

2013 3rd Quarter Budget Update

Washtenaw County Board of Commissioners
November 6, 2013

Agenda

- Budget Adjustments
- Revenues
- Expenditures
- General Fund Projection
- Non General Fund Projections
- Summary & Next Steps

2013 General Fund Budget Adjustments

- Board of Commissioners amendments to the Budget
 - Revenue adjustment in the amount of \$2,327,301 that increased property tax revenue & decreased the planned use of fund balance
 - Increased revenues & expenditures by \$551,998 due to State refund & Trial Court technology allocation
 - Increased revenues & expenditures by \$102,672 due state liquor tax monies & additional substance abuse allocation per PA 2 of 1986
 - Expenditure adjustment in the amount of \$200,000 to transfer the 2013 Trial Court surplus to the TC Tyler Implementation Project Fund for the new case management system

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General Fund Revenue Focus

- Clerk/Register of Deeds: Projected surplus of ~\$509K due to fees and services revenue
- Sheriff's Office: Projected surplus of ~\$209K due to prisoner board, overtime & other reimbursements
- Transfers In: Projected surplus of ~\$178K due to property tax foreclosure monies
- Other Tax & Penalty Fees: Projected surplus of ~\$112K

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General Fund Revenue Focus

- Planned Use of Fund Balance: current budget \$430K; thus projected shortfall
- District Court: Projected shortfall of ~\$194K from court fees & fines

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General Fund Revenues

Projected as of 9/30/13

Clerk/Register of Deeds	\$	509,239
Sheriff		209,497
Transfers In		177,849
Other taxes & Penalties		112,000
Planned Use of Fund Balance		(430,000)
District Court		(194,402)
All Other Combined		<u>67,693</u>
Total Projected Revenue Surplus	\$	451,876

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General Fund Expenditure Focus

- Net personal services surplus of ~\$549K due to attrition, position vacancies fringe benefit savings
- Sheriff's Office: Projected surplus of ~\$202K due to vacancies & efforts to reduce operating expenditures
- Support Services: Projected surplus of ~\$74K due to contract savings
- Net internal service charges shortfall of ~\$85K due to less CAP reimbursement partially offset by lower fleet maintenance costs

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General Fund Expenditure Focus

- District Court: Projected shortfall of ~\$65K due to overtime and contracts for magistrate & mediation services
- Trial Court: Projected to be on budget because of the commitment to have a year-end surplus of \$200K that will be applied to the Tyler System
- Tax Appeals/Refunds: Projected surplus of ~\$483K
- Appropriations: Assumed to be on budget in the amount of \$18.9M

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General Fund Expenditures

Projected as of 9/30/13

Net Personnel Services	\$	548,737
Sheriff		202,238
Support Services		74,497
Internal Service Charges	(	84,787)
District Court	(	65,141)
Combined All Other	(	47,672)
Total Projected Expenditure Surplus	\$	627,872

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General Fund Budget vs. Projections

As of 9/30/13

	Revised Budget	1st Quarter Projected	2nd Quarter Projected	3rd Quarter Projected
Total Revenues	99,722,141	102,364,815	103,585,091	103,805,884
Total Expenditures	(102,564,233)	(103,183,814)	(103,339,277)	(102,726,136)
Projected Surplus/(Shortfall)	(2,842,092)	(818,999)	245,814	1,079,748
Planned Use of Fund Balance	2,842,092	3,030,193	2,842,092	430,000
Amount of Fund Balance Not Used as Planned in the Budget	-	2,211,194	2,842,092	430,000

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General Fund Projections

As of 9/30/13

Category	Original Budget	Adj	Revised Budget	YTD Total	Projected	Variance	% Variance
Taxes and Penalties	60,941,052	2,327,301	63,268,353	30,564,567	63,380,353	112,000	0.18%
Licenses & Permits	195,012	88,950	283,962	247,038	309,345	25,383	8.94%
Federal Revenue	98,871	24,123	122,994	56,790	112,106	(10,888)	-8.85%
State Revenue	7,665,098	205,344	7,870,442	6,269,914	7,913,654	43,212	0.55%
Local Revenue	1,023,637	17,999	1,041,636	707,635	1,089,245	47,609	4.57%
Fees & Services	20,747,598	195,224	20,942,822	16,213,824	21,454,752	511,930	2.44%
Fines & Forfeitures	1,012,100	-	1,012,100	659,508	975,837	(36,263)	-3.58%
Interest Revenue	100,000	-	100,000	(7,094)	79,506	(20,494)	-20.49%
Other Revenue & Reimbursement	5,090,293	(2,258,716)	2,831,577	1,880,110	2,483,545	(348,032)	-12.29%
Transfers In	5,880,122	-	5,880,122	5,077,848	6,007,541	127,419	2.17%
Total Revenues	102,753,783	600,225	103,354,008	61,670,141	103,805,884	451,876	0.44%
Personnel Services	68,484,700	(1,085,442)	67,399,258	48,260,011	66,434,103	965,155	1.43%
Supplies	1,608,871	(15,625)	1,593,246	1,286,310	1,753,935	(160,689)	-10.09%
Other Services and Charges	13,319,043	(831,209)	12,487,834	8,972,037	12,608,328	(120,494)	-0.96%
Internal Service Charges	2,551,427	(34,665)	2,516,762	1,805,805	2,601,549	(84,787)	-3.37%
Capital Outlay	88,625	24,123	112,748	396,076	406,076	(293,328)	-260.16%
Reserves	550,000	(250,000)	300,000	-	-	300,000	100.00%
Appropriations	16,151,117	2,793,043	18,944,160	14,774,266	18,922,146	22,014	0.12%
Total Expenditures	102,753,783	600,225	103,354,008	75,494,505	102,726,136	627,872	0.61%
				Surplus/(Shortfall)	1,079,748		
				Budgeted Planned Use of Fund Balance	430,000		

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Non General Fund Projections

As of 9/30/13

• Child Care	Shortfall
• Facilities Operations & Maintenance	Surplus
• Friend of the Court	Surplus
• Prosecuting Attorney	On budget
• Community Support & Treatment Services	Surplus
• Public/Environment Health	Shortfall
• Building Inspection	Surplus
• Office of Community & Economic Development	On budget
• Risk Management	Shortfall
• Act 88	Surplus
• Veteran Relief	Shortfall

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Items to Monitor

- Fringe Benefit projections and trending
- Personal Property Tax reform
- Sequestration impact on County programs

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Summary & Next Steps

- Administrator's Recommended 2014-2017 Budget
 - Commissioner questions & requests for additional information
 - Commissioner review & deliberation until desired adoption on November 20th
- Quarterly Budget Review & Update: 2013 Year-end Status - March
- Close management of the budget to understand trends & financial impacts

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