

Ann Arbor District Library Financial Summary for March 2013

Cash:

The unrestricted cash balance as of March 31, 2013 was \$10,735,149 down from \$11,580,194 in February.

Tax Receipts:

The Library has received tax receipts totaling \$10,991,285, 98.1% of the budgeted amount, as of March 31st.

Budget vs. Actual:

The Library showed an operating surplus of \$253,909 through March 31st. This gives the Library a positive fund balance of \$8,214,502 at the end of March, down from \$8,268,617 in February.

Year-to-Date Revenue (Budget vs. Actual):

Tax, penal fine and state aid revenues are being recognized monthly at the monthly budgeted amount. These line items will be reconciled with actual receipts at the end of the year.

Year-to-Date Expenditures (Budget vs. Actual):

The following operating expense line items are over budget through March:

Utilities- The January through March usage was higher than normal.

Communications – A payment for the annual payment for the internet was made in July.

Software – A large payment of approximately \$63,000 was made in October putting this line item over budget.

ANN ARBOR DISTRICT LIBRARY
Operating
For the Nine Months Ending March 31, 2013

	<u>Actual</u>	<u>March Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Tax Collections - Operating	\$927,667	\$927,667		\$8,349,002	\$8,349,000	\$2
State Aid	6,667	6,667		60,003	60,000	3
Penal Fines	19,167	19,167		172,500	172,500	
Interest	13,837	12,500	1,337	72,616	112,500	(39,884)
Copiers	2,921	2,917	4	23,897	26,250	(2,353)
Grants/Memorials	586	7,500	(6,914)	111,238	67,500	43,738
Library Fines & Fees	34,922	37,500	(2,578)	313,819	337,500	(23,681)
Non-Resident Fees	2,100	1,333	767	12,270	12,000	270
Total Revenue	<u>\$1,007,867</u>	<u>\$1,015,251</u>	<u>(\$7,384)</u>	<u>\$9,115,345</u>	<u>\$9,137,250</u>	<u>(\$21,905)</u>
Expenditures						
Salaries & Wages	436,528	483,333	(46,805)	4,276,839	4,350,000	(73,161)
Employee Benefits	118,780	130,417	(11,637)	1,144,037	1,173,750	(29,713)
Employment Taxes	36,133	37,000	(867)	322,670	333,000	(10,330)
Total Employment Cost	<u>\$591,441</u>	<u>\$650,750</u>	<u>(\$59,309)</u>	<u>\$5,743,546</u>	<u>\$5,856,750</u>	<u>(\$113,204)</u>
Custodial and Electrical	\$17,848	\$16,667	\$1,181	\$133,581	\$150,000	(\$16,419)
Accounting/Audit	1,000	1,000		9,000	9,000	
Legal	3,894	4,167	(273)	23,547	37,500	(13,953)
Purchased Services	15,333	11,583	3,750	91,743	104,250	(12,507)
Utilities	47,689	35,417	12,272	336,955	318,750	18,205
Property Insurance	6,881	7,000	(119)	61,927	63,000	(1,073)
Communications	10,842	13,333	(2,491)	141,026	120,000	21,026
Materials	260,793	154,167	106,626	1,370,079	1,387,500	(17,421)
Software Licenses/Maintenanc	1,035	10,000	(8,965)	102,116	90,000	12,116
Building Rental	18,472	12,917	5,555	112,006	116,250	(4,244)
Seminars/Conferences/Travel	262	2,083	(1,821)	5,963	18,750	(12,787)
Copier Expense	5,674	3,750	1,924	30,578	33,750	(3,172)
Library Programming	12,193	20,833	(8,640)	173,260	187,500	(14,240)
Grants/Memorials	3,778	7,500	(3,722)	43,631	67,500	(23,869)
Supplies	18,092	15,000	3,092	131,951	135,000	(3,049)
Repairs and Maintenance	11,405	24,750	(13,345)	182,297	222,750	(40,453)
Postage	5,181	2,917	2,264	22,064	26,250	(4,186)
Lcards/Circ Cards	978	5,833	(4,855)	44,813	52,500	(7,687)
Other Operating Expenditures	813	1,917	(1,104)	17,147	17,250	(103)
Total Operating Expense	<u>\$442,163</u>	<u>\$350,834</u>	<u>\$91,329</u>	<u>\$3,033,684</u>	<u>\$3,157,500</u>	<u>(\$123,816)</u>
Capital Outlays	<u>\$5,267</u>	<u>\$13,667</u>	<u>(\$8,400)</u>	<u>\$84,206</u>	<u>\$123,000</u>	<u>(\$38,794)</u>
Total Expenditures	<u>\$1,038,871</u>	<u>\$1,015,251</u>	<u>\$23,620</u>	<u>\$8,861,436</u>	<u>\$9,137,250</u>	<u>(\$275,814)</u>
Net	<u>(\$31,004)</u>		<u>(\$31,004)</u>	<u>\$253,909</u>		<u>\$253,909</u>

