies and is executed with the approval of the respective governing bodies.

CITY OF ANN ARBOR, a Michigan municipal corporation

Ву
John Hieftje, Mayor
Ву
Jacqueline Beaudry, City Clerk
Approved as to Substance:
Roger W. Fraser, City Administrator
Approved as to Form:
Stephen K. Postema, City Attorney

ANI	N ARBOR TRANSIT AUTHORITY
Ву	Michael Ford, Chief Executive Officer
App	proved as to Substance
	wn Gabay outy CEO
СО	UNTY OF WASHTENAW, a Michigan municipal corporation
Ву	Verna McDaniel, County Administrator
AΤ٦	TESTED TO:
Law	vrence Kestenbaum, County Clerk/Register
App	proved as to Form
	tis N. Hedger ce of Corporation Counsel

Appendix A - Services Schedule

General Terms

Schedule means a request by a Subscriber for specific services or deliverables by a Provider that meets the following requirements:

- 1. Includes substantially the following statement: "This is a Schedule under Interagency Agreement for Collaborative Technology and Services, effective ______, 2011 ."
- 2. Is signed on behalf of the Provider and the Subscriber by their authorized representatives.
- 3. Contains the following three mandatory items:
 - a. Description and/or specifications of the services to be performed and the Deliverables to be delivered to the Subscriber.
 - b. The amount of the subscriber fee(s) or other payment(s)
 - c. The time schedule for performance and for delivery of the Deliverables
- 4. The Schedule, in the format described below, may include such other terms and conditions as may be mutually agreeable between parties .

Format

INTERAGENCY AGREEMENT FOR COLLABORATIVE TECHNOLOGY AND SERVICES

- 1. Service Title:
- 2. Service Description:
- 3. Provider.
- 4. Subscriber
- 5. Provider Responsibilities
- 6. Subscriber Responsibilities
- 7. Performance Expectations
- 8. Maintenance Schedule (Scheduled and Critical)
- 9. Communications Protocol
- 10. Role of Contractors
- 11. Subscriber Fees
- 12. Reference Material

Signature Blocks for Provider and Subscriber

Appendix B - Nondisclosure Agreement

NONDISCLOSURE AGREEMENT

This Agreement is e	ctive as of the < > day of <	> 20 < >, between	
"Provider" and	_ with offices at ₋	with offices at	
		"Subscriber"	

To protect certain confidential information that may be disclosed to the Subscriber, the Subscriber agrees as follows:

- I. Definitions
 - Confidential Information shall mean privileged information shared with only a few people for furthering certain purposes. Confidential Information in written or tangible and digital form shall be labeled confidential prior to disclosure.
- II. Restrictions. Provider shall, in its sole discretion, disclose to Subscriber some or all of the Confidential Information, based on Subscriber's request for: (list)

It is understood the Subscriber will secure at their sole cost any and all licenses, authorizations or other intellectual property rights necessary for the transfer of Confidential Information in the format requested by Subscriber. Subscriber will be required to provide documentation that they have all necessary licenses, authorizations or rights prior to the transfer of the Confidential Information in the requested format.

Subscriber shall hold and use the Confidential Information only for the above-stated purpose of this Agreement and shall restrict disclosure of such Confidential Information to its employees with a "need to know." Each employee of Subscriber as identified "need to know" in connection with the receipt, review or evaluation of the Confidential Information shall be required to execute a Nondisclosure Agreement under the same terms as stated herein. < > shall be provided with a copy of the executed employee Nondisclosure Agreement and a master list of the employees, their respective jobs, and the reason for their classification as "need to know." A copy of the Nondisclosure Agreement forms to be used by Subscriber is attached to this Agreement.

Subscriber will hold the Confidential Information or any part thereof in strict confident and will not permit any disclosure thereof to any person or persons outside their respective organization and not use or derive any direct or indirect benefit from the

Confidential Information or any part thereof without the prior written consent of < >. Subscriber agrees that it will not disseminate in any manner any part of the Confidential Information.

Subscriber will not make or authorize to be made any copies of any electronic data files supplied by Provider and showing or describing or embodying the Confidential Information unless authorized by Provider in writing.

Subscriber shall immediately notify Provider in writing of any misuse, misappropriation, or unauthorized disclosure of Confidential Information that may come to its attention.

