



COUNTY ADMINISTRATOR
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TO: Felicia Brabec, Chair
Ways & Means Committee

THROUGH: Verna J. McDaniel
County Administrator

FROM: Mary Jo Callan, Director
Office of Community & Economic Development

DATE: September 4, 2013

SUBJECT: Community Services Block Grant (CSBG) Funds

BOARD ACTION REQUESTED:

It is requested that the Board of Commissioners ratify the signature of the County Administrator on the application to the Michigan Department of Human Services for Fiscal Year 2014 Community Services Block Grant (CSBG) funds in the amount of \$516,156 for the period of October 1, 2013, through September 30, 2014.

BACKGROUND:

The Office of Community and Economic Development (OCED) has applied to the Michigan Department of Human Services for funds in the amount of \$516,156, for the FY 2014 CSBG program. These funds are necessary for the continuation of services through the various Community Action Programs. The mission of these programs is to prevent and eliminate the causes, conditions, and effects of poverty, and to promote social and economic opportunities for individuals with low-income in Washtenaw County.

The funds are to be used for programmatic and administrative costs related to the delivery of services to individuals whose annual family income is at or below 200% of the poverty level (\$47,100 for a family of four).

DISCUSSION:

Community Action Programs are designed to provide services and activities that have a measurable and positive impact on the causes of poverty. These programs are accessed by participants with low income, including children, families in emergency, single individuals, and the elderly. CSBG services support client efforts to make better use of available income, obtain and/or maintain adequate housing, and obtain emergency assistance and support that responds to basic needs. The goals of CSBG

programs are to remove obstacles and solve problems which create barriers to self-sufficiency, allowing the individual to achieve greater participation in the community.

As the local Community Action Agency (CAA), the CSBG funds support staffing and delivery of OCED's overall service, including programs such as Home Weatherization, Senior Nutrition, the Foster Grandparent Program, Emergency Financial Assistance, Information and Referral to Community Resources, and other needed human services programs.

CSBG funds allow these services to operate by maintaining sufficient staffing and supply costs, and allow for other activities that augment the services such as participation with community partnerships and collaborations to benefit Washtenaw residents.

In FY 2013, OCED received \$526,156 from the Department of Human Services. For FY 2014, OCED will receive \$516,156 from the Department of Human Services.

IMPACT ON HUMAN RESOURCES:

None

IMPACT ON BUDGET:

The total FY 2014 CSBG program is \$516,156 in federal revenue.

IMPACT ON INDIRECT COSTS:

Indirect costs are not included in this budget.

CONFORMITY TO COUNTY POLICIES:

This matter has been reviewed and supported by the Washtenaw County Community Action Board. This matter conforms to County policies.

ATTACHMENTS/APPENDICES

- CSBG Grant Agreement
- Budget
- Resolution

A RESOLUTION RATIFYING THE COUNTY ADMINISTRATOR'S SIGNATURE ON THE APPLICATION TO THE MICHIGAN DEPARTMENT OF HUMAN SERVICES, FOR THE FY 2014 COMMUNITY SERVICES BLOCK GRANT IN THE AMOUNT OF \$516,156 FOR THE PERIOD OCTOBER 1, 2013, THROUGH SEPTEMBER 30, 2014, FOR OCED; AUTHORIZING THE ADMINISTRATOR TO SIGN THE NOTICE OF GRANT AWARD; AMMENDING THE BUDGET; AUTHORIZING THE ADMINISTRATOR TO SIGN DELEGATE CONTRACTS

WASHTENAW COUNTY BOARD OF COMMISSIONERS

September 18, 2013

WHEREAS, OCED has applied for funds in the amount of \$516,156 from the Michigan Department of Human Services for the period of October 1, 2013, through September 30, 2014; and

WHEREAS, these funds will be used for the FY 2014 Community Services Block Grant Local Service Plan as submitted to the Michigan Department of Human Services; and

WHEREAS, the funds support the delivery of OCED's overall services including programs such as Home Weatherization, Senior Nutrition, the Foster Grandparent Program, Emergency Financial Assistance, Information and Referral to Community Resources; and other needed human services programs; and

WHEREAS, the funds are to be used for programmatic and administrative delivery of services to individuals whose annual family income is at or below 200% of the poverty level; and

WHEREAS, the administrative portion of the funds includes administrative and management costs for departmental staff, facilities, equipment and expenditures related to the Community Action work of OCED; and

WHEREAS, as the local Community Action Agency, OCED has administered the Community Services Block Grant Program for over twenty-eight years; and

WHEREAS, this matter has been reviewed and supported by the local Community Action Board.

NOW THEREFORE BE IT RESOLVED that the Washtenaw County Board of Commissioners hereby ratifies the County Administrator's signature on the FY 2014 Community Services Block Grant Plan application to the Michigan Department of Human Services for the period of October 1, 2013, through September 30, 2014, for OCED, in the amount of \$516,156 as on file with the County Clerk.

BE IT FURTHER RESOLVED that the Board of Commissioners takes the following actions contingent upon receipt of the grant award in conformity with the application:

1. Authorizing the County Administrator to sign the Notice of Grant Award;
2. Amending the budget as attached hereto and made a part hereof;
3. Authorizing the County Administrator to sign the delegate contracts upon review by Corporation Counsel.

Office of Community & Economic Development
Community Services Block Grant (CSBG)
Fund #: 2600
Business Unit: 2600139430
10/01/13 – 09/30/14

		<u>Original</u>	<u>Revised</u>	<u>Variance</u>
Revenues				
<u>50000</u>	<u>Federal Revenue</u>	\$ -	\$516,156	\$516,156
Total Revenue		\$ -	\$516,156	\$516,156
 Expenditures				
70050	Personal Services		\$364,159	\$364,159
<u>80000</u>	<u>Other Services and Charges</u>	\$ -	\$151,997	\$151,997
Total Expenditure		\$ -	\$516,156	\$516,156