ANN ARBOR DISTRICT LIBRARY
Grant Administration
For the Nine Months Ending March 31, 2013

	<u>Actual</u>	<u>March Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials	\$586	\$7,500	(\$6,914)	\$103,423	\$67,500	\$35,923
Total Revenue	<u>\$586</u>	<u>\$7,500</u>	<u>(\$6,914)</u>	<u>\$103,423</u>	<u>\$67,500</u>	<u>\$35,923</u>
Expenditures						
Materials	63		63	10,766		10,766
Library Programming	2,621	7,500	(4,879)	28,305	67,500	(39,195)
Supplies				385		385
Other Operating Expenditures	44		44	2,568		2,568
Total Operating Expense	<u>\$2,728</u>	<u>\$7,500</u>	<u>(\$4,772)</u>	<u>\$42,024</u>	<u>\$67,500</u>	<u>(25,476)</u>
Total Expenditures	<u>\$2,728</u>	<u>\$7,500</u>	<u>(\$4,772)</u>	<u>\$42,024</u>	<u>\$67,500</u>	<u>(25,476)</u>
Net	<u>(\$2,142)</u>		<u>(\$2,142)</u>	<u>\$61,399</u>		<u>\$61,399</u>

ANN ARBOR DISTRICT LIBRARY
Friends of the Library
For the Nine Months Ending March 31, 2013

	<u>Actual</u>	<u>March Budget</u>	<u>Variance</u>	<u>Actual</u>	<u>YTD Budget</u>	<u>Variance</u>
Revenue						
Grants/Memorials		\$7,500	(\$7,500)	\$80,000	\$67,500	\$12,500
Total Revenue		\$7,500	(\$7,500)	\$80,000	\$67,500	\$12,500
Expenditures						
Materials				9,784		9,784
Library Programming	9,621	7,500	2,121	27,305	67,500	(40,195)
Supplies				385		385
Other Operating Expenditures	44		44	2,568		2,568
Total Operating Expense	\$9,665	\$7,500	\$2,165	\$40,042	\$67,500	(\$27,458)
Total Expenditures	\$9,665	\$7,500	\$2,165	\$40,042	\$67,500	(\$27,458)
Net	(\$9,665)		(\$9,665)	\$39,958		\$39,958

Balance Sheet

ASSETSAs of 3/31/2013Current Assets:

Cash

CASH-COMMERCIAL CHECKING	\$30,477.52
CASH-PAYROLL	16,179.76
HOLTREY FUND	331,620.52
CASH-SAVINGS	909,973.14
KENISTON FUND	30,287.54
SHAFFER FUND	10,466.44
WESTERMAN FUND	43,072.42
PETTY CASH	2,200.00
WLBPD ACCOUNT	37,099.40
CDs - SHORT TERM	4,500,000.00

Total Cash	\$5,911,376.74
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Investments

BANK OF ANN ARBOR INVESTMENT	\$3,373,498.63
UNITED BANK AND TRUST INVESTMENT	1,902,818.76

Total Investments	\$5,276,317.39
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Accounts Receivable

ACCOUNTS RECEIVABLE	\$232,503.00
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Total Accounts Receivable	\$232,503.00
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Property Taxes Receivable

Total Property Taxes Receivable	\$0.00
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Prepaid Expenses

PRE-PAID INSURANCE	\$85,604.97
PREPAID EXPENSES	1,250.00

Total Prepaid Expenses	\$86,854.97
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Total Current Assets	\$11,507,052.10
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Capital Assets:

BUILDINGS	\$25,988,344.00
LAND	2,108,182.82
AUDIO VISUAL EQUIPMENT	476,481.00
COMMUNICATIONS EQUIPMENT	431,035.00
BUSINESS MACHINES	175,244.00
COMPUTER EQUIPMENT	1,363,432.33
MACHINERY & TOOLS	42,068.00
APPLIANCES & ACCESSORIES	43,135.00
FURNITURE & FIXTURES	1,302,241.00
VEHICLES	183,256.00

Total Capital Assets	\$32,113,419.15
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Amount Provided for Long-Term Debt:

LONG TERM SICK	\$28,025.46
LONG TERM VACATION	228,880.49

Total Provided for Long-Term Debt	256,905.95
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TOTAL ASSETS	\$43,877,377.20
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Ann Arbor District Library

Balance Sheet

LIABILITIES AND FUND EQUITY**Current Liabilities:**

ACCOUNTS PAYABLE	\$66,548.14
ACCRUED ACCOUNTS PAYABLE	76,775.00
ACCRUED PAYROLL	262,450.00
EMPLOYEE 403(b)/MPSERS DEDUCTIONS	11,600.66
ACCRUED EMPLOYER 403(b) - UNDECIDED	34,274.66
ACCRUED 403B/MPSERS EMPLOYER	24,664.79
ACCRUED LIABILITY-VACATION S/T	110,110.96

Total Current Liabilities	\$586,424.21
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Long-Term Liabilities:

ACCRUED LIABILITY-SICK PAY	\$28,025.46
ACCRUED LIABILITY-VACATION L/T	228,880.49

Total Long-Term Liabilities	256,905.95
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Fund Equity:

INVESTMENT-GEN FIXED ASSETS	\$32,113,419.15
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Fund Balance:

RESERVE-ENCUMBRANCES	\$142,225.50
DEFERRED REVENUE - PROPERTY TAX	2,563,900.00
FUND BALANCE - UNDESIGNATED	7,960,594.58
EXCESS REVENUE (SPENDING)	253,907.81

Total Fund Balance	\$10,920,627.89
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Total Fund Equity	\$43,034,047.04
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TOTAL LIABILITIES AND FUND EQUITY	\$43,877,377.20
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Ann Arbor District Library

Rollforward of undesignated fund balance For the Period Ending March 31, 2013

	<u>Month</u>	<u>Year-to-date</u>
Beginning surplus (deficit)	\$ 8,268,617	\$ 8,071,490
Total revenues	1,007,867	9,115,345
Expenditures:		
Operating	(1,033,604)	(8,777,231)
Capital outlays	(5,267)	(84,206)
(Increase) decrease in encumbrances	<u>(23,111)</u>	<u>(110,896)</u>
Ending surplus (deficit)	<u>\$ 8,214,502</u>	<u>\$ 8,214,502</u>

Ann Arbor District Library

Monthly and year-to-date cash rollover For Period ending March 31, 2013

Source: cash activity as recorded in the Great Plains general ledger system

	Beginning of period balance	Receipts	Disbursements	Transfers	End of period balance
Monthly rollover					
Commercial checking	\$ 59,121	\$ 12,119	\$ (510,762)	\$ 470,000	\$ 30,478
Payroll	22,395	4	(445,593)	439,374	16,180
Petty cash	2,100	-	-	100	2,200
Savings	1,226,418	116,396	(23,367)	(409,474)	909,973
CDs - Bank of Ann Arbor	5,000,000	-	-	(500,000)	4,500,000
Investments - Bank of Ann Arbor	3,369,075	4,424	-	-	3,373,499
Investments - United Bank and Trust	1,901,085	1,734	-	-	1,902,819
Westernman Fund	43,069	3	-	-	43,072
Shafer Fund	10,466	-	-	-	10,466
Holtrey Fund	331,581	41	-	-	331,622
Keniston Fund	30,285	3	-	-	30,288
WL BPD	37,096	3	-	-	37,099
	<u>\$ 12,032,691</u>	<u>\$ 134,727</u>	<u>\$ (979,722)</u>	<u>\$ -</u>	<u>\$ 11,187,696</u>
Year-to-date rollover					
Commercial checking	\$ 13,935	\$ 120,257	\$ (4,345,714)	\$ 4,242,000	\$ 30,478
Payroll	17,412	45	(4,443,301)	4,442,024	16,180
Petty cash	2,000	-	-	200	2,200
Savings	695,424	11,806,372	(457,599)	(11,134,224)	909,973
CDs - Bank of Ann Arbor	2,000,000	-	-	2,500,000	4,500,000
Investments - Bank of Ann Arbor	3,331,486	42,013	-	-	3,373,499
Investments - United Bank and Trust	1,869,257	33,562	-	-	1,902,819
Westernman Fund	43,040	32	-	-	43,072
Shafer Fund	10,459	7	-	-	10,466
Holtrey Fund	330,949	673	-	-	331,622
Keniston Fund	30,265	23	-	-	30,288
WL BPD	37,022	77	-	-	37,099
	<u>\$ 8,381,249</u>	<u>\$ 12,003,061</u>	<u>\$ (9,246,614)</u>	<u>\$ 50,000</u>	<u>\$ 11,187,696</u>