The restrictions on the use or disclosure of the Confidential Information by Subscriber shall not include any information which:

- At the time of disclosure to Subscriber was known to Subscriber to be free of restriction and such previous knowledge is evidenced by documentation in the possession of Subscriber, a copy of which documentation will be provided to Provider if requested by Provider; or
- Is publicly known or later made publicly known by Provider; or
- Is evidenced by documentation in the possession of a Subscriber as being received from a 3rd party to this Agreement who: (a) has the legal right to so furnish such information to Subscriber, and (b) is not obligated to Provider to keep such information confidential; or
- Is approved for release in writing by Provider; or
- Is required to be provided pursuant to a valid court order

III.	Points of contact. The designated points of contact for controlling the authorized
	release of the Confidential Information are:

For Provider		For Subscriber
	_	
	_	
	<u> </u>	
	_	

- IV. Notices. All notices must be in writing and sent to the individual who executed this Agreement on the other party's behalf either by hand delivery; messenger; certified mail, return receipt requested; overnight courier; or by facsimile or by e-mail (with a confirming copy by regular mail) and shall be deemed given on the date when one of the following first occur: (1) the date of actual receipt; (2) the next business day when notice is sent next day express delivery service or personal delivery; or (3) three days after mailing first class or certified U.S. mail at the address listed herein or other address provided by prior written notice to other party.
- V. Return of Materials. At any time and for any reason, prior to the termination of the Interagency Agreement for Collaborative Technology Initiative between the City of

Ann Arbor, the County of Washtenaw and the Ann Arbor Transit Authority, Provider may request and Subscriber agrees it will return all of said electronic data files made by Subscriber together with any materials or documents, whether or not furnished by Provider containing or describing or embodying the Confidential Information or any part thereof to Provider immediately and to destroy such items stored or archived in any form and deliver to Provider written certification that they have been destroyed. In the case of termination Subscriber shall within twenty (20) days of a written request by Provider return all Confidential Information, including all copies thereof, to Provider, or if so directed by Provider destroy all such Confidential Information and provide written certification that they have been destroyed.

- VI. Term, Termination. This Agreement shall be effective as of the date first written above and shall continue until terminated by either party upon one-hundred-eighty (180) days prior written notice and the expiration of a one-year Transition Period, which Transition Period shall commence on the one-hundred-eighty-first day after the date of the notice of termination.
- VII. No Rights Conferred. Nothing in this Agreement shall be construed as conferring to Subscriber any right of ownership in the Confidential Information or license to use any patents, industrial designs, copyrights or other intellectual property rights owned or license by Provider. Nothing in this Agreement shall be construed as restricting Provider right to restrain use or dissemination of the Confidential Information in accordance with applicable federal, state or local law or regulation or at common law.
- VIII. No Warranty. None of the Confidential Information that may be disclosed by Provider shall constitute any representation, warranty, assurance, guarantee, or inducement by Provider of any kind. Provider shall not be liable for the accuracy of the disclosed information.
- IX. Remedies. Subscriber acknowledges that its obligations to protect the Confidential Information are essential to the business interest of Provider and that the disclosure of the Confidential Information in breach or threatened breach of this Agreement would cause Provider immediate, substantial, and irreparable harm, the value of which would be extremely difficult to determine. Accordingly, Subscriber agrees that, in addition to any other remedies that may be available in law, equity, or otherwise for the disclosure or use of the Confidential Information in breach of this Agreement, Provider shall be entitled to seek and obtain a temporary restraining order, injunctive relief, or other equitable relief against the continuance of such breach, in addition to all other remedies, which it may be entitled.

X. General Terms

This Agreement will be governed and controlled in all respects by the laws of the State of Michigan, including interpretation, enforceability, validity and construction, excepting the principles of conflicts of law and the federal laws of the United States. The parties submit to the jurisdiction and venue of the Circuit Court for Washtenaw County, State of Michigan, or, if original jurisdiction can be established, the United States District Court for the Eastern District of Michigan, Southern Division, with respect to any action arising, directly or indirectly, out of this Agreement or the performance or breach of this Agreement. The parties stipulate that the venues referenced in this Agreement are convenient and waive any claim of non-convenience.

Whenever possible, each provision of this Agreement will be interpreted in a manner as to be effective and valid under applicable law. However, if any provision of this Agreement or the application of any provision to any party or circumstance will be prohibited by or invalid under applicable law, that provision will be ineffective to the extent of the prohibition or invalidity without invalidating the remainder of the provisions of this Agreement or the application of the provision to other parties and circumstances.

Whenever a party's consent is required, same shall not be unreasonably withheld or delayed. Any waiver of a party's right or remedy related to this Agreement must be in writing, signed by that party to be effective. No waiver shall be implied from a failure of either party to exercise a right or remedy. In addition, no waiver of a party's right or remedy will affect the other provisions of this Agreement. Absent a written waiver, no act, failure, or delay by a Party to pursue or enforce any rights or remedies under this Agreement shall constitute a waiver of those rights with regard to any existing or subsequent breach of this Agreement. No waiver of any term, condition, or provision of this Agreement, whether by conduct or otherwise, in one or more instances, shall be deemed or construed as a continuing waiver of any term, condition, or provision of this Agreement. No waiver by either Party shall subsequently affect its right to require strict performance of this Agreement.

This document, including its Appendices, contain the entire agreement between the parties and all prior negotiations and agreements are merged in this document. Neither party has made any representations except those expressly set forth. No rights or remedies are, or will be acquired by either party by implication or otherwise unless stated herein.

Tol Flovidel.	
	Date:
Its:	
For Subscriber:	
	Date:
lts:	

For Providor