System: 4/8/2013 11:44:33 AM
 User Date: 4/8/2013

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Page: 1
 User ID: NIEMANK

Ranges:	From:	To:	From:	To:
Check Number	First	Last	Check Date	3/1/2013 3/31/2013
Vendor ID	First	Last	Checkbook ID	First Last
Vendor Name	First	Last		

Sorted By: Vendor Name

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
045527	AGRSE	A GROWING SERVICE LLC	3/18/2013	CHECK	PMCHK00001533	\$340.00
045593	ACORN	ACORN NATURALISTS	3/28/2013	CHECK	PMCHK00001535	\$327.47
045526	AFTDEL	AFTERNOON DELIGHT	3/18/2013	CHECK	PMCHK00001533	\$104.50
045514	ALLHANDS	ALL HANDS ACTIVE	3/8/2013	CHECK	PMCHK00001532	\$100.00
045515	ALLHIL	ALLERTON-HILL CONSULTING	3/8/2013	CHECK	PMCHK00001532	\$7,000.00
045594	AMACOM	AMAZON.COM CREDIT PLAN	3/28/2013	CHECK	PMCHK00001535	\$11,051.02
045528	AMEX	AMERICAN EXPRESS	3/18/2013	CHECK	PMCHK00001533	\$66,104.76
045565	AMPRHO	AMERICAN PRINTING HOUSE FOR TH	3/25/2013	CHECK	PMCHK00001534	\$1,250.00
045481	ANNARB	ANN ARBOR OBSERVER	3/8/2013	CHECK	PMCHK00001532	\$1,730.70
045482	ARBSPR	ARBOR SPRING WATER CO.	3/8/2013	CHECK	PMCHK00001532	\$163.60
045566	ATTMOB	AT&T MOBILITY	3/25/2013	CHECK	PMCHK00001534	\$1,462.58
045529	BBCAUD	AUDIO GO	3/18/2013	CHECK	PMCHK00001533	\$288.88
045568	BBCAUD	AUDIO GO	3/25/2013	CHECK	PMCHK00001534	\$541.65
045516	B&H	B&H PHOTO-VIDEO	3/8/2013	CHECK	PMCHK00001532	\$5,763.19
045567	BARWIS	BARBARA S. WISSE	3/25/2013	CHECK	PMCHK00001534	\$600.00
045450	BATPLU	BATTERIES PLUS	3/5/2013	CHECK	PMCHK00001531	\$42.95
045517	BEADEL	BEAU DELOACH	3/8/2013	CHECK	PMCHK00001532	\$325.00
045518	BETBEC	BETSY BECKERMAN	3/8/2013	CHECK	PMCHK00001532	\$450.00
045564	ABSBFA	BILL SCHULERT	3/25/2013	CHECK	PMCHK00001534	\$375.00
045569	BLAAUD	BLACKSTONE AUDIO BOOKS	3/25/2013	CHECK	PMCHK00001534	\$1,011.60
045595	BLUCAR	BLUE CARE NETWORK OF SE MICHIG	3/28/2013	CHECK	PMCHK00001535	\$48,679.81
045596	BLUCRO	BLUE CROSS BLUE SHIELD OF MICH	3/28/2013	CHECK	PMCHK00001535	\$8,504.84
045530	BP	BP	3/18/2013	CHECK	PMCHK00001533	\$200.80
045483	BRANLIN	BRANDY LINN	3/8/2013	CHECK	PMCHK00001532	\$50.00
045484	BREWER	BREWER'S	3/8/2013	CHECK	PMCHK00001532	\$686.96
045570	BREWER	BREWER'S	3/25/2013	CHECK	PMCHK00001534	\$181.50
045531	BRIAUD	BRILLIANCE AUDIO, INC.	3/18/2013	CHECK	PMCHK00001533	\$349.80
045451	BRODCO	BRODART CO.	3/5/2013	CHECK	PMCHK00001531	\$872.40
045485	BRODCO	BRODART CO.	3/8/2013	CHECK	PMCHK00001532	\$63.90
045571	BRODCO	BRODART CO.	3/25/2013	CHECK	PMCHK00001534	\$693.73
045597	BRUCON	BRUCE CONFORTH	3/28/2013	CHECK	PMCHK00001535	\$100.00
045487	BUSVAL	BUSCH'S, INC.	3/8/2013	CHECK	PMCHK00001532	\$198.02
045486	BUSCAR	BUSINESS CARD	3/8/2013	CHECK	PMCHK00001532	\$10,153.06
045452	CAMINN	CAMPUS INN	3/5/2013	CHECK	PMCHK00001531	\$346.45
045488	CAMINN	CAMPUS INN	3/8/2013	CHECK	PMCHK00001532	\$169.00
045532	CARVAN	CARLEEN VANDERBOK	3/18/2013	CHECK	PMCHK00001533	\$490.80
045489	CARBRO	CARPENTER BROS.	3/8/2013	CHECK	PMCHK00001532	\$76.91
045453	CDW-G	CDW GOVERNMENT, INC.	3/5/2013	CHECK	PMCHK00001531	\$5,219.56
045519	COMHIG	CHS YEARBOOK	3/8/2013	CHECK	PMCHK00001532	\$100.00
045490	CINCOR	CINTAS CORPORATION	3/8/2013	CHECK	PMCHK00001532	\$1,458.16
045491	CITOF1	CITY OF ANN ARBOR TREASURER	3/8/2013	CHECK	PMCHK00001532	\$299.52
045572	CITOF1	CITY OF ANN ARBOR TREASURER	3/25/2013	CHECK	PMCHK00001534	\$3,450.41
045454	COMCAS	COMCAST	3/5/2013	CHECK	PMCHK00001531	\$134.01
045533	COMCAS	COMCAST	3/18/2013	CHECK	PMCHK00001533	\$34.95
045492	COMALLW	COMPUTER ALLEY WEST	3/8/2013	CHECK	PMCHK00001532	\$203.94
045598	CRAPUB	CRABTREE PUBLISHING	3/28/2013	CHECK	PMCHK00001535	\$239.40
045477	STPRO	CRJ BOOKS	3/5/2013	CHECK	PMCHK00001531	\$1,102.80
045600	DKAGEN	D.K. AGENCIES (P) LTD.	3/28/2013	CHECK	PMCHK00001535	\$2,060.80
045573	DAVMCM	DAVID MCMILLIAN	3/25/2013	CHECK	PMCHK00001534	\$150.00
045520	DAWHEN	DAWN HENRY	3/8/2013	CHECK	PMCHK00001532	\$450.00
045599	DAWHEN	DAWN HENRY	3/28/2013	CHECK	PMCHK00001535	\$400.00
045535	DENOWE	DENISE OWENS	3/18/2013	CHECK	PMCHK00001533	\$100.00
045534	DENGEP	DENOYER-GEPPERT INTERNATIONAL	3/18/2013	CHECK	PMCHK00001533	\$456.00
045455	DTEENE	DTE ENERGY	3/5/2013	CHECK	PMCHK00001531	\$37,081.62
045574	DTEENE	DTE ENERGY	3/25/2013	CHECK	PMCHK00001534	\$33,831.67
045493	DYKGOS	DYKEMA GOSSETT	3/8/2013	CHECK	PMCHK00001532	\$2,825.10

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
045457	ELILAW	ELITE LAWN & LANDSCAPE, INC.	3/5/2013	CHECK	PMCHK00001531	\$5,010.78
045536	ELILAW	ELITE LAWN & LANDSCAPE, INC.	3/18/2013	CHECK	PMCHK00001533	\$5,010.78
045458	ERGEDS	ERGO DESKTOP	3/5/2013	CHECK	PMCHK00001531	\$998.00
045575	ERISCH	ERIC SCHOENBAECHLER	3/25/2013	CHECK	PMCHK00001534	\$43.34
045537	GRACUT	FOYLES INC. GRANT & CUTLER	3/18/2013	CHECK	PMCHK00001533	\$3,721.07
045479	THOGAL	GALE	3/5/2013	CHECK	PMCHK00001531	\$602.56
045592	WWGRAI	GRAINGER	3/25/2013	CHECK	PMCHK00001534	\$479.06
045459	GRELAK2	GREAT LAKES AUTOMATIC DOOR, IN	3/5/2013	CHECK	PMCHK00001531	\$427.63
045538	GRELAK1	GREAT LAKES PERFORMING ARTIST	3/18/2013	CHECK	PMCHK00001533	\$1,000.00
045618	FIRMAR	GREEN ROAD ASSOCIATES, LP	3/28/2013	CHECK	PMCHK00001535	\$3,208.33
045539	HFGRUOP	HF GROUP LLC	3/18/2013	CHECK	PMCHK00001533	\$1,756.85
045540	JASDEP	JASON DEPASQUALE	3/18/2013	CHECK	PMCHK00001533	\$150.00
045601	JERDRO	JERZY DROZD	3/28/2013	CHECK	PMCHK00001535	\$400.00
045521	JESHUN	JESSICA HUNTER	3/8/2013	CHECK	PMCHK00001532	\$500.00
045460	JODHAR	JODY HARNISH	3/5/2013	CHECK	PMCHK00001531	\$59.96
045461	KATCUR	KATHERINE'S CATERING	3/5/2013	CHECK	PMCHK00001531	\$465.58
* 045522	KATBRA	KATHY BRADY	3/8/2013	CHECK	PMCHK00001532	\$100.00
045541	KATCHY	KATIE CHYNOWETH	3/18/2013	CHECK	PMCHK00001533	\$37.29
045542	KENNIE	KEN NIEMAN	3/18/2013	CHECK	PMCHK00001533	\$29.95
045494	KOLOSS	KOLOSSOS	3/8/2013	CHECK	PMCHK00001532	\$749.24
045602	KOLOSS	KOLOSSOS	3/28/2013	CHECK	PMCHK00001535	\$153.70
045462	LAKLEA	LAKESHORE LEARNING MATERIALS	3/5/2013	CHECK	PMCHK00001531	\$34.99
045576	LAURAY	LAURA RAYNOR	3/25/2013	CHECK	PMCHK00001534	\$205.10
045577	LEADIR	LEADERSHIP DIRECTORIES, INC.	3/25/2013	CHECK	PMCHK00001534	\$566.00
045603	LIRZHE	LIRONG ZHENG	3/28/2013	CHECK	PMCHK00001535	\$30.17
045547	NEOPOS	MAIL FINANCE, INC/NEOPOST USA	3/18/2013	CHECK	PMCHK00001533	\$226.29
045543	MCM1	MCM1	3/18/2013	CHECK	PMCHK00001533	\$291.00
045495	MCNMCK	MCNAUGHTON-MCKAY	3/8/2013	CHECK	PMCHK00001532	\$55.57
045604	MERCON	MERCES CONSULTING	3/28/2013	CHECK	PMCHK00001535	\$1,916.25
045496	METCOM	METCOM	3/8/2013	CHECK	PMCHK00001532	\$73.44
045605	METLIFE	METLIFE SBC	3/28/2013	CHECK	PMCHK00001535	\$7,747.52
045606	MICEMP	MICHIGAN EMPLOYEE BENEFIT SERV	3/28/2013	CHECK	PMCHK00001535	\$2,402.50
-045544	MICMUN3	MICHIGAN MUNICIPAL LEAGUE LIAB	3/18/2013	CHECK	PMCHK00001533	\$83,413.00
045463	MICOFF	MICHIGAN OFFICE SOLUTIONS	3/5/2013	CHECK	PMCHK00001531	\$263.58
045545	MICOFF	MICHIGAN OFFICE SOLUTIONS	3/18/2013	CHECK	PMCHK00001533	\$1,565.49
045578	MICPOW	MICHIGAN POWER RODDING	3/25/2013	CHECK	PMCHK00001534	\$397.00
045464	MICPRI	MICHIGAN PRINTER SERVICE	3/5/2013	CHECK	PMCHK00001531	\$25.50
045465	MICSTA3	MICHIGAN STATE UNIVERSITY	3/5/2013	CHECK	PMCHK00001531	\$11.00
045497	MIDGRA	MIDWEST GRAPHICS & AWARDS	3/8/2013	CHECK	PMCHK00001532	\$210.00
045525	AANEWS	MLIVE MEDIA GROUP	3/18/2013	CHECK	PMCHK00001533	\$1,044.00
045607	MORGRU	MORGAN GRUBOLA	3/28/2013	CHECK	PMCHK00001535	\$100.00
045579	MORNIN	MORNINGSTAR, INC.	3/25/2013	CHECK	PMCHK00001534	\$175.00
045546	MULBOO	MULTI-CULTURAL BOOKS & VIDEOS	3/18/2013	CHECK	PMCHK00001533	\$1,156.83
045466	MUNCOD	MUNICIPAL CODE CORPORATION	3/5/2013	CHECK	PMCHK00001531	\$110.24
045548	NEWDAY	NEW DAY FILMS	3/18/2013	CHECK	PMCHK00001533	\$340.00
045467	NEXCOM	NEXTEL COMMUNICATIONS	3/5/2013	CHECK	PMCHK00001531	\$295.88
045498	NICWIL	NICHOLAS WILCOX	3/8/2013	CHECK	PMCHK00001532	\$800.00
045549	NOWTRU	NOWATZKE TRUCK AND TRAILER, IN	3/18/2013	CHECK	PMCHK00001533	\$1,512.57
045468	NUWAVE	NUWAVE AQUARIUMS	3/5/2013	CHECK	PMCHK00001531	\$478.85
045550	OCLINS	OCLC, INC.	3/18/2013	CHECK	PMCHK00001533	\$3,578.88
045469	OFFDEP	OFFICE DEPOT, INC.	3/5/2013	CHECK	PMCHK00001531	\$1,264.89
045580	ORGBAT	ORGANIZATION FOR BAT CONSERVAT	3/25/2013	CHECK	PMCHK00001534	\$235.00
045470	OXFUNI	OXFORD UNIVERSITY PRESS	3/5/2013	CHECK	PMCHK00001531	\$883.12
045551	PANASI	PAN ASIAN PUBLICATION (USA) IN	3/18/2013	CHECK	PMCHK00001533	\$398.51
045581	PATKJO	PATRICIA KJOLHEDE	3/25/2013	CHECK	PMCHK00001534	\$250.00
045582	PETRUT	PETER RUTH	3/25/2013	CHECK	PMCHK00001534	\$350.00
045583	PIOJAN	PIONEER JANITORIAL SERVICE	3/25/2013	CHECK	PMCHK00001534	\$15,073.01
045584	PITCHA	PITTSFIELD CHARTER TOWNSHIP	3/25/2013	CHECK	PMCHK00001534	\$10,407.24
045471	PAUKEL	PKO RECORDS	3/5/2013	CHECK	PMCHK00001531	\$2,081.54
045552	PREPLA	PREHISTORIC PLANET LLC	3/18/2013	CHECK	PMCHK00001533	\$250.00
045499	PRITEC	PRINT TECH INC.	3/8/2013	CHECK	PMCHK00001532	\$2,611.93
045608	PRIORITY	PRIORITY HEALTH	3/28/2013	CHECK	PMCHK00001535	\$10,198.55
045611	RNAOFAA	R.N.A. OF ANN ARBOR, INC.	3/28/2013	CHECK	PMCHK00001535	\$2,775.00

System: 4/8/2013 11:44:33 AM
 User Date: 4/8/2013

Ann Arbor District Library
 VENDOR CHECK REGISTER REPORT
 Payables Management

Page: 3
 User ID: NIEMANK

* Voided Checks

Check Number	Vendor ID	Vendor Check Name	Check Date	Checkbook ID	Audit Trail Code	Amount
045585	RACYAN	RACHEL YANIKOGLU	3/25/2013	CHECK	PMCHK00001534	\$22.43
045472	RANHO	RANDOM HOUSE, INC.	3/5/2013	CHECK	PMCHK00001531	\$2,357.92
045473	REHROB	REHMANN ROBSON	3/5/2013	CHECK	PMCHK00001531	\$900.00
045609	REPPAR	REPUBLIC PARKING	3/28/2013	CHECK	PMCHK00001535	\$145.00
045586	RICBUS	RICOH AMERICAS CORP.	3/25/2013	CHECK	PMCHK00001534	\$41.00
045610	RICBUS	RICOH AMERICAS CORP	3/28/2013	CHECK	PMCHK00001535	\$273.00
045500	RTI	RTI	3/8/2013	CHECK	PMCHK00001532	\$620.00
045553	RUSPUB	RUSSIAN PUBLISHING HOUSE LTD.	3/18/2013	CHECK	PMCHK00001533	\$1,720.30
045502	SFSTRO	S.F. STRONG, INC.	3/8/2013	CHECK	PMCHK00001532	\$1,043.04
045523	SARKEL	SARA MELTON KELLER	3/8/2013	CHECK	PMCHK00001532	\$200.00
045555	SCHSO	SCHEDULE SOURCE, INC	3/18/2013	CHECK	PMCHK00001533	\$965.00
045501	SCHSEC	SCHILKE SECURITY	3/8/2013	CHECK	PMCHK00001532	\$280.50
045554	SCHELE	SCHINDLER ELEVATOR CORPORATION	3/18/2013	CHECK	PMCHK00001533	\$592.05
045474	SCHSPE	SCHOOL SPECIALTY/TEACHERS DISC	3/5/2013	CHECK	PMCHK00001531	\$137.97
045475	SELAUTO	SELECT AUTO SERVICE	3/5/2013	CHECK	PMCHK00001531	\$318.18
045456	ELDINS	SIDESTREET DISTRIBUTING	3/5/2013	CHECK	PMCHK00001531	\$1,090.55
045556	SKYLINE	SKYLINE	3/18/2013	CHECK	PMCHK00001533	\$100.00
045557	SPRINT	SPRINT PCS	3/18/2013	CHECK	PMCHK00001533	\$412.53
045503	STAHAR	STADIUM HARDWARE	3/8/2013	CHECK	PMCHK00001532	\$56.49
045587	STAPOO	STANDARD & POOR'S	3/25/2013	CHECK	PMCHK00001534	\$3,898.92
045476	STAPLE	STAPLES ADVANTAGE	3/5/2013	CHECK	PMCHK00001531	\$201.12
045524	STEOSB	STEVE OSBURN	3/8/2013	CHECK	PMCHK00001532	\$50.00
045504	TDSMET	TDS METROCOM	3/8/2013	CHECK	PMCHK00001532	\$6,773.25
045558	TEACOM	TEACHING COMPANY/THE//	3/18/2013	CHECK	PMCHK00001533	\$632.55
045588	TEACOM	TEACHING COMPANY/THE//	3/25/2013	CHECK	PMCHK00001534	\$2,563.60
045505	TECHNI	TECHNICOLOR, INC	3/8/2013	CHECK	PMCHK00001532	\$20.00
045478	THAELE	TEL SYSTEMS	3/5/2013	CHECK	PMCHK00001531	\$962.75
045506	THEANN	THE ANN MAGAZINE	3/8/2013	CHECK	PMCHK00001532	\$500.00
045612	THEBRA	THE BRASS SISTERS	3/28/2013	CHECK	PMCHK00001535	\$750.00
045613	TIMGRI	TIM GRIMES	3/28/2013	CHECK	PMCHK00001535	\$43.75
045559	TNTEXP	TNT EXPRESS	3/18/2013	CHECK	PMCHK00001533	\$40.00
045560	TOMSMI	TOM SMITH	3/18/2013	CHECK	PMCHK00001533	\$38.93
045561	TONBIC	TONIA BICKFORD	3/18/2013	CHECK	PMCHK00001533	\$27.63
045480	TOTVEN	TOTAL VENDING & COFFEE SERVICE	3/5/2013	CHECK	PMCHK00001531	\$57.90
045614	TSAFON	TSAI FONG BOOKS, INC.	3/28/2013	CHECK	PMCHK00001535	\$1,312.96
045507	ULINE	ULINE, INC.	3/8/2013	CHECK	PMCHK00001532	\$120.62
045615	UNIOMA	UNIQUE MANAGEMENT SERVICES, IN	3/28/2013	CHECK	PMCHK00001535	\$1,163.50
045509	UNIPAR	UNITED PARCEL SERVICE	3/8/2013	CHECK	PMCHK00001532	\$29.99
045590	UNIPAR	UNITED PARCEL SERVICE	3/25/2013	CHECK	PMCHK00001534	\$79.06
045591	UNISTA	UNITED STATES POSTAL SERVICES	3/25/2013	CHECK	PMCHK00001534	\$5,000.00
045589	UNIDIR	UNIVERSITY DIRECTORIES	3/25/2013	CHECK	PMCHK00001534	\$300.00
045616	UNUMPRO	UNUM LIFE INSURANCE	3/28/2013	CHECK	PMCHK00001535	\$2,890.22
045508	UMICH11	UOFM SCHOOL OF INFORMATION	3/8/2013	CHECK	PMCHK00001532	\$25.00
045510	VERWIRC	VERIZON WIRELESS	3/8/2013	CHECK	PMCHK00001532	\$1,032.58
045562	VERWIRC	VERIZON WIRELESS	3/18/2013	CHECK	PMCHK00001533	\$201.44
045511	VOSLIG	VOSS LIGHTING	3/8/2013	CHECK	PMCHK00001532	\$110.70
045563	WALHOW	WALEED HOWRANI	3/18/2013	CHECK	PMCHK00001533	\$100.00
045512	WASMAN	WASTE MANAGEMENT OF MICHIGAN	3/8/2013	CHECK	PMCHK00001532	\$204.43
045619	WESENT	WESTGATE ENTERPRISES, LLC	3/28/2013	CHECK	PMCHK00001535	\$6,855.00
045513	XEROX	XEROX CORPORATION	3/8/2013	CHECK	PMCHK00001532	\$34.51
045617	XEROX	XEROX CORPORATION	3/28/2013	CHECK	PMCHK00001535	\$55.18

Total Checks: 170

Total Amount of Checks: \$488,409.93